

# MEETING MINUTES

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## CITY COUNCIL SPECIAL MEETING

Tuesday  
August 21, 2018  
6:30 PM

### CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Jack Sparks, Gary Nelson, Rhonda Pieper and Jeffrey Davids

Members absent: Nathan Speiser (excused)

Staff present: Judy Gosseling, Finance Director, Julie Aalfs, Deputy Clerk, Jeff Stager, Provisional Public Works Director, Mindie Nurmi, Prairie Park Place Housing Manager, Kimberly Wood, Police Chief, Mike Bosch and Andrew Neville, Ambulance Service members, Lorie Tjaden, Assisted Living Manager and Michael Stordahl, Care Center Administrator.  
Others: Sam Peterson, Clara City Herald, Donovan Frauendienst, Keggers Bar & Grill and Larrisa Schwenk, Pioneerland Library.

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1. Call to Order *by Mayor Jack Sparks at 6:33 pm after which the Mayor declared a Quorum of the City Council as being present.*

2. Additions/Deletions/Modifications to Agenda

*Action taken: Upon hearing no request for any changes to the draft agenda, Mayor Sparks, declared, without objection, that the meeting agenda is approved as presented.*

3. Approval of Minutes—*None.*

4. Notices and Communications—*None.*

5. Approval of Consent Agenda

5. (A) Approval of a request from St. Clara Catholic Church for permission to close 4<sup>th</sup> Avenue NE from Main Street to First Street NE on Saturday, September 8, 2018, for the purpose of allowing St. Clara Catholic Church to conduct its annual fall celebration with greater safety.

*Action taken: M/S/P 4-0 (Pieper/Davids) to approve the Consent Agenda items as presented above.*

6. Reports from Officers, Commissions, and Committees—*No action required.*

7. Reports from Staff and Administrative Officers *None*

8. Public Hearings—*None*.

9. General Business

9. (A) Consideration of receiving information regarding the status and performance of the 2018 Adopted City Budget and a draft of the Preliminary 2019 City Budget. While no action is anticipated at this meeting, this work session is intended to provide an opportunity for the City Council and City Staff to share facts, mission, and goals in support of the budgetary needs of various important city functions. For your assistance in conducting this sharing session, please bring to the meeting the document labeled “Balance Sheet/Statement of Revenue & Disbursements for June 30, 2018”—***Receive from the various department heads their preliminary 2019 Budget Requests. This information and their departmental work plans for 2019 should be utilized as the basis for the Council’s discussions with the following:***

**9A-1 (6:30 pm)**--Administrative & Other Budgets—*Judy Gosseling (Finance Director) and Julie Aalfs (Deputy Clerk)*

**9A-2 (6:45 pm)**—Public Works Department (Streets, Parks, Recreation, Water & Sewer)—*Jeff Stager (Provisional Public Works Director)*

**9A-3 (7:15 pm)**—Police Department—*Kimberly M. Wood (Chief of Police)*

**9A-4 (7:45 pm)**—Pioneerland Public Library—*Larissa Schwenk (Head Librarian)*

**9A-6 (8:00 pm)**—Prairie Park Place—*Mindie Nurmi (Housing Manager)*

**9A-7 (8:15 pm)**—Ambulance Service—*Mike Bosch and Andrew Neville (members)*

**9A-8 (8:30 pm)**—Assisted Living & Care Center Facilities--*Lorie Tjaden (Manager) & Michael Stordahl (Care Center Administrator)*

**9A-9 (9:00 pm)**--Closing Comments—*Mayor Sparks and Finance Director Gosseling*

***Action taken:*** *The Council listened to each of the presentations as listed above, asked questions, and engaged in meaningful dialogue with the presenters regarding the current and future needs of each of the departments/functions as represented above. The information gained was taken under advisement and no formal actions were taken at this meeting, pending further review and consideration prior to the Council’s official adoption of a Preliminary 2019 Budget at the September 11, 2018, Regular City Council Meeting, or a subsequent special meeting, if needed.*

9. (B) Consideration of receiving a presentation from Donovan Frauendienst (aka “Kegger”) regarding his request of the City Council that it authorize the addition of a special ballot question to the general election ballot on November 6, 2018. Kegger would like to explore being licensed for the sale of intoxicating liquor on-sale on Sundays. He owns a restaurant which would qualify under the provisions of the law. However, the voters must first be asked to approve the issuance of licenses for such sales in the community. The upcoming general election on November 6<sup>th</sup> would be the least expensive venue for such a purpose.

***Action Taken: M/S/P/ 4-0 (Nelson/Pieper) to accept the presentation from Donovan Frauentients to authorize the addition of a special ballot question to be added to the general election ballot on November 6, 2018 asking voters to allow the sale of intoxicating liquor on sale on Sundays. This vote will approve the issuance of licenses for such sales in the community.***

10. Approval for the Payment of Claims and Appropriations—None.

11. Appearance of Interested Citizens

A. *None present*

12. Announcements

12. (A) *Reminder that the City Council will be meeting in their next regularly scheduled meeting on Tuesday, September 11, 2018, at 6:30 pm.*

13. Adjournment *Upon observing no additional business to be conducted, Mayor Sparks, without objection, declared this Special Meeting of the City Council to be adjourned as of 9:00 pm.*

BY: \_\_\_\_\_  
Jack Sparks, Mayor

ATTEST: \_\_\_\_\_  
Julie Aalfs, Deputy Clerk