

# MEETING MINUTES

## CLARA CITY CITY COUNCIL REGULAR MEETING

Tuesday  
February 12, 2019  
6:30 PM

### CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Gary Nelson, Rhonda Pieper, and Victor Sparks

Members absent: Nathan Speiser (excused) and Jeffrey Davids (excused)

Staff present: Judy Gosseling (Finance Director), Julie Aalfs (Deputy Clerk), Jeffrey Stager (Public Works Director), Kim Wood (Police Chief), Mindie Nurmi (Prairie Park Place Manager), Jim Flaherty (Interim Care Center Administrator), Jen Henker (Care Center), Mike Bosch (Ambulance), Andrew Neville (Ambulance), Ben Schoep (Ambulance), and Windy Block (City Administrator)

Others present: Sam Peterson (Clara City Herald), Steve Kubista (Chippewa Co. Highway Engineer), Shirley Klaassen, and Todd Henker

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1. Call to Order—*By Mayor Gary Nelson at 6:31 p.m. A Quorum of the Council was declared as being present.*

2. Additions/Deletions/Modifications to Agenda

***Action taken:*** M/S/P 3-0 (Pieper/Sparks) to approve the Meeting Agenda with the following modifications, such to include the addition of Agenda Items: No. 7 (A-1) Appointment of Christopher J. Lee for service as a Part-time Police Officer, No. 9 (D-9) Proposed new employee benefit called the Student Loan Repayment Program, No. 9 (K) Tax Forfeited Property List from Chippewa County, and No. 9 (L) Proposed Amendment to the American Tower Lease; and the deletion of Agenda Items: No. 9 (B) Presentation of SHIP by Ashlie Johnson, and No. 9 (D-5) Approval of the Care Center's Electronic Payments Register for January 31, 2019.

3. Approval of Minutes

3. (A) Regular City Council Meeting of January 8, 2019.

***Action taken:*** M/S/P 3-0 (Pieper/Sparks) to approve the Meeting Minutes for the City Council Meeting held on Tuesday, January 8, 2019, as presented.

4. Notices and Communications—*Informational only, no action is required.*

4. (A) Email from Aaron Backman, dated February 4, 2019, which details the 2019 Priorities of the Highway 23 Coalition.

5. Approval of Consent Agenda

5. (A) Consideration of approving “Application for Construction Permit(s)” for the following applicant(s):

1. Darwin & Barb Bohlsen, 739 S. Main St.—Install windows and new siding along with inside remodeling—Work to be done by Ryan Bohlsen Construction (BC G39071)—Project cost of \$60,000—Permit fee of \$50.00.

5. (B) Ratification of the City Administrator’s prior approval of an Application to Conduct Excluded Bingo as submitted for the Knights of Columbus (James R. Koewler, CEO) for their conducting of four or fewer bingo events which are scheduled for April 14, 2019, and November 24, 20-19, at the St. Clara Catholic Church, 410 N. Main Street, Clara City, MN 56222.

5. (C) Ratification of the City Administrator’s prior approval of an Application for Exempt Permit as submitted for the MACCRAY Trap Shooting Team (Dan Cronen, CEO) for their conducting of a raffle on March 29, 2019, at MACCRAY High School, 711 Wolverine Drive, Clara City, MN 56222.

5. (D) Approval of the appointment of Simon P. Danielson for service with the Clara City Police Department as a Part-time Police Officer. Mr. Danielson is a licensed Peace Officer and has been interviewed and qualified by Police Chief Kim Wood, who highly recommends him for service. His F.T.O. training commenced January 25, 2019 and he is awaiting appointment by the City Council for active service.

***Action taken: M/S/P 3-0 (Pieper/Sparks) to approve the Consent Agenda as presented above with the understanding that the event location as listed for Item No. 5 (C) above will be the Keggers Bar & Grill in place of the MACCRAY High School.***

6. Reports from Officers, Commissions, and Committees—*No action is required.*

6. (A) Planning Commission – *Council Liaison Victor Sparks reported.*

1. Approved Minutes of the January 2, 2019 Regular Meeting.
2. Any notable activities from the Regular Meeting of February 6, 2019.

6. (B) Economic Development Authority (EDA) – *Council Liaisons Nelson & Pieper reported.*

1. Approved Minutes of the January 7, 2019 Regular Meeting.
2. Any notable activities from their Regular Meeting of February 11, 2019.

7. Reports from Staff and Administrative Officers

7. (A) Police Department—January 2019 Activity Report as authored by Kimberly M. Wood, Chief of Police.

1. Consideration for the appointment of Christopher J. Lee for service with the Clara City Police Department as a Part-time Police Officer, who has been qualified by Police Chief Wood.

***Action taken: M/S/P 3-0 (Pieper/Sparks) to approve, as based upon the recommendation of Chief Kim Wood, the appointment of Christopher J. Lee for service as a Part-time Police Officer with the City of Clara City, such service to commence upon all qualifications being duly fulfilled and complied with.***

7. (B) Public Works Department—Jeff Stager, Director of Public Works

7. (C) Prairie Park Place—Mindie Nurmi, Housing Manager

7. (D) Clara City Care Center—Jim Flaherty, Interim Administrator---*See Agenda Item No. 9 (D).*

7. (E) City Administrator

1. Planner Update, dated January 22, 2019, as authored by staff at the UMVRDC.
2. 2019 Summary Budget Statement and revised Summary 2019 Budget document.

8. Public Hearing—*None*.

9. General Business

9. (A) Consideration of receiving background information from Steve Kubista, P.E., Chippewa County Highway Engineer, who presented and requested approval of the following items:

1. *Project No. 12-030-004* involving the proposed reconstruction or improvement of ADA Pedestrian Ramps on County State-Aid Highway No. 2 within the limits of the City and the request for adoption of the associated Resolution No. 2019-007 APPROVING CHIPPEWA COUNTY PROJECT AND PLANS FOR ADA PEDESTRIAN RAMP IMPROVEMENT PROJECT WITHIN MUNICIPAL CORPORATE LIMITS ON CSAH No. 2. It is estimated that the City's share of this project cost will be approximately \$ 17,076.85 and could involve up to 35 pedestrian ramps.

***Action taken: M/S/P 3-0 (Sparks/Pieper) to adopt Resolution No. 2019-007 APPROVING CHIPPEWA COUNTY PROJECT AND PLANS FOR ADA PEDESTRIAN RAMP IMPROVEMENT PROJECT WITHIN MUNICIPAL CORPORATE LIMITS ON CSAH No. 2.***

2. *Project No. 12-602-024* involving the reconstruction of Bridge No. 12516 on County State-Aid Highway No. 2 within the limits of the City, and further, a request for the adoption of associated Resolution No. 2019-008 APPROVING COUNTY PROJECT AND PLANS FOR THE REPLACEMENT OF BRIDGE NO. 12516 WITHIN MUNICIPAL CORPORATE LIMITS ON CSAH No. 2. Mr. Kubista indicated that this project is about ready to go to bid and it is estimated that the City's cost will be zero, inasmuch as the design does not provide for any actual sidewalks to be constructed on the bridge, rather only markings be used to for the designating of walking paths and/or bike lanes.

***Action taken: M/S/P 3-0 (Sparks/Pieper) to adopt Resolution No. 2019-008 APPROVING COUNTY PROJECT AND PLANS FOR THE REPLACEMENT OF BRIDGE NO. 12516 WITHIN MUNICIPAL CORPORATE LIMITS ON CSAH No. 2.***

3. Explanation of the Highway 23 Coalition's intent to support the conducting of a professional safety study by MnDOT for the intersection of State Highway 23 and Trunk Highway 7 at an estimated cost of \$100,000, which has a required 10% local match (\$10,000) that is proposed to be divided as follows: Highway 23 Coalition = \$5,000, Chippewa County = \$2,500, and the City of Clara City = \$2,500. Staff is requesting that Council authorize the City to enter into this arrangement.

***Action taken: M/S/P 3-0 (Sparks/Pieper) to approve the City's allocation of up to \$2,500 as a part of the required local match for the conducting of a professional safety study by MnDOT for the intersection of State Highway 23 and Trunk Highway 7 at an estimated total cost of \$100,000.***

9. (B) Consideration of receiving a presentation from Ashlie Johnson, Regional Coordinator for the Statewide Health Improvement Partnership (SHIP) regarding the programing that is available through SHIP for enhancing better health together.

***Action taken: Due to poor driving conditions, the presenter had requested that this item be deleted from the Agenda, which was done by action taken under Agenda Item No. 2. It will be placed on the City Council Meeting Agenda for Tuesday, March 12, 2019, for consideration.***

9. (C) Consideration of receiving an update on the two requests from the Clara City Ambulance Service for permission to pursue the projects below. Administrator Block presented his findings regarding bid requirements for this purchase. He opined that it appeared that via the City's membership in the Minnesota Ambulance Association the City has access to the bidding services as offered by the Savvik Buying Group. He shared documentation in support of that point and summarized that the purchase could be conducted in one of several

ways, all legal and legit, but with each having its own set of positives and negatives. Block further urged the Councilors to give fair consideration to the time and effort that has been put in already by the leadership of the Ambulance Service in sorting out the most efficient and effective ambulance for the City's future Ambulance Service needs. In summary, it was noted that the proposed purchase of a diesel 4-wheel drive Horton unit would provide the department with a much more substantial and durable ambulance than the existing ambulance is. Block concluded his reporting by providing a summary of the Ambulance Service's financial status as of December 31, 2018, noting that it assets totaled \$401,173.35 (unaudited) as of that date. A lengthy discussion and period of consideration followed.

1. Purchase of a new replacement ambulance
2. Remodeling of the existing ambulance garage

***Action taken:*** M/S/P 3-0 (Pieper/Sparks) to direct staff and the Ambulance Service to move forward with the purchase of the proposed Horton Ambulance as being developed in conjunction with the Savvik Buying Group through the Minnesota Ambulance Association for the estimated total delivered price of \$245,339.00; and further, that the City's staff and Ambulance Service work together to secure timely and adequate quotes for the remodeling of the Ambulance Service's space in the City Hall/Fire/Ambulance building.

9. (D) Consideration of acknowledging and/or approving, as may be required, the operations information and issues, if any, which may be brought forward by the Staff and/or the Council's Care Center Subcommittee. Jen Henker presented the basic Care Center information, including the fact that she would be terminating, with a lot of sadness and trepidation, her employment with the Care Center as of March 8, 2019, in order to pursue a lucrative job opportunity in Iowa.

1. Approval of new employee hire(s) and terminations for the period of January 1 – 31, 2019.

***Action taken:*** M/S/P 3-0 (Pieper/Sparks) to approve the new hires and terminations, if any, at the Care Center for the month period ending January 31, 2019, such including the new hires of: Hailey Wilkens (Activities), Jen Evenson (CNA), and Gracie Slagter (Housekeeping); and the terminations of Lorie Tjaden (Assisted Living), Rossana Urbina (Assisted Living), Joseph Rivera (Assisted Living), Katrina Niff (Assisted Living). And Kim Stringfellow (Payroll Manager).

2. Approval of the Care Center's Client Census Data Report as of January 31, 2019.

***Action taken:*** M/S/P 3-0 (Pieper/Sparks) to acknowledge and approve the Care Center's Client Census Data as of January 31, 2019, such report revealing 41 clients out of a possible 55.

3. Acknowledgement and approval of the current Financial Reporting Information and Documentation for the Care Center, such including:

- a) "Financial Data" Report for the period ended December 31, 2018.
- b) Bank Balances and Financial Statement Balances as of January 31, 2019.
- c) Accounts Receivable Balances as of January 31, 2019.

***Action taken:*** M/S/P 3-0 (Pieper/Sparks) to approve the receipt of the financial data report as prepared and presented by the Care Center Staff, such including:

a) "Unaudited Financial Data" Report for the period ended December 31, 2018, showing Current Income of \$363,200 + Expenses of \$<374,356>= net Income (Loss) of \$<11,156>. For Fiscal year, the Net Income is \$<75,097>; and

b) Bank balances and financial Statement Balances as of January 31, 2019, such including: Checking #293=\$21,346.54; MM #321 = \$92,773.19; MMS Debt Service

*#432 = \$9,914.14; MMS Capital Improvement #462 = \$2,511.10; MMS Memorial Fund #650 = \$52,772.79; MMS 2014 Debt Service Acct #642 = \$21,388.28 equaling a grand total of \$200,706.04.*

*c) Accounts Receivable balances as of January 31, 2019, totaling \$485,195.77.*

4. Approval of the Check Register of the Clara City Care Center for the period of January 1 - 31, 2019 in the total amount of \$739,055.03 for Check Numbers 49145—49238.

*Action taken: M/S/P 3-0 (Sparks/Pieper) to approve the Check Register of the Clara City Care Center for the period of January 1- 31, 2019 in the total amount of \$739,055.03 for Check Numbers 49145-49238.*

5. Approval of the Care Center's Electronic Payments for the Month ending January 31, 2019.

*Action taken: At the request of staff, this item had been deleted from the Agenda by action taken under Agenda Item No. 2. The Mayor directed that it be placed on the Meeting Agenda for the City Council Meeting of Tuesday, March 12, 2019, for consideration.*

6. Approval of a recommendation from the Care Center Subcommittee regarding a proposal for the contracting with DAYTA Marketing to develop a plan that will build brand awareness of the Clara City Senior Campus (including the Care Center, Prairie Park Place, and Assisted Living) in order to provide quality applicants for hire, and eventually for educating the surrounding areas of the services that the Senior Campus provides. Jim Flaherty explained the terms of the contract.

*Action taken: M/S/P 3-0 (Pieper/Sparks) to approve, as recommended by the Care Center Subcommittee, a one-year professional services contract with DAYTA Marketing at an estimated cost of \$21,720 for the building of brand awareness of the Clara City Senior Living Campus in order to provide quality applicants for hire, and eventually educating the surrounding areas of the services that are provided by the Campus.*

7. Approval of a recommendation from the Care Center Subcommittee regarding a proposal for the submittal of an Application for a PIPP Grant. Jim Flaherty, Interim Administrator, explained the need for and the projected outcomes of better services and income that may be derived from a successful award of this application.

*Action taken: M/S/P 3-0 (Pieper/Sparks) to approve, as recommended by the Care Center Subcommittee, the City's entering into a professional services agreement with Chere Rikimoto Consulting, LLC, for her oversight in the development and submittal by May 1, 2019, of a Performance Improvement Payment Project (PIPP) for the Clara City Care Center, at a fixed cost of \$5,000 for development and submittal of the PIPP Application and a proposed \$1,500 monthly consulting fee upon a PIPP Grant being awarded and implemented.*

8. Approval of a recommendation from the Care Center Subcommittee for entering into a contract with Pathway Health Services for targeted training for the new Assisted Living Manager. Receive background and comment from Jim Flaherty, Interim Administrator, and the Subcommittee.

*Action taken: M/S/P 3-0 (Pieper/Sparks) to approve, as recommended by the Care Center Subcommittee, the City's entering into a Letter of Agreement with Pathways Health Services for their professional services regarding their providing technical consulting as it relates to operations, clinical process, and mentoring for the new Manager at the Assisted Living facility, at a capped total cost of \$5,000.*

9. Approval of a recommendation from the Care Center Subcommittee regarding the implementation of a Student Loan Repayment Program for recently hired RN's and LPN's. Mr. Flaherty described the program as presented to the Council in a memo entitled the Student Loan Repayment Program.

***Action taken:*** M/S/P 3-0 (Pieper/Sparks) to approve, as recommended by the Care Center Subcommittee, the implementation on a trial basis of a Student Loan Repayment Program as detailed in the presentation by Jim Flaherty, Interim Administrator, for the benefit of “recently hired RN’s and LPN’s.”

9. (E) Consideration of receiving a recommendation from the Planning Commission regarding an Application for Conditional Use Permit (CUP) as submitted by Troy and Missy Thissen, 530 2<sup>nd</sup> St. NE, Clara City, MN. The Planning Commission held a Public Hearing on the CUP at their meeting on February 6, 2019. Councilor Rep Vic Sparks and staff presented the Conditional Use Permit (CUP) Review, revised February 8, 2019.

***Action taken:*** M/S/P 3-0 (Sparks/Pieper) to approve, as recommended by the Planning Commission, the approval for the of a Conditional Use Permit (CUP) to applicants Troy & Missy Thissen, 530 NE 2<sup>nd</sup> St., Clara City, for their proposed use of Tax Parcel No. 30-30-060-0820 for the construction of a 40’(W) X 60’(L) X 16’(H) storage building for the Applicant’s use in conducting the specified “Home Occupation,” as an electrician, and to include the following points, in no particular order, as conditions for approval, such to include:

1. Requirement for the submittal of suitable legal documentation by the Applicant regarding the future ownership of Parcel No. 30-060-0830, such to reveal that Troy & Missy Thissen will be such future owner.
2. Requirement that Troy & Missy Thissen will agree to combine Parcels No. 30-060-0830 and 30-060-0820 into a single parcel within six (6) months of the ownership of both lots being under Troy & Missy Thissen.
3. Requirement for the identification of the “Home Occupation” use that is germane to this Application, and a date of commitment by which such activity shall commence, such date not to exceed March 1, 2021.
4. Requirement for a detailed site plan being submitted prior to any building construction on this parcel that will demonstrate the Applicant’s compliance with all required building size limitations, setbacks, etc., such to include:
  - Front yard setback (1) = not to be less than thirteen (13) feet.
  - Side yard setbacks (2) = each of which are not to be less than five (5) feet.
  - Back yard setback (1) = not to be less than five (5) feet.
  - Building height = not to exceed sixteen (16) feet.
  - Building size = not to exceed 40’(W) X 60’(L) X 16’(H).
  - Off-street parking spaces = two (2) new spaces that are code compliant and will exist on Parcel No. 30-060-0820 with credit being given for three (3) existing parking spaces as noted to currently exist on Parcel No. 30-060-0830.
5. Requirement for the submittal of, prior to any construction on Parcel 30-060-0820, Code-compliant plans for: lighting; signage; drainage; landscaping; and architectural.
6. Requirements that there will be no “open or outdoor storage” allowed and that the “Home Occupation” will be conducted entirely within the confines of the building that is proposed to be constructed.
7. Requirement for the submittal and subsequent approval by the City of an Application for Construction Permit prior to any construction commencing on Parcel No. 30-060-0820.
8. Requirement that this CUP will be recorded by the City in the County of Chippewa, as a legal filing against all appropriate parcels of land.

9. (F) Consideration of approving the 12/31/2018 Cash Financial Statement (unaudited) for the Clara City Ambulance Service as prepared and presented by Finance Director Judy Gosseling. Gosseling also presented reports on the 2018 activity level for the Ambulance Service and the 2018 Accounts Receivables Report.

***Action taken:*** M/S/P 3-0 (Pieper/Sparks) to approve the 12/31/2018 Cash Financial Statement (unaudited) for the Clara City Ambulance Service, as prepared and presented by Finance Director Judy Gosseling, such revealing a total income (loss) for the 2018 operations year of \$32,286.

9. (G) Consideration of adopting Resolution No. 2019-006 “RESOLUTION AUTHORIZING THE CALL OF THE OUTSTANDING GENERAL OBLIGATION IMPROVEMENT REFUNDING BONDS, SERIES 2011B” (the bond issue which supported the development of Hawk Creek Acres). Staff reported on this proposed bond call.

***Action taken: M/S/P 3-0 (Pieper/Sparks) to adopt Resolution No. 2019-006 RESOLUTION AUTHORIZING THE CALL OF THE OUTSTANDING GENERAL OBLIGATION IMPROVEMENT REFUNDING BONDS, SERIES 2011B.***

9. (H) Consideration of adopting Resolution No. 2019-09 RESOLUTION ACKNOWLEDGING AND ACCEPTING A CASH DONATION OF \$375.00 FROM SWEEP HARDWARE, LLC, FROM ITS FILL THE BOOT PROMOTION, FOR BENEFIT OF THE CLARA CITY FIRE DEPARTMENT’S TURNOUT GEAR PROJECT. Staff provided the resolution.

***Action taken: M/S/P 3-0 (Pieper/Sparks) to adopt City Resolution No. 2019-09 RESOLUTION ACKNOWLEDGING AND ACCEPTING A CASH DONATION OF \$375.00 FROM SWEEP HARDWARE, LLC, FROM ITS FILL THE BOOT PROMOTION, FOR BENEFIT OF THE CLARA CITY FIRE DEPARTMENT’S TURNOUT GEAR PROJECT.***

9. (I) Consideration of approving the establishment of a Public Hearing for the soliciting of public input and testimony regarding the proposed adoption by the City of an ORDINANCE REGULATING THE REPEAL OF CHAPTER 71, SECTIONS 71.2-71.22, AND THE SUBSEQUENT ADOPTION OF AN AMENDMENT REPLACING REPEALED SECTIONS WITH NEW VERSION 71.20 THROUGH 71.26, USE OF GOLF CARTS AND ALL-TERRAIN VEHICLES IN THE CITY LIMITS OF THE CITY OF CLARA CITY, MN AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF. Julie Aalfs, Deputy Clerk, reviewed the available information on this agenda item and explained the suggested procedures.

***Action taken: M/S/P 3-0 (Pieper/Sparks) to approve, as previously recommended by the Planning Commission, the establishment of a Public Hearing for Tuesday, March 12, 2019, 6:30 P.M., for the Council’s solicitation of public input and testimony with regard to the proposed adoption by the City of an ORDINANCE “REGULATING THE REPEAL OF CHAPTER 71, SECTIONS 71.2-71.22, AND THE SUBSEQUENT ADOPTION OF AN AMENDMENT REPLACING REPEALED SECTIONS WITH NEW VERSION 71.20 THROUGH 71.26, USE OF GOLF CARTS AND ALL-TERRAIN VEHICLES IN THE CITY LIMITS OF THE CITY OF CLARA CITY, MN AND PRESCRIBING PENALTIES FOR VIOLATIONS THEREOF.”***

9. (J) Consideration of directing staff to move forward with the timely advertising for the hiring of one (1) Aquatic Center Manager and multiple Life Guard/Lesson Teachers for service with the City of Clara City Aquatic Center in 2019. Deputy Clerk Julie Aalfs reviewed for Council the job descriptions for the Aquatic Center Manager and a Life Guard/Lesson Teacher as well as the suggested application form.

***Action taken: M/S/P 3-0 (Pieper/Sparks) to direct staff to move forward with advertising and qualification of one (1) Aquatic Center Manager and multiple Life Guard/lesson Teachers for operation of the Clara City Aquatic Center in the summer of 2019.***

9. (K) Consideration of adopting City Resolution No, 2019-010 Resolution Approving the Public Sale of Certain Tax Forfeited Properties within the City Limits of Clara City. Staff reported on the three (3) parcels, which are: (1) 30-060-0610 (Greta K. Postma), (2) 30-260-0165 (Henrietta Olson), and (3) 30-140-0244 (Bradly Baird), and noted their conclusion that none of the parcels represent anything needed for public use or purpose, but rather, that all three should be placed for general public auction.

***Action taken: M/S/P 3-0 (Pieper/Sparks) to adopt City Resolution No. 2019-010 RESOLUTION APPROVING THE PUBLIC SALE OF CERTAIN PARCELS WITHIN THE CITY OF CLARA CITY WHICH HAVE BEEN FORFEITED TO THE STATE OF MINNESOTA FOR NON-PAYMENT OF TAXES FOR THE YEAR OR YEARS 2016-2018.***

9. (L) Consideration of adopting City Resolution No. 2019-011 Resolution and Consent Affidavit in support of the City’s approval of entering into an amendment of its existing lease with ATC Iris I, LLC for the lease of land pursuant to the certain Ground Lease Agreement dated November 5, 2009.

***Action taken: M/S/P 3-0 (Pieper/Sparks) to adopt City Resolution No. 2019-011 RESOLUTION AND CONSENT AFFIDAVIT, such amendment extending the current lease terms for 40 additional years to 2064 and with a one-time premium to be paid to the City in the amount of \$25,000.***

10. Approval for the Payment of Claims and Appropriations

10. (A) Consideration for the approval of the City's Verified Claims for the period ending February 12, 2019, as prepared and presented by Judy Gosseling, Finance Director

***Action taken: M/S/P 3-0 (Pieper/Sparks) to approve the payment of Verified Claims up through February 12, 2019, as prepared and presented by Finance Director Judy Gosseling, in the total amount of \$1,264,533.78 for check numbers 21005-21198.***

10. (B) Consideration of approving the City's Electronic Payments for the Month ending January 31, 2019, as prepared and explained by Judy Gosseling, Finance Director.

***Action taken: M/S/P 3-0 (Sparks/Pieper) to approve the Electronic Payments Report for the Month Ending January 31, 2019, as prepared and presented by Judy Gosseling, Finance Director, such payments including those in the General Checking Account = \$6,163.00 and in the Payroll Checking Account = \$23,655.42.***

11. Appearance of Interested Citizens—None.

12. Announcements—Mayor Nelson reminded the Councilors of the following meeting:

12. (A) The next Regular Meeting of the City Council will be on Tuesday, March 12, 2019, 6:30 pm, in the City Hall Chamber.

13. Adjournment—Upon recognizing that there was no additional business to be considered, Mayor Nelson, without objection, declared this Regular Meeting of the City Council to be adjourned as of 9:19 P.M.

BY: \_\_\_\_\_  
Mayor Gary Nelson

ATTEST: \_\_\_\_\_  
Winthro C. Block, City Administrator