

MEETING MINUTES

CLARA CITY PLANNING COMMISSION REGULAR MEETING

Wednesday
March 4, 2020
7:00 PM

CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Philip Rud, Troy Sweep, LeAnn Nord, Davide Plagge

Members absent: Victor Sparks

Staff present: Julie Aalfs (Deputy Clerk)

Others present: Scott Jones (Dooley Petroleum)

1. Call to Order—*By Chairman Philip Rud at 7:00 p.m. A Quorum was declared as being present.*

2. Additions/Deletions/Modifications to Agenda- 7(A)-2 Dalen Wieberdink Construction Permit
7(B) Rebel Camper/Dooley Petroleum plan

Action taken: M/S/P 4-0 (Plagge/Nord) to approve the additions of No. 7A (2) Dalen Wieberdink Construction Permit and No. 7 B Rebel Camper/Dooley Petroleum plan to the agenda.

3. Approval of Minutes

3. (A) Regular Meeting Minutes for February 5, 2020.

Action taken: M/S/P 4-0 (Rud/Plagge) to approve the Meeting Minutes for the Regular Meeting of February 5, 2020, as presented.

4. Communications and Correspondence—*None.*

5. Reports from Administrative Officers and/or Staff- *Deputy Clerk Julie Aalfs shared with the Commission that an offer has been made to the Candidate Steve Jones to become the next City Administrator.*

7. General Business

7. (A) Consideration of approving “Application for Construction Permit(s)” for the following applicant:

1. Wyatt Plante, 342 Main St S—Siding and Doors, Work to be done by Niemeyer Construction, Project cost \$20,000.00, Permit Fee \$25.00.

Action taken: M/S/P 4-0 (Plagge/Sweep) to approve the application received from Wyatt Plante as presented.

2. Dalen Wieberdink, build 8X12 Storage shed, work to be done by owner, Project Cost \$2,500.00 Permit Fee \$25.00.

Action taken: M/S/P 4-0 (Sweep/Rud) to deny this application due to the Commission's findings that the percentage of lot coverage by the existing structure is already well in excess of the 30% amount that is allowed by the Zoning Code.

7. (B) Scott Jones from Dooley Petroleum presented a plan that Dooley's are proposing to Rebel Camper Sales to purchase the property with the agreement to rent back some lot space and office space for Dave Lieser from Rebel Camper to use for his business. Dooley's will place holding tanks on the property and office out of a space in the building. Staff requested from the Commission to move ahead with a motion for a Public Hearing to held at the next meeting on April 1, 2020 pending the receipt of a Conditional Use Permit completed by Dave Lieser of Rebel Camper Sales.

Action taken: M/S/P 4-0 (Rud/Plagge) after discussion to table a Public Hearing motion due to many questions needing to be answered. Commission asked Mr. Jones from Dooley's to respond with answers at the next Planning Commission meeting April 1, 2020.

8. Appearance of Interested Citizens—None.

9. Announcement—President Rud reminded the Commissioners of the following:

9. (A) Regular Planning Commission Meeting as scheduled for Wednesday, April 1, 2020 @ 7:00 pm.

10. Adjournment—M/S/P 4-0 (Plagge/Nord) to adjourn this Planning Commission Meeting. Upon recognizing the passage of the motion, President Rud declared the Meeting to be adjourned as of 8:02 p.m.