

MEETING MINUTES

CLARA CITY CITY COUNCIL SPECIAL MEETING

THURSDAY
DECEMBER 30, 2021
6:30 PM

CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Gary Nelson, Nathan Speiser, Rhonda Pieper, and David Plagge and Paul Childers.

Staff present: In Council Chambers- Steve Jones (City Administrator), Julie Aalfs (City Clerk), Berta Jensen (Administrative Clerk), Kim Wood (Police Chief) and Judy Gosseling.

Others present: Sam Peterson (CC Herald)

CLARA CITY PUBLIC UTILITY COMMISSION MEETING DECEMBER 30, 2021

1. Call to Order:

2. General Business:

The purpose of this PUC meeting is to hear and act upon the Natural Gas Rate Committee recommendations. Including:

- A. Whether the Commission should accept as complete and review in a rate proceeding the petition filed by Dooley's Natural Gas (DNG) for a 3% natural gas rate increase to Clara City customers;

B. Whether to grant DNG's request for an interim rate increase of 3%, effective January 1, 2022 and subject to refund to customers in the amount in excess of final rates; and

C. Whether to make other recommendations to the Commission related to the DNG petition for rate increase.

Action taken: (this action taken at the Clara City Natural Gas Rate Committee meeting held Thursday, December 30, 2021 at 5:30 pm) M/S/P 5-0 (Jones, Pieper, Nelson) to recommend to the Clara City Public Utility Commission that they accept the petition and report, recommend an average interim rate increase of 3% (per attached rate sheet), effective 01-01-2022, subject to refund of the amount found in excess in the final rate approval, to be refunded with interest. In addition, the Rate committee recommends that DNG notify the customers as soon as possible in January of the rate increase, that will be payable in the February bills.

Action taken: M/S/P 5-0 (Speiser/Pieper) to approve the recommendation from the Clara City Natural Gas Rate Committee as stated above.

7. Adjournment

Mayor Gary Nelson hearing no objection adjourned this meeting at 6:35 pm

1. **Call to Order:** By Mayor Gary Nelson at 6:35 p.m.

Note: This meeting is being officially recorded. Any and all commentary must be communicated through the microphones at the Council and Staff tables or through the microphone attached at the speaker's podium. Also, please silent all cell phones and do not use them during the meeting.

2. Additions/Deletions/Modifications to Agenda

Additions: 3D deleted
3C New copy received

Action taken: M/S/P 5-0 (Pieper/Plagge) to approve the additions, deletions and modifications to the agenda as presented.

3. New Business:

A. Consideration of Officer Appointments to the Clara City Fire Department

Action taken: M/S/P 5-0 (Speiser/Pieper) to approve the officer appointments to the Clara City Fire Department.

B. Consideration of Officer Appointments to the Clara City Ambulance Service.

Action taken: M/S/P 5-0 (Speiser/Plagge) to approve the officer appointments to the Clara City Ambulance Service

C. Consideration of Resolution No. 2021-047 acknowledging and accepting 4th quarter donations.

Action taken: M/S/P 5-0 (Pieper/Plagge) to approve Resolution No. 2021-047 acknowledging and accepting the 4th quarter donations.

D. Consideration of approval to write off certain unpaid bills owed the Clara City Ambulance Service.

Agenda item deleted from the meeting.

E. Approval of updated Fine, Fee and Charges schedule.

Action taken: M/S/P 5-0 (Speiser/Childers) to approve the updated Fine, Fees and Charges schedule.

F. Rescind motion of consideration of discontinuation of the Base fee Water/Sewer charge for vacant properties.

Action taken: *M/S/P 5-0 (Plagge/Pieper) to rescind the motion made on December 14, 2021 meeting (Speiser/Childers) due to previous resolutions implemented and more time to research the best solution.*

G. Consideration of Resolution No. 2021-048 Approving the delegation of authority for the paying of claims.

Action taken: *M/S/P 5-0 (Plagge/Pieper) to approve Resolution No. 2021-048 approving the delegation of authority for paying claims.*

H. Consideration of Resolution No. 2021-049 Approving the delegation of authority for the paying of claims for the Clara City Care Center.

Action taken: *M/S/P 5-0 (Speiser/Plagge) to approve Resolution No. 2021-049 approving the delegation of authority for paying claims for the Clara City Care Center.*

I. Consideration of Resolution No. 2021-050 Approving certain transfers between the general fund and the reserve fund, effective under the 2021 city budget.

Action taken: *M/S/P 5-0 (Speiser/Pieper) to approve Resolution No. 2021-050 approving Resolution No. 2021-050 approving certain transfers between the general fund and the reserve fund. M/S/P 5-0 (Speiser/Sparks) to approve reserve account expenditures in the amount of \$79,817.57.*

J. Consideration of Resolution No. 2021-051 Approving transfers of certain allocations within the 2021 general fund budget, hereby amending the 2021 general fund budget.

No Action taken- deleted from agenda

K. Consideration of approval of memorandum of understanding with ASFCME Council 65, Locals 1686-0019, and 1686-0024.

Action taken: M/S/P 5-0 (Speiser/Plagge) to approve the memorandum of understanding with ASFCME Council.

L. Consideration of 2022 City Council meeting schedule.

Action taken: M/S/P 5-0 (Plagge/Speiser) to approve the 2022 City Council meeting schedule.

M. Consideration of Resolution No. 2021-052 making appointments to authorized signers for the City of Clara City.

Action taken: M/S/P 5-0 (Plagge/Pieper) to approve Resolution No. 2021-052 making appointments to authorized signers for the City of Clara City.

N. Consideration of Resolution No. 2021-053 making appointments to authorized signers for the Clara City Care Center.

Action taken: M/S/P 5-0 (Plagge/Childers) to approve Resolution No. 2021-053 making appointments to authorized signers for the Clara City Care Center.

4. Announcements:

(A) The next regular City Council Meeting will be on **Tuesday January 11, 2022 6:30 pm.**

BY: _____
Gary Nelson, Mayor

ATTEST: _____
Steven C. Jones, City Administrator