

MEETING MINUTES

**CLARA CITY
ECONOMIC DEVELOPMENT AUTHORITY (EDA)
REGULAR MEETING**

**Monday, September 14, 2021
12:00 Noon**

Call-In Number: 1-419-739-2663

Room: 6022

PIN: 2718

(Phone activated at 11:59 AM)

**CITY HALL COUNCIL CHAMBERS
CLARA CITY, MINNESOTA**

Members present: Chip Goeman, Gary Nelson, Robert Schwitters, James Thein, and Steve Jones

Members absent: Rhonda Pieper, Chad Forkrud

Staff present: Gene Wenstrom (EDA Consultant)

Others present: Sam Peterson (Clara City Herald), County Commissioner Candice Jaenisch
Todd Hagen (By Phone)

1. Call to Order—*By President Chip Goeman at 12:01P.M.*
2. Additions/Deletions/Modifications/Approval of Agenda: *Upon calling for any additions, deletions, and modifications to the agenda and receiving several additions (Revised Bond Minutes and Bond Sale Summary), President Goeman declared the Meeting Agenda to be approved as changed.*
3. Approval of Minutes
 3. (A) Regular EDA Meeting Minutes for August 12, 2021. *M/S/P 5-0 (Nelson/Schwitters) to approve the EDA Meeting Minutes for August 12th, as presented.*
4. Communications/Notices: NONE
5. Reports from Officers and Committees
 5. (A) Financial Report—*No changes from last month.*
 5. (B) Loan Servicing Requests, if any—*None*
6. Reports from Staff and Administrative Officers: Delayed until later in the meeting.
7. General Business

OLD BUSINESS NONE

NEW BUSINESS:

7. (A) Consideration of Resolution No. 2021-04 to Award Sale of \$2,655,000 GO Housing Revenue Refunding Bonds: After discussion and review of the revised Resolution (2021-04) and amount (\$2,585,000), and input from Todd Hagen of Ehlers, *M/S/P 5-0 (Thein/Schwitters) to approve Resolution #2021-04 approving the Bond Sale (Copy of Resolution attached).*
7. (B) Superintendent Sherri Broderius Update, MACCRA Y ISD #2180 (*Not available, no report*)
7. (C) Consideration of receiving an update on items of interest to the EDA as offered by staff (*Gene Wenstrom*). *Gene updated the board on progress with grants/loans with Milk Specialties and discussion on possible land sale.*
7. (D) Update on Old Junior High Site Project (Hillside Development Project) Alliance Building Corp. *Jones updated the board on progress with the Alliance Building Corp. (letter of agreement signed). They are expected to be out this week to further discuss next options.*
7. (E) EDA Levy (Info Only-City to Levy About \$12,000 on behalf of the EDA): *Jones updated the Board on progress at the city level with the annual EDA tax levy.*
7. (F) Discussion: The City Administrator is suggesting in the 2022 City Budget that the EDA pay the city \$250/month for administrative services: *After discussion, M/S/P 5-0 (Nelson/Schwitters) to approve payment in 2022 to the city in the amount of \$250/month for administrative services.*

EDA Commissioner Thein left the meeting at this time (approximately 12:20 PM)

7. (G) Housing Discussion (Consideration of the use of EDA funds for land option-Lowell Schwitters): *The Board discussed the idea of allowing up to a \$4,000 option fee for obtaining a land option. M/S/P 4-0 (Nelson/Schwitters) to allow Lowell Schwitters to obtain such an option, contingent upon a final agreement (terms and conditions) approved by the Board.*
8. Announcements: *The next meeting of the EDA will be moved to Tuesday, October 12th at NOON, at City Hall.*
9. Adjournment—*At 12:31 PM*

ATTEST: _____
Steven C. Jones, Secretary