

# MEETING MINUTES

## CLARA CITY CITY COUNCIL SPECIAL MEETING

Tuesday  
July 22, 2019  
5:30 PM

### CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Gary Nelson, Jeffrey Davids, Victor Sparks

Members absent: Nathan Speiser (excused), Rhonda Pieper (excused)

Staff present: Windy Block (City Administrator), Judy Gosseling (Finance Director), Julie Aalfs (Deputy Clerk), Jeff Stager (Public Works Director), Kim Wood (Police Chief)

Others present: Sam Peterson (CC Herald)

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1. Call to Order—*By Mayor Gary Nelson at 5:31 p.m. A Quorum was declared as being present.*

***Note:** This meeting is being officially recorded. Any and all commentary must be communicated through the microphones at the Council and Staff tables or through the microphone attached at the speaker's podium.*

2. Additions/Deletions/Modifications to Agenda

***Action taken:** Upon making a request for any additions/Deletions/Modifications to the draft Agenda and receiving none, Mayor Nelson, without objection, declared the meeting Agenda to be approved as presented.*

3. Approval of Minutes—*None.*

4. Notices and Communications—*None.*

5. Approval of Consent Agenda—*None.*

6. Reports from Officers, Commissions, and Committees—*None.*

7. Reports from Staff and Administrative Officers

7. A) Public Assistance/ Hazard Mitigation for Disaster Number DR – 4442, Severe Winter Storms, Straight-line Winds and Flooding, as declared on June 12, 2019 for the incident period of March 12 – April 28, 2019.

7. B) American Disabilities Act (ADA) Improvement Schedule for Clara City, which by all appearances will include the installation of the Rectangular Rapid Flashing Beacon (RRFB) at the intersection of MN State Highway 23 and CSAH #2.

8. Public Hearing—*None.*

9. General Business

9. (A) Consideration of receiving a recommendation from Police Chief Kim Wood regarding the termination of Ethan Schwinghammer as a Full-time Police Officer for the City of Clara City, effective Wednesday, July 17, 2019. Chief Wood provided the Notice of Termination given to Ethan Schwinghammer, dated July 17, 2019.

***Action taken:*** *M/S/P 3-0 (Davids/Sparks) to approve the recommendation from Police Chief Kim Wood for the termination of Ethan Schwinghammer as a Full-Time Police Officer with the Clara City Police Department, effective July 17, 2019.*

9. (B) Consideration of authorizing staff to move forward with the bonding process in support of the comprehensive repair and rehabilitation of the City's Wastewater Treatment Plant (WWTP) as developed by John Graupman, P.E., of Bolton & Menk in November 2018. This may involve an estimated amount of \$1-1.5 M in bond financing for the payment of such improvements. If authorization is given, staff will invite Todd Hagen, Senior Municipal advisor, Vice President of Ehlers, Inc. to the August 13, 2019, Regular City Council Meeting, for his presentation of the next steps to be taken.

***Action taken:*** *M/S/P 3-0 (Davids/Sparks) to authorize the staff to move forward with the bonding process for the comprehensive repair and rehabilitation of the City's Wastewater Treatment Plant*

10. Approval for the Payment of Claims and Appropriations

10. (A) Consideration for the approval of the City's Verified Claims for the period ending July 18, 2019.

***Action taken:*** *M/S/P 3-0 (Sparks/Davids) to approve the City's Verified Claims for the period ending July 18, 2019, as presented by Finance Director Judy Gosseling, such including \$953,495.94 for Checks No. 21645 – 21752.*

11. Appearance of Interested Citizens—*None.*

12. Announcements—*Mayor Nelson reminded the Councilors of the following:*

12. (A) The next Regular Meeting of the City Council will be on Tuesday, August 13, 2019, 6:30 pm, in the City Hall Chamber.

13. Adjournment—*Upon recognizing that there was no additional business to be considered, Mayor Nelson, without objection, declared this Special Meeting of the City Council to be adjourned at 5:40 pm.*