

MEETING MINUTES

CLARA CITY CITY COUNCIL SPECIAL MEETING

Monday
July 2, 2018
5:30 PM

CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Jack Spark, Gary Nelson, Nathan Speiser, Rhonda Pieper, and Jeffrey Davids

Members absent: None

Staff present: Judy Gosseling, (Finance Director), Julie Aalfs (Deputy Clerk), and Windy Block (City Administrator)

Others present: Josie Oliver (Clara City Herald), Michael Amborn (Rodeberg & Berryman , Inc.), Sam Peterson (Clara City Herald), and Jim Trulock (MACCRAY Public Schools)

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1. Call to Order—*By Mayor Jack Sparks at 5:30 p.m. A Quorum of the City Council was declared as being present.*

Note: This meeting is being officially recorded. Any and all commentary must be communicated through the microphones at the Council and Staff tables or through the microphone attached at the speaker's podium.

2. Additions/Deletions/Modifications to Agenda

Action taken: Inasmuch as there were no additions or modifications of the Agenda offered, Mayor Sparks, without objection, declared the Agenda for this Meeting to be approved as presented.

3. Approval of Minutes—*None.*
4. Notices and Communications—*None.*
5. Approval of Consent Agenda—*None.*
6. Reports from Officers, Commissions, and Committees—*None.*
7. Reports from Staff and Administrative Officers—*None.*
8. Public Hearing—*None.*
9. General Business

9. (A) Consideration of receiving the Bid Tabulation Summary for the 2018 Tennis Court Improvements project from Michael Amborn, P.E., of Rodeberg & Berryman, Inc and also his recommendation with regard to the Council's awarding of the associated project work to the lowest responsible bidder. Mr. Amborn presented the

bid results and answered questions regarding the bids and the overall project. It was noted that the project as bid, included both the Tennis Court Improvements as well as the Basketball Court restoration. Administrator Block distributed a sheet which detailed the estimated cost apportionment of the project costs. It illustrated that the City will be paying approximately 26% of the project costs for the Tennis Court Improvements and that MACCRAY School District will be paying approximately 74%. As for the Basketball Court restoration, the City will be paying an estimated \$38,287.93 for those improvements. Jim Trulock, representing the MACCRAY Public Schools, stated that the MACCRAY School District is firmly prepared to move forward with the Tennis Court Improvements as bid and encouraged the City to do so also. It was also noted that both Parties (MACCRAY Public Schools and the City) have previously authorized the execution of the "Improvement and Sharing of Tennis Facility Agreement," hence signaling the intent of those Parties to move forward with the tennis court improvements.

Action taken: *M/S/P 5-0 (Speiser/Pieper) to accept and approve, per the detail and documentation of the City Engineer's Report, dated June 28, 2018, and the "Estimated Cost Apportionment of Bid" worksheet, dated July 2, 2018, the bid of Duininck, Inc. in the amount of \$539,963.60 and to direct the awarding of the work under the 2018 Tennis Court Improvement project, such including the City's Basketball Court Restoration, to Duininck, Inc.*

10. Approval for the Payment of Claims and Appropriations—*None.*

11. Appearance of Interested Citizens—*None.*

12. Announcements—*Mayor Sparks reminded the Councilors of this upcoming meeting:*

12. (A) Next Regular Meeting of the City Council will be on Tuesday, July 10, 2018, 6:30 P.M. at City Hall

13. Adjournment-- *Upon observing that there were no additional business items to be considered, Mayor Sparks, without objection, declared this meeting of the City Council to be adjourned as of 5:45 P.M.*

BY: _____
JACK SPARKS, MAYOR

ATTEST: _____
WINTHRO C. BLOCK, CITY ADMINISTRATOR