

MEETING MINUTES

CITY COUNCIL SPECIAL MEETING

Tuesday
November 20, 2018
6:30 PM

CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Jack Sparks, Gary Nelson, Rhonda Pieper, Jeffrey Davids, and Nathan Speiser (6:33 p.m.)

Members absent: None

Staff present: Judy Gosseling (Finance Director), Julie Aalfs (Deputy Clerk), Jeff Stager (Public Works Director), Windy Block (City Administrator)

Others present: Sam Peterson (Clara City Herald), John Graupman (Bolton & Menk, Inc.), Curt Reetz (WWOTA, Inc., Arlington, MN.),

1. Call to Order—*By Mayor Jack Sparks at 6:30 p.m. A Quorum was declared as being present.*

2. Additions/Deletions/Modifications to Agenda

***Action taken:** M/S/P 4-0 (Pieper/Davids) to approve the Meeting Agenda as presented.*

3. Approval of Minutes—*None.*

4. Notices and Communications--*None.*

Councilor Nathan Speiser arrived at 6:33 p.m. and assumed his seat at the Council Table.

5. Approval of Consent Agenda—*None.*

6. Reports from Officers, Commissions, and Committees—*None.*

7. Reports from Staff and Administrative Officers—*None.*

8. Public Hearings—*None.*

9. General Business

9. (A) Consideration of receiving a presentation of the study results as authored by John Graupman, P.E., Bolton & Menk, Inc. regarding the 2018 Capital Improvement Plan for the Wastewater Treatment facility. Mr. Graupman distributed copies of a Power Point of his presentation and highlighted the details of each slide. While the projected capital repair costs were spread over a period of years running from 2019-2030, they total in excess of \$1,800,000. However, in summary, Mr. Graupman concluded that: 1) the WWTF has capacity for the future, 2) the WWTF does need repairs, and 3) that with proper upgrades, the WWTF should last another 20 more years. Following the conclusion of Mr. Graupman's review, a period of questions and answers was held, such including several about how best to accomplish the repairs, whether to do so in one or two major projects or to do so in a series of several smaller projects? Mr. Graupman opined that the most cost-effective method would be to do the improvements as one or two larger and coordinated projects.

Action taken: M/S/P 5-0 (Nelson/Speiser) to acknowledge the receipt of the presentation of the study results by John Grauplan of Bolton & Menk Inc., such study detailing the 2018 Capital Improvement Plan for the Wastewater Treatment Facility (WWTF), and to direct staff to forward the study results to Ehlers, Inc. for incorporation of the results into their upcoming Water & Wastewater Rate Study analysis.

9. (B) Consideration for the issuance of a Liquor License for On-Sale and Off-Sale Liquor and Wine by Donavon Frauendienst, d/b/a/ Kegger's Bar & Restaurant, 115 West Center Avenue. This approval is to be conditioned upon the submittal by the applicant of a fully-completed application and supporting insurance information. In addition. Staff is anticipating that Donavan Frauendienst (aka "Kegger") will also be submitting a license application for the sale of intoxicating liquor on-sale on Sundays. Inasmuch as Mr. Frauendienst owns a restaurant which will qualify under the provisions of the recently voter-approved ordinance, it would be most appropriate for the City Council to also consider for the approval of this application subject to the applicant's submittal of all necessary information and documentation.

Action taken: M/S/P 5-0 (Pieper/Davids) to issue the Liquor Licenses for 2019 to Donavan Frauendienst, Keggars Bar and Grill, pending his compliance with providing satisfactory evidence and documentation of his current Liquor and Liability Insurance coverage.

9. (C) Consideration of receiving a recommendation from the Care Center Subcommittee regarding their selection of an Interim Administrator for the Care Center following the end of service by Michael Stordahl, which is scheduled to be as of December 18, 2018. Councilors Nelson and Speiser reported.

Action taken: M/S/P 5-0 (Davids/Pieper) to approve the recommendation from the Care Center Subcommittee for the hiring of Jim Flaherty, recently retired Administrator of Luther Haven Nursing Home in Montevideo, as an Interim Administrator for the period of service as may be necessary for the solicitation and selection of a permanent replacement for Michael Stordahl who resigned his position effective December 18, 2018.

10. Approval for the Payment of Claims and Appropriations—None.

11. Appearance of Interested Citizens—None.

12. Announcements—Mayor Sparks reminded the Councilors of the upcoming meeting:

12. (A) *Reminder of Special Meeting on Tuesday, November 27, 2018, 6:30 pm., at City Hall, for the purpose of receiving the report from Ehlers, Inc. regarding the results of their Water and Sewer Rate Study.*

13. Adjournment—*Upon recognizing that there was no additional business to be considered, Mayor Sparks, without objection, declared this Special Meeting of the City Council to be adjourned as of 7:44 P.M.*

BY: _____
Jack Sparks, Mayor

ATTEST: _____
Winthro C Block, City Administrator