

MEETING MINUTES

CLARA CITY CITY COUNCIL SPECIAL MEETING

Friday
February 28, 2020
4:00 PM

CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Gary Nelson, Nathan Speiser, Rhonda Pieper (4:10 P.M.), Jeffrey Davids, and Victor Sparks

Members absent: None.

Staff present: Julie Aalfs (Deputy Clerk), Matt Blum (Sr. Living Administrator), and Windy Block (City Administrator)

Others present: Sam Peterson (Clara City Herald), Steve Jones (Finalist), Rebecca Lammi (Finalist), and Tes Tomaschett (Finalist)

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1. Call to Order—*By Mayor Gary Nelson at 4:02 p.m. A Quorum of the Council was declared present.*

***Note:** This meeting is being officially recorded. Any and all commentary must be communicated through the microphones at the Council and Staff tables, including the speaker's chair.*

2. Additions/Deletions/Modifications to Agenda

***Action taken:** Upon making a request for any additions/deletions/modifications to the draft Agenda, and recognizing none, Mayor Nelson declared the Meeting Agenda to be approved as presented.*

3. Approval of Minutes—*None.*
4. Notices and Communications—*None.*
5. Approval of Consent Agenda—*None.*
6. Reports from Officers, Commissions, and Committees—*None.*
7. Reports from Staff and Administrative Officers—*None.*
8. Public Hearing—*None.*
9. General Business

9. (A) Consideration of interviewing the Finalists who have been selected for consideration of appointment as the next City Administrator of Clara City. Staff reviewed the basics of the process which was to be used in doing the interviews. The interview schedule had been established as follows:

4:15 P.M. – Steven C. Jones—The interview was conducted.

5:05 P.M. – Rebecca L. Lammi—The interview was conducted.

5:55 P.M. – Tesa C. Tomaschett—The interview was conducted.

6:45 P.M. – Deliberation by the City Council of the results of this interview process on Friday and those results from Monday, February 24, 2020. There was a vigorous and respectful discussion that touched on the positives and negatives of all the Finalists. During the discussion, it was stated often that the City had been the beneficiary of having a very good list of candidates from which to make their ultimate appointment.

Action taken: M/S/P 4-1 (Sparks/Davids) to designate, as based upon the results of the Council's qualification and interview activities, that the following order of consideration be followed in the ordering of a background check and negotiation, such order to be #1 – Steve Jones, #2 – Rebecca Lammi, and #3 – Tesa Tomaschett. Councilor Pieper opposed.

9. (B) Consideration of having the Mayor designate a negotiating team and for the Council to have discussion and consensus building as to the desired terms and/or conditions of employment for use of such by the aforementioned negotiating team in securing an agreement with the winning candidate.

Action taken: M/S/P 5-0 (Speiser/Sparks) to designate Mayor Nelson and Councilor Pieper to move forward as a Council Subcommittee with completion of the final steps of qualification for future consideration by the full Council for their approval of the final terms and conditions with the recommended candidate at the Council's next Regular Meeting on March 10, 2020, the Subcommittee utilizing the recommended order of Finalist finish from Agenda Item No. 9. (A) above.

10. Approval for the Payment of Claims and Appropriations—None.

11. Appearance of Interested Citizens—None.

12. Announcements—No action is required.

12. (A) The next Regular Meeting of the City Council will be on Tuesday, March 10, 2020, 6:30 P.M. in the City Council Chamber, 215 NW First St., Clara City, MN.

13. Adjournment--Upon recognizing that there was no additional business to be considered, Mayor Nelson, without objection, declared this Special City Council Meeting to be adjourned as of 7:20 P.M.