

MEETING MINUTES

CLARA CITY PLANNING COMMISSION REGULAR MEETING

Wednesday
September 4, 2019
7:00 PM

CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Commissioners present: Philip Rud, Troy Sweep, LeAnn Nord, David Plagge and Vic Sparks (7:25)

Commissioners absent:

Staff present: Julie Aalfs (Deputy Clerk)

Others present:

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1. Call to Order—*By Chairman Philip Rud at 7:00 P.M. A Quorum was declared as being present.*
 2. Additions/Deletions/Modifications to Agenda—*M/S/P 4-0 (Plagge/Rud) to approve the additions of No. 7A-2 Jim Essendrup and No. 7A-3 Hanson Communications Inc to agenda.*
 3. Approval of Minutes.
 3. (A) Regular Meeting Minutes for August 12, 2019.

Action taken: M/S/P 4-0 (Sweep/Plagge) to approve the Meeting Minutes for the August 12, 2019 Planning Commission Meeting as presented.
 4. Communications and Correspondence—*None.*
 5. Reports from Administrative Officers and/or Staff
 6. Public Hearing—*None.*
 7. General Business
 7. (A) Consideration of approving “Application for Construction Permit(s) and Application for a Utility or Site Improvement Permit” for the following applicant(s):
 1. Clint Nielsen, 331 1st St NE, build 96 sq ft storage shed—Work to be done by self-improvement—Project Cost \$1,200.00—Permit Fee \$25.00.
 2. Jim and LeAnn Essendrup, 210 7th Ave NE, install prebuilt Dakota shed 12 X 14—work done by self-improvement, Project cost \$4,000.00, Permit Fee \$100.00
 3. Hanson Communications Inc, to either remove or demolish the former Wild Hare Floral and Garden building

Action taken: M/S/P 4-0 (Plagge/Rud) to approve the Application(s) for Building Permit as described above.

(B) Consideration of a continued preliminary discussion regarding the updating of the City's Comprehensive Plan and/or other City Ordinances that may need improvement.

Discussion only: Discussion was had regarding Wilms RV Park, TAP Sidewalk project and the 2014 Seal Coating project. Further discussion at next scheduled meeting.

8. **Appearance of Interested Citizens**—*None.*

9. **Announcements**—*Chairman Rud reminded the Commissioners of the following meeting:*

9. (A) The next regular meeting as scheduled for Wednesday, October 2, 2019, 7:00 pm, at City Hall.

10. **Adjournment**—*M/S/P 5-0 (Plagge/Nord) to adjourn this Planning Commission Meeting. Upon recognizing the passage of this motion, Chairman Rud declared the Meeting to be adjourned as of 7:30pm.*