

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
WEDNESDAY, JANUARY 11, 2006
5:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Wednesday, January 11, 2006 at 5:30 p.m. in the Council Chambers of City Hall.

Present:	Kurt Koenen Malana Niemeyer Les Feia	Stephan Olander Missy Bodin (5:40 p.m.)	
Absent:	None		
Also present:	Ann Jaenisch John White Judy Gosseling Ryan Krosch	Shirley Klaassen Nancy Altain Roger Knapper Missy Schmitz	Ralph Bradley

On a motion by Les Feia and seconded by Missy Bodin the agenda was approved.
Motion carried.

On a motion by Les Feia and seconded by Malana Niemeyer the Minutes of the December 9, 2005 meeting was approved.
Motion carried.

Ryan Krosch discussed the role of the Upper Minnesota Valley Regional Development Commission.

Ann Jaenisch, Director of Prairie Park Place, gave to the Council her monthly report.

Ralph Bradley, Police Chief, gave to the Council his December 2005 and 2005 Yearly Activity reports. Chief Bradley presented two quotes for a new squad car and recommended the quote from Swenson Motor Company for a 2006 Dodge Charger that costs \$24,657.00. After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer to accept the quote from Swenson Motor Company for the 2006 Dodge Charger for \$24,657.00.

Motion carried.

Judy Gosseling, Senior Accounting Clerk, reported on the following:

1. Discussed a proposed agreement with Chippewa County for the purchase and operation of election equipment. After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to approve the agreement as presented.

Motion carried.

2. RESOLUTION NO. 06-01, COMBINED POLLING PLACE RESOLUTION. Resolution combines Lone Tree Township, Crate Township and the City of Clara City's polling place pursuant to Minnesota Statutes 204B.14. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to adopt Resolution No. 06-01.

Motion carried.

3. The Clara City Fire Department is recommending Daniel Niemeyer as a member of the CCFD. After discussion, on a motion by Missy Bodin and seconded by Les Feia to approve Daniel Niemeyer as a member of the Clara City Fire Department.

Motion carried.

Maurice Cordell, City Administrator, reported on the following:

1. Clinic Lease - City of Clara City agrees to lease the Clara City Medical Center office building land and equipment to the Chippewa County-Montevideo Hospital for \$500 per month during 2006. After discussion, on a motion by Les Feia and seconded by Malana Niemeyer to approve the 2006 lease.

Motion carried.

Clara City Council Meeting of January 11, 2006 continued:

2. Bloodborne Pathogen – agreement with Ridgewater College to provide a 3-hour course regarding Bloodborne pathogens and HAZMAT for \$300.00 on March 20, 2006. After discussion, on a motion by Les Feia and seconded by Malana Niemeyer the agreement was approved.

Motion carried.

3. Prairie Waters – the City of Clara City agrees to contribute \$500 to the Western Minnesota Prairie Waters Convention & Visitor's Bureau for 2006. After discussion, on a motion by Stephan Olander and seconded by Les Feia to approve the \$500 contribution.

Motion carried.

4. Ordinance No. 310, an Ordinance amending Sections 5, 12, 13, and 16 of the Clara City Zoning Ordinance. City Administrator Cordell reported that the Planning Commission conducted the Public Hearing on December 7, 2005 and then he presented Ordinance 310. After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer to approve Ordinance 310.

Motion carried.

Roger Knapper, Public Works Director, reported on the following:

1. Discussed repair work at the swimming pool.
2. Discussed upcoming meetings that he would be attending.

Mayor and Council Reports:

Kurt Koenen: reported on a recent wind energy meeting, an upcoming walking path meeting and that he will be attending a meeting in Montevideo regarding establishing a county-wide EDA. The Clara City EDA did not meet in December and there were no land use permit applications reviewed at the December 7, 2005 Planning Commission meeting.

Jayne Jarett's term has expired on the Care Center Board and she is interested in serving another term. After discussion, on a motion by Missy Bodin and seconded by Stephan Olander to appoint Jayne Jarett to a four year term on the Care Center Board.

Motion carried.

Les Feia reported that the next Business Talk After Hours meeting has been scheduled for January 18th at 7:00 p.m. at Keggers Bar & Grill.

On a motion by Missy Bodin and seconded by Malana Niemeyer to approve the following:

Official Depository	Citizens State Bank
Official Paper	Clara City Herald
City Engineer	Rodeberg & Berryman
City Auditor	Conway, Deuth & Schmiesing
City Attorney (City)	Prindle-Maland, Sellner, Stennes, Knutsen & Stermer Ch't'd
City Attorney (PD)	Nancy Altain

Motion carried.

On a motion by Les Feia and seconded by Malana Niemeyer to approve the following Council Committee appointments:

<u>Les Feia</u>	<u>Stephan Olander</u>	<u>Missy Bodin</u>
Street	Library	Care Center
Acting-Mayor	Dump	Fire Department
Police	Community Ed	Pool
Safety Committee	EDA	

<u>Malana Niemeyer</u>	<u>Kurt Koenen</u>
Park	Safety Committee
Prairie Park Place	EDA
Ambulance	City Office
Wind Energy	Wind Energy
	Planning Commission

Clara City Council Meeting of January 11, 2006 continued:

Motion carried.

After discussion, it was the consensus of the Council to move the Tuesday, February 14, 2006 council meeting to Wednesday, February 15, 2006 at 5:30 p.m. in City Hall.


On a motion by Malana Niemeyer and seconded by Stephan Olander the following checks were approved for payment:

City			
	Computer	7742 - 7819	\$156,714.94
	Manual	None	
Care Center			
	Computer	33880 - 33965	\$471,021.28
	Manual	None	

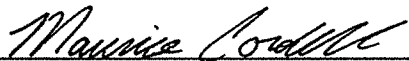
Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Stephan Olander and seconded by Malana Niemeyer at 6:55 p.m.

Motion carried.



Kurt Koenen, Mayor



Maurice Cordell, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
WEDNESDAY, FEBRUARY 15, 2006
5:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Wednesday, February 15, 2006 at 5:35 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander
 Les Feia Missy Bodin

Absent: Malana Niemeyer

Also present: Ann Jaenisch Shirley Klaassen
 John White Ralph Bradley
 Judy Gosseling Roger Knapper
 Amy Wilde

On a motion by Les Feia and seconded by Missy Bodin the agenda was approved.
Motion carried.

On a motion by Les Feia and seconded by Missy Bodin the minutes of the January 11, 2006 meeting was approved.
Motion carried.

On a motion by Missy Bodin and seconded by Les Feia the following checks were approved for payment:

City			
	Computer	7820 - 7909	\$352,266.74
	Manual	None	
Care Center			
	Computer	33966 - 34055	\$305,506.27
	Manual	None	

Motion carried.

Judy Gosseling presented the Clara City Ambulance Service Financial Statements for 2005. Income for the year was \$10,518.00. As a result of the income there will not be any reimbursement from Chippewa County and the City of Clara City. On a motion by Les Feia and seconded by Stephan Olander to accept the 2005 Clara City Ambulance Service Financial Statements and to send copies to the Chippewa County Commission.
Motion carried.

Amy Wilde, Meeker-McLeod-Sibley Community Health Services, presented the Data Summary and Analysis for the "Is Your Community Senior Ready" survey that was conducted in Clara City during 2005.

Ann Jaenisch, Director of Prairie Park Place, gave to the Council her monthly report.

Ralph Bradley, Police Chief, gave to the Council his January 2006 activity report. Reported that he recently attended a Maynard city council meeting to discuss providing police protection to Maynard.

Maurice Cordell, City Administrator, reported on the following:

1. Knights of Columbus, St. Clara Council, submitted an application to Conduct Excluded Bingo (LG240B) on April 9, 2006 and November 19, 2006 at the St. Clara Catholic Church (410 North Main Street). After discussion, on a motion by Missy Bodin and seconded by Les Feia to approve the

Clara City Council Meeting of February 15, 2006 continued:

Knights of Columbus's bingo application to be conducted at the St. Clara Catholic Church on April 9, 2006 and November 19, 2006.

Motion carried.

2. EDA Consultant's salary – after discussion, on a motion by Les Feia and seconded by Stephan Olander to increase Gene Wenstrom's salary to \$1,075.00 per month retroactive to January 1, 2006.

Motion carried.

Roger Knapper, Public Works Director, reported on the following:

1. Discussed maintenance at the swimming pool and work that has been completed at the main lift station and well #6.
2. Discussed repairing the City Hall generator.
3. Discussed a possible request for vacating a street.
4. Reported that a new state pipeline safety rule became effective January 1, 2006. Scott Conn, Rodeberg & Berryman, will be at the March 14th Council Meeting to discuss the changes.

Mayor and Council Reports:

Kurt Koenen reported on a recent walking path meeting and that he will be attending a meeting in Montevideo regarding the establishment of a countywide EDA. Reported on the January 23, 2006 EDA meeting and that the Planning Commission did not meet during February.

Les Feia reported that the next Business Talk After Hours meeting has been scheduled for February 22nd at 6:00 p.m. at Keggers Bar & Grill.

Missy Bodin reported that the Clara City Care Center Board is recommending that James Thein be appointed to a one year term as chairman. After discussion, on a motion by Les Feia and seconded by Stephan Olander to appoint James Thein to a one year term as chairman of the Clara City Care Center Board.

Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Stephan Olander and seconded by Missy Bodin at 7:11 p.m.

Motion carried.



Kurt Koenen, Mayor



Maurice Cordell, Administrator/Clerk

Clara City Council Meeting of March 22, 2006 continued:

Resolution No. 06-02, setting a public hearing for the proposed street vacation at 7:00 p.m. on April 11, 2006.

Motion carried.

Ralph Bradley, Police Chief, gave to the Council his monthly report.

1. Reported that the City of Montevideo gave the City a 1984 Chevy Blazer and introduced full-time officer Eric Knoop and summer intern Tom Fred.
2. Reported that City Attorney Nancy Altain submitted her resignation effective March 31, 2006. County Attorney Dwayne Knutsen has agreed to serve as the City Attorney for misdemeanor criminal cases.
3. Reported that he is going to receive the Minnesota Chiefs of Police Association's *Medal of Honor* on Wednesday, April 26, 2006.
4. Requested permission to purchase an LED light bar for his squad car. The light bar is estimated to cost up to \$1,600. After discussion, on a motion by Les Feia and seconded by Malana Niemeyer to approve the purchase of the light bar.

Motion carried.

The Clara City Ambulance Service needs a rechargeable portable suction unit. After discussion, on a motion by Malana Niemeyer and seconded by Les Feia to purchase the rechargeable portable suction unit.

Motion carried.

Judy Gosseling, Senior Accounting Clerk, reported on the following:

1. General Fund CD (\$107,000) and Hawk Creek Acres Construction CD (\$101,353.42) need renewed. After discussion, on a motion by Stephan Olander and seconded by Les Feia to renew the General Fund CD for one (1) year and the Hawk Creek Acres Construction CD for three (3) months.

Motion carried.

2. Suggested a mileage rate increase for the Clara City Ambulance Service. Increasing miles eighteen (18) through fifty (50) to \$8.00 per mile, retroactive to January 1, 2006. After discussion, on a motion by Stephan Olander and seconded by Les Feia to approve the above rate increase.

Motion carried.

Judy Gosseling also reported that miles one through seventeen (17) increased to \$9.17 and miles 51 and over increased to \$7.64. These are the Medicare billable rates that increased automatically on January 1, 2006.

Maurice Cordell, City Administrator, reported on the following:

1. Preliminary Plat for the Hawk Creek Acres Second Addition has been recommended for approval by the Planning Commission. After discussion, on a motion by Missy Bodin and seconded by Les Feia to accept the Preliminary Plat for the Hawk Creek Acres Second Addition and to set April 11, 2006 at 7:15 p.m. for a Public Hearing on the Final Plat.

Motion carried.

Roger Knapper, Public Works Director, reported on the following:

1. Reported that it will only cost \$2,014.08 to replace the swimming pool motor and pump.
2. The generator at City Hall has been repaired.
3. Met with Chris Boike to discuss future NIMS requirements.
4. Discussed a drainage issue in the vicinity of 1027 4th Street NW.

Mayor and Council Reports:

Kurt Koenen reported on the recent EDA and Planning Commission meetings. Recommended that Joyce Schwitters and Jane Wrede be appointed to the Walking Path Committee. It was the consensus of the Council to appoint Joyce Schwitters and Jane Wrede to the Walking Path Committee.

On a motion by Missy Bodin and seconded by Malana Niemeyer the following checks were approved for payment:

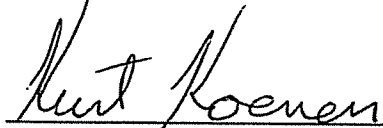
Clara City Council Meeting of March 22, 2006 continued:

City			
	Computer	7910 - 7976	\$158,132.63
	Manual	None	
Care Center			
	Computer	34056 - 34154	\$ 411,004.81
	Manual	None	

Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Malana Niemeyer and seconded by Missy Bodin at 7:48 p.m.

Motion carried.



Kurt Koenen, Mayor



Maurice Cordell, Administrator/Clerk

Clara City Council Meeting of April 11, 2006 continued:

2. Reported that the Clara City Fire Department submitted an AFG application for 21 complete sets of turnout gear, a stationary containment fill-station with compressor and a thermal imager. Estimated cost of \$75,533 and if awarded the city would have to provide \$11,330 (15%) of the project cost.
3. Reported that the Clara City Ambulance Service submitted an AFG application for a new ambulance. Estimated cost of the new ambulance is \$100,000 and if awarded the city would have to provide \$20,000 (20%) of the new ambulance and permanently remove the old ambulance from service.
4. Reported that the Police Department is interested in establishing an eBay seller's account to auction confiscated vehicles. After discussion, it was the consensus of the Council that the Police Department establishes the eBay seller's account.

Roger Knapper, Public Works Director, reported on the following:

1. Presented a quote for \$3,850 from Heiling Construction for concrete work around the Community Center, Police Department and to pour a generator base at the main lift station. After discussion, on a motion by Stephan Olander and seconded by Les Feia to accept the quote from Heiling Construction for \$3,850.

Motion carried.

2. Reported that he has examined the drainage situation at 1027 4th Street NW and will be getting repair estimates.

At 7:05 p.m. Mayor Koenen asked for public comment regarding the Board of Appeal and Equalization. No public comment was offered. Council continued to discuss the valuation of the Shinnick Hardware building. City Assessor is recommending that the valuation of the building be lowered from \$40,200 to \$29,400. On a motion by Stephan Olander and seconded by Les Feia to lower the valuation of 26 West Center Avenue (PIN# 30-130-2520) from \$40,200 to \$29,400.

Motion carried.

On a motion by Missy Bodin and seconded by Stephan Olander the Board of Appeals and Equalization was closed at 7:06 p.m.

At 7:06 p.m. Mayor Koenen opened the Public Hearing for the proposed street vacation. Maurice Cordell, City Administrator, reported that Tim Thissen, 201 NW 5th Street, has requested that a portion of Sixth Avenue NW near Fifth Street NW be vacated. Tim would like to purchase 3,600 square feet of land to build a garage. The required information was mailed to all the affected property owners and published notice of the public hearing, as per Minnesota Statute 412.851. The proposed street vacation appears to be in the public's interest since it would enable a new structure to be added to the tax roll and not interfere with traffic flow or future growth. Tim still needs to provide the legal description and cost estimate for the property. No public comment was received regarding the proposed street vacation. After discussion, on a motion by Les Feia and seconded by Missy Bodin to adopt RESOLUTION NO. 06-04 and close the public hearing, RESOLUTION VACATING PORTION OF SIXTH AVENUE NW.

Motion carried.

At 7:15 p.m. Mayor Koenen opened the Public Hearing for the Final Plat of the Hawk Creek Acres Second Addition. After discussion, on a motion by Stephan Olander and seconded by Les Feia to approve the Final Plat of Hawk Creek Acres Second Addition and adjourn the public hearing.

Motion carried.

Scott Conn, Rodeberg & Berryman, discussed the new utility marking rule (Minnesota Office of Pipeline Safety) that went into effect on January 1, 2006 and proposed AutoCAD work for locating utility easements.

Mayor and Council Reports:

Kurt Koenen reported that he attended the League of Minnesota Cities 2006 *State of the Cities Legislative Conference and City Day at the Capitol* on Thursday, March 30th. It was the consensus of the Council to reimburse Mayor Koenen for the mileage and parking costs for attending the meeting.

Clara City Council Meeting of April 11, 2006 continued:

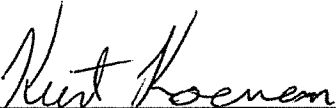
Missy Bodin gave a swimming pool update.

Maurice Cordell, City Administrator, informed the Council that he would be sending out notices for sidewalk repairs.

It was the consensus of the Council to hold the regular May council meeting on Wednesday, May 10th at 6:00 p.m.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Missy Bodin and seconded by Stephan Olander at 7:55 p.m.

Motion carried.



Kurt Koenen, Mayor



Maurice Cordell, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
WEDNESDAY, MAY 10, 2006
6:00 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Wednesday, May 10, 2006 at 6:00 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander
 Les Feia Missy Bodin

Absent: Malana Niemeyer

Also present: Ann Jaenisch Robert Stager Ralph Bradley
 John White Roger Knapper Sue Jenson
 Judy Gosseling Shirley Klaassen Dwight Mulder
 Jack Sparks Donna Sparks Doug Jarett

On a motion by Missy Bodin and seconded by Stephan Olander the agenda was approved.
Motion carried.

On a motion by Stephan Olander and seconded by Les Feia the minutes of the April 11, 2006 meeting was approved.
Motion carried.

RESOLUTION NO. 06-05, RESOLUTION APPROVING MINNESOTA LAWFUL GAMBLING PERMIT APPLICATION FOR THE CLARA CITY LIONS CLUB. After discussion, on a motion by Missy Bodin and seconded by Les Feia to adopt Resolution No. 06-05.
Motion carried.

Sue Jenson, representing the Prairie Fest Fundraiser Committee, addressed the Council on the following for Prairie Fest:

1. Approval for Fundraiser Street Dance to be held in Lions Park on Saturday, August 5, 2006. Streets to be closed for the dance are Division Street from 2nd Avenue NW to 3rd Avenue NW. The Committee will set-up in the park on Friday, August 4, 2006.
2. Approval of 3.2 Beer and Wine Cooler Liquor License for Saturday August 5, 2006 with serving until 1:00 a.m. August 6, 2006 according to City Ordinance.
3. Fundraiser Street Dance to be covered by the City's general liability insurance and liquor liability until 1:00 a.m. August 6, 2006.

After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to approve the above requests.

Motion carried.

Ann Jaenisch, Director of Prairie Park Place, gave to the Council her monthly report.

Ralph Bradley, Police Chief, gave to the Council his monthly report. Followed up on having Dwayne Knutsen serve as the City Attorney for the police department. After discussion, on a motion by Stephan Olander and seconded by Les Feia to appoint Dwayne Knutsen as City Attorney for the police department.

Maurice Cordell, City Administrator, reported on the following:

1. Resolution No. 06-06 and Agreement for the Design, Construction and Maintenance of Pedestrian/Bicycle Trail. Request For Sponsorship, requests that Chippewa County serve as legal/project sponsor for the city's 2010 SW MN ATP application and that Mayor Koenen is authorized to enter into agreements with Chippewa County stipulating that the city will secure and guarantee the local share of costs associated with the project. After discussion, on a motion by Les Feia and

Clara City Council Meeting of May 10, 2006 continued:

seconded by Stephan Olander to adopt Resolution No. 06-06 and approve the Agreement for the Design, Construction and Maintenance of Pedestrian/Bicycle Trail.

Motion carried.

2. Ordinance No. 311, An Ordinance amending the zoning of the Hawk Creek Acres additions from A-O to R-1. After discussion, on a motion by Les Feia and seconded by Missy Bodin to adopt Ordinance No. 311.

Motion carried.

3. Agreement for Assessment Services – agreement with Chippewa County to provide assessment services at \$11.30 per parcel. The city has 758 taxable parcels and the contract would be effective from June 1, 2006 to May 31, 2007. After discussion, on a motion by Missy Bodin and seconded by Stephan Olander to approve the 2007 Assessment Agreement with Chippewa County.

Motion carried.

4. Tim Thissen provided an estimate from Citizens Real Estate for the parcel he desires to purchase. Citizens Real Estate estimates the value is between \$.35 and \$.50 per square foot. After discussion, on a motion by Les Feia and seconded by Missy Bodin to approve the sale of the parcel to Tim Thissen for \$.35 per square foot.

Motion carried.

5. Discussed request from MACCRAY regarding contributing to the Summer Recreation Program. After discussion, on a motion by Les Feia and seconded by Stephan Olander to contribute \$3,000 to the Summer Recreation Program.

Motion carried.

6. Gene Zeller requested permission to remove his house at 310 NE 2nd Street. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to approve the above.

Motion carried.

7. Keith Harms is interested in purchasing the house at 922 NW 4th Street and then would like to remove the house. After discussion, on a motion by Les Feia and seconded by Stephan Olander to allow Keith Harms to remove the house at 922 NW 4th Street.

Motion carried.

8. Thirteen (13) land use permits were recommended for approval at the May 3, 2006 Planning Commission meeting (see May 7, 2006 Planning Commission minutes for a list of all permits.) After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to approve the permits.

Motion carried.

9. At the April 18, 2006 Clara City Care Center Board meeting the Care Center Board approved the purchase of the city's 1996 F150 pick-up truck for \$3,000. After discussion, on a motion by Stephan Olander and seconded by Les Feia to sell the 1996 F150 pick-up truck to the Clara City Care Center for \$3,000.

Motion carried.

10. Followed up on the sidewalk repair notices by discussing Ordinance Section 7.12 Sidewalk Maintenance and Repair. City's policy has been to allow property owners to remove their sidewalk if their block does not have a sidewalk that runs the full length of the block, whereas property owners with sidewalks that run the entire block are required to maintain their sidewalk. Audience members commented that the policy is unfair and that their sidewalks are infrequently used. Suggestions ranged from letting everyone remove their sidewalks to having the city maintain the sidewalks. The Council directed City Administrator Maurice Cordell to look into the matter further.

Roger Knapper, Public Works Director, reported on the following:

1. Discussed removing the shrubs at the Community Center.
2. Discussed street repair, the swimming pool and other recent activities.

Mayor and Council Reports:

Kurt Koenen discussed setting-up a meeting with Peg Schumacher to discuss improvements to the clinic.

Les Feia reported on the Business Talk After Hours meeting.

Missy Bodin reported that she met with Judy Gosseling and Jody Holland to discuss the swimming pool.

Clara City Council Meeting of May 10, 2006 continued:

Judy Gosseling, Senior Accounting Clerk, reported on the following:

Recommending that daily admission, lessons, Tiny Tots and water aerobics remain the same as 2005. Increase each category of passes by \$5.00 to: Individual passes \$60.00, a family of two or three \$105.00, a family of four \$115.00, a family of five \$120.00, each additional family member is \$15.00. After discussion, on a motion by Stephan Olander and seconded by Les Feia to approve the above.

Motion carried.

Recommended part-time wages for 2006 lifeguards:

- a) Base pay (1st year – no WSI certification) \$6.25 per hour.
- b) Additional \$.25 to base pay for WSI certification.
- c) \$.20 per hour increase for each year of experience.

After discussion, on a motion by Stephan Olander and seconded by Les Feia to approve the above 2006 lifeguard wages.

Motion carried.

Recommending that the pool manager salary for 2006 remain the same as 2005 (\$5,464), with time-off as needed. After discussion, on a motion by Stephan Olander and seconded by Les Feia to approve the above.

Motion carried.

After discussion, on a motion by Stephan Olander and seconded by Les Feia to approve Missy Bodin to work at the pool part-time at the rate of \$8.50 per hour, to be trained in management of the swimming pool, as this may be Jodie Holland's last year as manager. Call for votes: three (3) yeas – Feia, Olander, Koenen Zero (0) Nay One (1) Abstain - Bodin

Motion carried.

Roger discussed wages for the part-time mowers. After discussion, on a motion by Missy Bodin and seconded by Stephan Olander to give the part-time mowers a 3 ½ percent increase.

Motion carried.

On a motion by Stephan Olander and seconded by Missy Bodin the following checks were approved for payment:

City

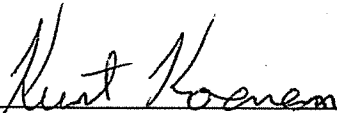
Computer	8045 - 8118	\$244,320.06
Manual	11783-11784	\$ 1,331.95

Care Center


Computer	34248 -34342	\$ 308,726.91
Manual	None	

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Missy Bodin and seconded by Stephan Olander at 8:25 p.m.

Motion carried.



Kurt Koenen, Mayor



Maurice Cordell, Administrator/Clerk

SPECIAL COUNCIL MEETING
OF THE CITY OF CLARA CITY
MONDAY, JUNE 5, 2006
6:00 P.M. CLARA CITY CITY HALL

Present: Kurt Koenen Missy Bodin
Les Feia Malana Niemeyer
Steve Olander

Also present: John White Judy Gosseling

Mayor Kurt Koenen called the Special Meeting of the Clara City City Council to order at 6:05 p.m..

On a motion by Missy Bodin and seconded by Steve Olander the agenda was approved.
Motion carried.

City Offices:

On a motion by Missy Bodin and seconded by Steve Olander to appoint Judy Gosseling Deputy Clerk.
Motion carried.

Request by Judy Gosseling for Ann Jaenisch to work in City Office as part time help during the search for a City Administrator. Her first priority would be Prairie Park Place with additional hours worked at City Hall. Discussion held on wages for Judy and Ann during this time. On a motion by Steve Olander and seconded by Malana Niemeyer for Ann Jaenisch to work part time in City Hall at \$13.19 per hour. Additional compensation for Judy Gosseling set at \$1,500.00 per month beginning June 1, 2006 until City Administrator position filled and one month after.
Motion carried.

Consensus given that Ann Jaenisch and Judy Gosseling split meetings of the City Council, Planning Commission, EDA, and Care Center Board as fits their schedules.

On a motion by Malana Niemeyer and seconded by Steve Olander, City Hall will be closed on Friday afternoons until City Administrator position is filled. City Hall will also be closed the week of July 3 – 7.
Motion carried.

One City Hall computer and one Police Department computer need to be replaced. These are the two oldest computers, both on Windows 98 systems, and neither work properly. On a motion by Missy Bodin and seconded by Malana Niemeyer to replace two computers.
Motion carried.

City Administrator position:

Council reviewed the advertisement for City Administrator from 2001. Added to qualifications: Website Maintenance and Grant Writing experience preferred but not required. Salary range set at \$34,000 - \$42,000 depending on qualifications, plus benefits. Application deadline is 12:00 noon June 30, 2006. Advertising to be done with: LMC Bulletin and WEB Site, Clara City Herald, Monte American News, West Central Tribune, Star Tribune, Redwood Falls Gazette, Marshall Independent.

Council reviewed the City Administrator Job Description with no changes.

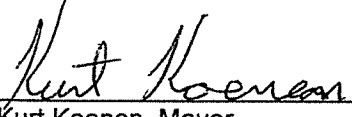
Other Business:

Missy Bodin said that there was a misunderstanding on the hours that Jodie Holland planned to work at the pool and that she would not be taking off as much time as Missy and Judy thought and recommended a 3% raise. On a motion by Les Feia and seconded by Malana Niemeyer, a 3% raise for Jodie Holland, Swimming Pool Manager was approved.
Motion carried.

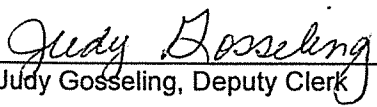
Clara City City Council Special Meeting of June 5, 2006 continued:

Missy Bodin reported that the Clara City Ambulance Service was advertising for people interested in becoming EMT's on the Ambulance Service.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Steve Olander and seconded by Malana Niemeyer at 7:30 p.m. .



Kurt Koenen, Mayor



Judy Gosseling, Deputy Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, JUNE 13, 2006
6:00 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, June 13, 2006 at 6:05 p.m. in the Council Chambers of City Hall.

Present:

Kurt Koenen
Les Feia
Malana Niemeyer

Missy Bodin
Steve Olander

Also Present:

Ann Jaenisch
Brett Aamot
John White
Jack Sparks
Dwight Mulder
Nissa Friese
Tom Donner
Ralph Bradley

Larry Wepplo
Darrin Ogdahl
Shirley Klaassen
Donna Sparks
Sister Carole Freking
Jolinda Niemeyer
Lisa Osthus

On a motion by Malana Niemeyer and seconded by Missy Bodin the agenda was approved.
Motion carried.

On a motion by Les Feia and seconded by Steve Olander the minutes of the May 10, 2006 meetings were approved.

Motion carried.

Mayor Koenen called on Brett Aamot, Larry Wepplo, and Darrin Ogdahl, City Auditors representing Conway, Deuth, & Schmiesing, to present the 2005 City Audit Report and Memorandum to Mayor and City Council. They reported that the City is financially sound. On a motion by les Feia and seconded by Malana Niemeyer to accept the 2005 Audit Report and Memorandum to Mayor and City Council.

Motion carried.

Ann Jaenisch, Prairie Park Place Housing Manager, presented her monthly report. One apartment is open and working on filling that apartment.

Ann Jaenisch presented the following from the Planning Commission:

1. Eight (8) Building Permits were approved at the June 7 Planning Commission meeting. On a motion by Missy Bodin and seconded by Les Feia the permits were approved.

Motion carried.

2. St. Clara Catholic Church variance application for waiver of front yard set back and to build onto the front of church for elevator to sidewalk was approved at Public Hearing at June 7 Planning Commission meeting. On a motion by Steve Olander and seconded by Les Feia to approve variance application.

Motion carried.

3. Planning Commission will be hold a Special Zoning Meeting on Monday, June 26 at 7:00 p.m. for a Public Hearing for on a Conditional Use Permit and Variance Request for Donner's Crossroads. This meeting will also be in place of the July 5, 2006 Planning Commission meeting. Mayor Koenen has also called for a Special Council Meeting to follow the Planning Commission meeting for recommendations from the Planning Commission and any other business to come before the council by agenda posting deadline.

City Office:

1. On a motion by Malana Niemeyer and seconded by Les Feia to approve a Gambling Permit for St. Clara Catholic Church on August 24, 2006 and waive the 30-day waiting period.

Motion carried.

Clara City City Council Meeting of June 13, 2006 continued:

2. Hawk Creek Construction CD #56175 comes due on July 5, 2006. Consensus was to renew for one (1) month as money available in the Money Market Account.
3. As Roger Knapper was not present at the meeting, Judy Gosseling presented a change order for Hawk Creek Acres from Quam Construction and Rodeberg and Berryman, City Engineers. The change order is for simplifying the lift station controls and the addition of subsurface drainage due to the poor soil conditions as follows:

a) Revise Lift Station Controls	\$(19,000.00)
b) 4" Perf. Tile w/Geotextile Wrap & Fine Filter Agg. Bedding	\$ 16,200.00
Total Change order	\$(2,800.00)

On a motion by Missy Bodin and seconded by Malana Niemeyer, Change Order #1 was approved.
Motion carried.

Council Reports:

Kurt Koenen:

Wind Project: Per Tom Wind's recommendation, sites need to be looked for north of the present site area. Tom is asking if the Councils want to proceed in looking for other sites. City of Maynard choose to opt out of the wind project at their Monday night Council Meeting. Sacred Heart is still possibly interested in continuing. Council asked John White to contact Andy Falk, another possible consultant, and see if a meeting could be set up with him, before the Clara City Council makes any decision.

Sidewalk Update: Kurt had emailed City Attorney John Sellner on the sidewalk ordinance but has not heard back from him as of 5:30 tonight. There was much discussion between the council and those present at the meeting on possible ordinance changes to the present sidewalk ordinance, including repair, removal, cost for repair being responsibility of property owner, City, or shared, day to day maintenance, etc.. No decisions were made at this meeting. Need to contact City Attorney and LMC on some of the legalities of removing sidewalk. Judy Gosseling to contact the LMC and Kurt Koenen to contact John Sellner for more information at the Special Meeting on June 26.

On a motion by Les Feia and seconded by Missy Bodin, to send a letter to property owners that were sent the letter of April 14, 2006 informing them that their sidewalks needed to be repaired. Letter to read: "City of Clara City to extend sidewalk repair deadline, as noted in letter of April 14, 2006 to property owners, until City receives additional legal advice on possible future sidewalk ordinance change."
Motion carried.

Mayor Koenen called on Park Committee members Jolinda Niemeyer, Nissa Friese, and Tom Donner. New play system is installed, thanks to the many volunteers that showed up to help, and being used a lot. Bathrooms are not complete but being worked on. They requested that the bathrooms be locked and a sign put up saying that the key is available at City Hall or from the Police Department for groups using the park, hoping this will keep the bathrooms from being vandalized and in good shape. On a motion by Les Feia and seconded by Missy Bodin to lock the park bathrooms and have sign put up about key.
Motion carried.

They also requested a sign in the shelter area asking users to please clean up after use. Ralph Bradley requested that the sign include that the park closes at 10:30 p.m.. Consensus to put up the sign in the shelter.

Ralph Bradley, Police Chief, gave his monthly report. Part time officer, Brian Hinkemeyer, has resigned effective June 30, 2006. A new officer, David Olson, has been hired and will begin employment on June 30, 2006.

Council reports continued:

Kurt Koenen: Mayor Koenen, Nathan Satre, Dr. Cullinan, and anyone else interested, will be meeting at the Clara City Clinic on Tuesday, June 20 at 6:00 p.m. to look at possibilities for improvements to the Clinic as a possible Eagle Scout Project for Nathan Satre.

Steve Olander:

A letter has been received from Dave Lauritsen, County Librarian. Pioneerland Library System is asking for a 4% increase for 2007 (\$773 increase to a total of \$20,100). Also requesting that each of the 32 cities and 9

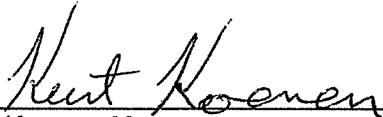
Clara City City Council Meeting of June 13, 2006 continued:

counties contribute funding for PLS support services and operations beginning in 2007. Clara City share would be \$1,246 in 2007 for ordering materials, cataloging and processing of new materials, delivery services, and reference. According to County Commissioner, Jeff Lopez, this is a one_time charge and can be spread over three years. This will be an item to discuss at budget time.

On a motion by Missy Bodin and seconded by Steve Olander the following checks were approved for payment:

City - Computer	8119 – 8201	\$193,014.12
Manual	None	
Care Center - Computer	34343 – 34443	\$324,174.41
Manual	None	

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Missy Bodin and seconded by Malana Niemeyer at 8:30 p.m..



Kurt Koenen, Mayor



Judy Gosseling, Deputy Clerk

SPECIAL COUNCIL MEETING
OF THE CITY OF CLARA CITY
MONDAY, JUNE 26, 2006
7:30 P.M. CLARA CITY CITY HALL

Present:	Kurt Koenen Steve Olander	Missy Bodin	Les Feia
Absent:	Malana Niemeyer		
Also present:	John White John Sellner Curt Hirman Shirley Klaassen Lisa Osthus	Ann Jaenisch Tony Donner Donna Sparks Linnae Rothmeier	Roger Knapper John Donner Jack Sparks Mark Rothmeier

Mayor Kurt Koenen called the Special Meeting of the Clara City City Council to order at 7:30 p.m..

On a motion by Missy Bodin and seconded by Les Feia the agenda was approved.
Motion carried.

Sidewalk update:

Mayor Koenen called on City Attorney, John Sellner, who presented a preliminary ordinance amendment to the sidewalk ordinance as a place to start looking at possible changes. He presented legalities facing the city and property owners on removal of sidewalk. Jack Sparks presented a map of the City showing full block sidewalks. Donna Sparks presented a petition they took to property owners, who were home the one night they canvassed, who have full block sidewalks. Petition stated "We, concerned citizens of Clara City, wish to have the sidewalk ordinance changed to allow us to have the option of repair or removal of the sidewalk that abuts our property". Again, there was much discussion between the council and those present on possible ordinance changes, including repair, removal, responsibility for repair/removal cost, procedures for removal and maintenance of area removed, areas where existing sidewalk should remain, and reasons for or against removal of sidewalks. John Sellner to draft a working ordinance from discussion to again be reviewed and further discussed at the July Council Meeting.

Ann Jaenisch presented the following from the Planning Commission Meeting of June 26, 2006:

1. Donner's Crossroads Conditional Use Permit and Variance request to waive ten (10) foot side yard set back and build on property line were approved at a Public Hearing. On a motion by Missy Bodin and seconded by Steve Olander the Conditional Use Permit for a Car Wash for Donner's Crossroads was approved.

Motion carried.

2. On a motion by Les Feia and seconded by Missy Bodin the Variance request to waive ten (10) foot side yard set back and build on property line for Donner's Crossroad Car Wash was approved.

Motion carried.

3. Six (6) Building Permits were approved. On a motion by Steve Olander and seconded by Les Feia the permits were approved.

Motion carried.

City Offices:

Judy Gosseling presented the following:

1. General Fund CD comes due on June 30, 2006. On a motion by Les Feia and seconded by Steve Olander to renew the CD for one (1) year.

Motion carried.

2. Gene Wenstrom and Robert Brix presented the Walking Path Grant Application to UMRDC on Friday, June 23. Should hear something on the grant in about a month.

Clara City City Council Special Meeting of June 26, 2006 continued:

3. City Hall Landscaping – the bushes on the south and east side of the Community Center have been removed. Cement has been put in the area by the south doors. Quote from Erickson Nursery to put in bushes, plastic, and rock south and east area is \$2,251.00. On a motion by Missy Bodin and seconded by Steve Olander to accept quote from Erickson Nursery for bushes and rock.

Motion carried.

4. At the June 13, 2006 Council Meeting was decided to lock the park bathrooms with a key available at City Hall and from the Police Department. This is not working as there are many people using the new playground equipment and use of the bathroom facility is needed during the daytime hours, the DNR Grant may require that the bathrooms are unlocked from May to September, and pickup and return of key is not going to work well for those wanting to use the shelter. Judy suggested that since the Public Works Department checks the bathrooms each morning, they unlock in the mornings and the Police Department lock sometime between 10:00 and 10:30 p.m. depending on what is going on in the park. On a motion by Les Feia and seconded by Missy Bodin to rescind their motion of the June 13, 2006 meeting, to lock the park bathrooms and have sign put up about key.

Motion carried.

On a motion by Les Feia and seconded by Missy Bodin to have the park bathrooms open 8:00 a.m. to 10:00 or 10:30 p.m. seven (7) days a week in summer.

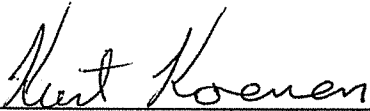
Motion carried.

Council Reports:

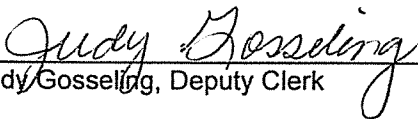
Kurt Koenen:

Met with Dr. Cullinan and Nathan Satre at the Clara City Clinic on a possible Eagle Scout Project for Nathan. Nathan is going to put together a presentation on redoing the landscaping in front of the Clinic. They also talked about replacing the front door and window in the waiting area. Roger Knapper to get prices on these replacements.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Missy Bodin and seconded by Steve Olander at 9:00 p.m. .



Kurt Koenen, Mayor



Judy Gosseling, Deputy Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, JULY 11, 2006
6:00 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, July 11, 2006 at 6:05 p.m. in the Council Chambers of City Hall.

Present:

Kurt Koenen	Missy Bodin
Les Feia	Steve Olander
Malana Niemeyer (left at 6:50 pm and returned at 7:10 pm)	

Also Present:

Ann Jaenisch	Roger Knapper
Ralph Bradley	John White
Shirley Klaassen	Dwight Mulder
Jack Sparks	Donna Sparks
Robert Stager	Lisa Osthus
Mark Rothmeier	Linnae Rothmeier
David Lauritsen	Karen Rothers
Allen Satre	Sharon Satre

On a motion by Missy Bodin and seconded by Malana Niemeyer the agenda was approved.
Motion carried.

On a motion by Malana Niemeyer and seconded by Steve Olander the minutes of the June 2006 meetings were approved.
Motion carried.

Prairie Park Place:

Ann Jaenisch, Prairie Park Place Housing Manager. – has one (1) apartment open and working on filling.

City Office:

Judy Gosseling presented the lease between State of Minnesota, Department of Transportation and the City of Clara City for the State Building at 231 SW 1st Avenue. Lease had expired on December 31, 2003 and never renewed. This lease is a five (5) year lease retroactive to January 1, 2004. Same terms as previous lease have been. On a motion by Missy Bodin and seconded by Steve Olander the lease was approved.
Motion carried.

Street Department:

Roger Knapper presented the following:

1. Proposal from Heiling Construction of \$2,850.00 for Curb and Gutter removal and replacement of 110 linear feet at 3rd Avenue NE.
2. Proposal from Speiser Brothers Construction of \$5,337.50 for Blacktop Removal various places in town (extra dirt removal not included).
3. Proposals for street work on 3rd Avenue NE, 7th Avenue NW, 3rd Street NE, 5th Avenue NE, 6th Avenue NW, and Care Center Parking Lot as follows:
 - a) Duinick Bros, Inc. – 2 proposals totaling \$55,470.00 (\$22,413.60 & \$33,056.40 see proposals for area breakdowns).
 - b) Riley Brothers Construction, Inc. – 2 proposals totaling \$65,373.30 (Street \$62,479.98 Parking Lot \$2,893.32).

Question was who is paying for these repairs. At present time the new street assessment policy is in effect. Council wants to again review the policy before deciding on assessment or City expense. On a motion by Les Feia and seconded by Missy Bodin to accept the proposals from Heiling Construction, Speiser Brothers Construction, and Duinick Bros, Inc. for the street repairs and to review the policy on assessment.
Motion carried.

Clara City City Council Meeting of July 11, 2006 continued:

Mayor Koenen called on David Lauritsen, Chippewa County Librarian, and Karen Rothers, Clara City Librarian. Mr. Lauritsen explained the letter received and discussed at the June 13 meeting on PLS Support and Operations (Central Services). Due to State Budget cuts, Pioneerland Library System is setting this up as a new budget item. Next three years estimates are: 2007 6% \$1246, 2008 2.5% \$460, 2009 3% \$674. This will be an item to add to the budget.

Mayor & Council Reports:

Steve Olander – has been approached about mailboxes by the Thoma 4 Plex and 6 Plex. Per City Ordinance, need to apply to the City and prove special need for the boxes. Steve will inform interested persons.

Kurt Koenen – Presented a draft of the amended sidewalk ordinance. Wording needs to be added for the City responsibility for cost of sidewalk replacement on adjoining blocks containing a school, church, nursing home, and sidewalks adjoining blocks adjoining County Road #2. Judy Gosseling to contact John Sellner to add wording to the ordinance amendment.

Ralph Bradley, Police Chief, gave his monthly report. Full Time Officer, Eric Knoop, will be resigning as of August 1st. Applications are being accepted until July 15, 2006.


Allen & Sharon Satre appeared before the Council to discuss neighbor's dogs and fencing being put up between their properties. Council consensus was that there are no City Ordinances being violated and the problem needs to be resolved between the neighbors.

On a motion by Missy Bodin and seconded by Steve Olander the following checks were approved for payment:


City - Computer	8202 - 8287	\$ 256,489.19
Manual	None	
Care Center - Computer	34444 - 34529	\$ 316,379.42
Manual	None	

Review of applications for City Administrator were done. Six (6) applicants were chosen for interviews. Two (2) alternates were also chosen incase any of the others decline interviews. Interviews will be on Thursday, June 20, 2006 beginning at 4:00 p.m..

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Malana Niemeyer and seconded by Missy Bodin at 9:00 p.m..



 Kurt Koenen, Mayor



 Judy Gosseling, Deputy Clerk

SPECIAL COUNCIL MEETING
OF THE CITY OF CLARA CITY
THURSDAY, JULY 20, 2006
3:30 P.M. CLARA CITY CITY HALL

Present:	Kurt Koenen Steve Olander	Missy Bodin Malana Niemeyer (4:55 p.m.)	Les Feia
Also present:	Ann Jaenisch Judy Gosseling	Roger Knapper Marge Swenson	Ralph Bradley

Mayor Kurt Koenen called the Special Meeting of the Clara City City Council to order at 3:30 p.m..

On a motion by Missy Bodin and seconded by Steve Olander the agenda was approved.
Motion carried.

Council discussed interview questions and procedures. Interviews for City Administrator began at 4:00 p.m. and concluded at 8:40 p.m..


One applicant was chosen to do reference checks on and offer the City Administrator position pending those references. A second applicant was chosen if those doing reference checks were not satisfied with the first applicants references. Missy Bodin, Les Feia, and Judy Gosseling will meet Friday, July 21 at 10:30 a.m. at City Hall to do reference checks.

On a motion by Les Feia and seconded by Malana Niemeyer to offer City Administrator Position to Sara Folsted, pending references, as follows:

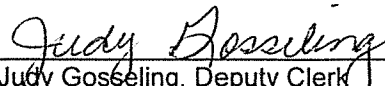
1. Starting salary of \$36,000.00.
 2. Vacation - two (2) weeks as of January 1, 2007. After that, same as all other city employees.
 3. All other benefits the same as all other city employees.
- If she declines, same offer to 2nd choice.

Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Malana Niemeyer and seconded by Missy Bodin at 9:15 p.m. .



Kurt Koenen, Mayor



Judy Gosseling, Deputy Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, AUGUST 8, 2006
6:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, August 8, 2006 at 6:30 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Missy Bodin
Les Feia Steve Olander

Absent: Malana Niemeyer

Also Present: Ann Jaenisch Ralph Bradley
John White Robert Stager
Shirley Klaassen Dwight Mulder
Jack Sparks Donna Sparks

On a motion by Missy Bodin and seconded by Les Feia the agenda was approved.
Motion carried.

On a motion by Missy Bodin and seconded by Steve Olander the minutes of the July 2006 meetings were approved.
Motion carried.

Prairie Park Place:

Ann Jaenisch, Prairie Park Place Housing Manager –

1. Has one apartment open and working on filling.
2. An apartment air condition needed to be replaced. Has been repaired in the past and no longer able to repair. Will be including dollars for replacement of a couple of air conditioners in budget for next year.

Ann Jaenisch presented the following from the Planning Commission Meeting of August 2, 2006.

1. Eight (8) Building Permits. On a motion by Les Feia and seconded by Missy Bodin the permits were approved.

Motion carried.

2. A Public Hearing has been set for September 6, 2006 at 7:00 p.m. for a Conditional Use Permit Request for Forstrom Bancorp. This hearing will be for a 7 unit storage facility to be built in the business district at 55 1st Street NW.

Ralph Bradley, Police Chief, gave his monthly report. Part-time officer, David Olson, will be hired as the full-time officer. Eric Diekmann will be hired as part-time officer as of September 1.

Street Department: Judy Gosseling presented the following:

1. Proposal from Freetly Electric, Inc. on rewiring the park bathrooms for \$708.00. This was requested by the Park Committee, not included in the Park Grant. On a motion by Les Feia and seconded by Missy Bodin the proposal was approved.

Motion carried.

2. Proposal from French Glass, Inc. to replace the outside door at the Clara City Clinic for \$1987.00, not including inside trim work that may need to be done. On a motion by Les Feia and seconded by Missy Bodin the proposal was approved.

Motion carried.

3. Cost of landscaping materials, excluding the plants, for the Clara City Clinic is approximately \$1,200.00. This will be Nathan Satre's Eagle Scout Project with the Boy Scouts doing the labor. On a motion by Les Feia and seconded by Missy Bodin to approve the landscaping materials and plants for the Clinic.

Motion carried.

Clara City City Council Meeting of August 8, 2006 continued:

4. Roger Knapper and Jodi Holland have had a request for steps to be added to the south end of the swimming pool as there are people that have a difficult time using the ladders. Roger had some information and costs available at the meeting. Council wanted Roger to check into this further and bring up with Council again, so could be in place when the pool opens in 2007.
5. Street Repair financing - no decision was made on assessment. Need to look at \$'s assessing compared to tax levy at budget time.

City Office:

1. LP Bids were opened from Dooley's Petroleum and Farmers Coop Oil. Both bids were for \$1.39 gallon. On a motion by Missy Bodin and seconded by Les Feia to approve the purchase of 20,000 gallons of LP from Dooley's Petroleum and 20,000 gallons of LP from Farmers Coop Oil Company, for \$1.39 for September 1, 2006 to August 31, 2007.

Motion carried.

2. On a motion by Steve Olander and seconded by Les Feia to approve Resolution #06-07 for Election Judges for the Primary and General Elections.

Motion carried.

3. On a motion by Les Feia and seconded by Missy Bodin pay Election Judges \$7.50 per hour for hours worked before 8:00 p.m. and to pay the Head Judges and regular Election Judges who work after 8:00 p.m. \$11.50 per hour for the Primary and General Elections.

Motion carried.

4. On a motion by Steve Olander and seconded by Les Feia to approve the 2007 Meal Site Facility Agreement with Prairie Five. There were no changes to this agreement from the previous year.

Motion carried.

5. September Council Meeting date will be Monday, September 11, 2006 at 6:00 p.m.. This meeting is being changed due to the Primary Election being on the regular meeting night.
6. Council set a Special Council Meeting, if needed, for Wednesday, August 30, 2006 at 6:00 p.m., to work on the budget.
7. The amended sidewalk ordinance was again presented and reviewed. On a motion by Missy Bodin and seconded by Steve Olander to approve ORDINANCE NO. 312, Second Series - AN ORDINANCE AMENDING THE CLARA CITY CODE BY ADDING A NEW SECTION, "SIDEWALK REMOVAL ORDINANCE".

Motion carried.

Ordinance will go into effect once it is published. Petition for removal of sidewalk needs to be written.

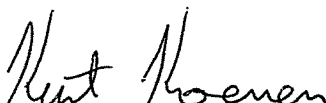
Mayor and Council Reports:

Kurt Koenen: Wind Energy: Kathy Howard has paid the expenses to date and would like to close out the fund since Maynard has withdrawn from the project. Council asked that the City of Clara City be reimbursed their share of the funds in this account and will start over with another account if a decision to move forward is made. Council asked John White to contact Andy Falk about meeting with the Council on October 10, 2006 at 6:30 p.m. to discuss Wind Energy further.


Missy Bodin: Ambulance: Jay Maurice has been approved by the Clara City Ambulance Service to be trained as an EMT. On a motion by Les Feia and seconded by Steve Olander to approve Jay Maurice training for the Ambulance Service.

Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Steve Olander and seconded by Les Feia.



 Kurt Koenen, Mayor



 Judy Gosseling, Deputy Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
MONDAY, SEPTEMBER 11, 2006
6:00 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Monday, September 11, 2006 at 6:00 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander
Les Feia Malana Niemeyer

Absent: Missy Bodin

Also present: Sara Folsted Robert Stager Jack Sparks
John White Roger Knapper Dwight Mulder
Judy Gosseling Shirley Klaassen
Ann Jaenisch Vick Sparks

On a motion by Malana Niemeyer and seconded by Stephan Olander the agenda was approved.
Motion carried.

On a motion by Stephan Olander and seconded by Les Feia the minutes of the August 08, 2006 meeting was approved.
Motion carried.

Ann Jaenisch, Director of Prairie Park Place, gave to the Council her monthly report.

Ann Jaenisch reported on the September Planning Commission meeting.

1. Nine (9) land use permits were recommended for approval at the September 6, 2006 Planning Commission meeting (see September 6, 2006 Planning Commission minutes for a list of all permits.) After discussion, on a motion by Les Feia and seconded by Malana Niemeyer to approve the permits.

Motion carried.

2. The planning commission recommended that issued permits be reviewed prior to their expiration to verify completion. If project not completed by the permit expiration date the applicant should be billed the permit fee again. After discussion, on a motion by Malana Niemeyer and Seconded by Steve Olander, building permit applicants who have not completed the project prior to the permit expiration will be automatically billed for permit renewal.

Motion Carried.

The motion was then amended, on a motion by Malana Niemeyer and Seconded by Steve Olander to include notification to applicants one month prior to the expiration date of the permit giving notice to complete the project or they will be billed for permit renewal.

Motion Carried.

On a motion by Les Feia and seconded by Malana Niemeyer the Police Department monthly report was approved.

Motion carried

Roger Knapper, Public Works Director, reported on the following:

1. Discussed the clinic sign.

On a motion by Les Feia and seconded by Malana Niemeyer the proposal for the clinic sign from Creative Display was approved.

Motion carried.

2. Roger reported that there was an individual willing to buy the chipper from us for \$1,500. The chipper is too small for city use and in the future the city will rent a larger chipper as needed. On a motion by Steve Olander and seconded by Les Feia the sale of the city chipper for \$1,500

Clara City Council Meeting of ~~May 10~~, 2006 continued:

Sept 11

was approved.

Motion Carried.

3. Discussed street repair and other recent activities.

Sara Folsted, City Administrator, and Judy Gosseling, Accounting Clerk, reported on the following:

1. Two CD's are up for renewal one 12 month and one 15 month. On a motion by Steve Olander and seconded by Les Feia the CD renewal was approved.

Motion Carried

2. Health Insurance Rates were received from Appletree. There will be a 6.9 percent increase from last years rates. On a motion for Malana Niemeyer and seconded by Les Feia the health insurance rates were approved.

Motion Carried

3. There was discussion about letters that need to be sent to property owners notifying them of the completion date for the repair or removal of their sidewalks. After discussion, on a motion by Steve Olander and seconded by Malana Niemeyer the deadline for the repair or removal of sidewalks for those who received a repair notice was extended to August 1, 2007.
3. Sara Folsted presented on the Partnership for Working Toward Inclusive Communities. Joining this partnership could provide access to more grant opportunities for the city to provide services to diverse groups of the population.

RESOLUTION NO. 06-08, RESOLUTION FOR JOINING THE PARTNERSHIP FOR WORKING TOWARD INCLUSIVE COMMUNITIES. On a motion by Les Feia and seconded by Steve Olander to adopt Resolution No. 06-08.

Motion carried.

RESOLUTION NO. 06-09, RESOLUTION DECLAIRING SEPTEMBER 25-29, 2006, AS RACE EQUALITY AND INCLUSIVE COMMUNITIES WEEK. On a motion by Les Feia and seconded by Steve Olander to adopt Resolution No. 06-09.

Motion carried.

4. Reported on two grant opportunities for transportation enhancements along Highway 7 and Highway 23. After discussion it was decided to proceed with looking into the feasibility of these two opportunities.
5. Sara Folsted was contacted by Steve Jones, City Manager of Montevideo about MnDOT proposal to downgrade the portion of Highway 7 from Clara City to Montevideo from principal arterial to a minor arterial highway. Joint effort to oppose the downgrade and contact local legislators to assist.

RESOLUTION NO. 06-11, RESOLUTION REGARDING MNDOT ATTEMPT TO DOWNGRADE PORTIONS OF HIGHWAY 7 FROM A PRINCIPAL ARTERIAL TO A MINOR ARTERIAL. On a motion by Les Feia and seconded by Malana Niemeyer to adopt Resolution No. 06-11.

Motion carried.

6. Proposal of the 2006 tax levy collectible in 2007.

RESOLUTION NO. 06-10, RESOLUTION PROPOSING 2006 TAX LEVY COLLECTIBLE IN 2007. On a motion by Steve Olander and seconded by Les Feia to adopt Resolution No. 06-10.

Motion carried.

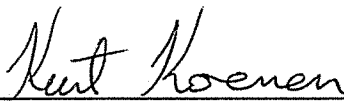
7. Other business included the discussion of requests for mailboxes. There were five requests for Mailboxes and one letter of support. All requests were denied as they did not meet the requirements of Ordinance 7.13.

Clara City Council Meeting of ~~May 10~~, 2006 continued:
Sept 11

On a motion by Les Feia and seconded by Steve Olander the following checks were approved for payment:

City (August and September)		
Computer	#8288 - 8463	\$ 764,459.15
Manual		\$
Care Center		
Computer	#34530 - 34709	\$ 637,168.88
Manual		\$

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Steve Olander and seconded by Malana Niemeyer at 7:55p.m.
Motion carried.



Kurt Koenen, Mayor



Sara Folsted, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, OCTOBER 10, 2006
6:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, October 10, 2006 at 6:30 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander
 Les Feia Missy Bodin

Also present: Sara Folsted Ann Jaenisch
 John White Shirley Klaassen
 Ralph Bradley

On a motion by Missy Bodin and seconded by Les Feia the agenda was approved.
Motion carried.

On a motion by Stephan Olander and seconded by Les Feia the minutes of the September 11, 2006, meeting was approved.
Motion carried.

On a motion by Missy Bodin and seconded by Stephan Olander, to accept the resignation of Malana Niemeyer from the City of Clara City, City Council.
Motion carried.

On a motion by Missy Bodin and Seconded by Les Feia, to appoint Dwight Mulder to fill the vacancy on the City of Clara City, City council.
Motion carried.

Ralph Bradley, Police Chief, gave to the Council his monthly report.
American Heart Association Life Saving Awards were presented by Ralph Bradley to the City of Clara City, the Clara City Lions Club, Stephan Olander, Lynn Koenen, Ardell (Butch) Brouwer, and Eric Knoop

West Central Sanitation presented the council with a list of delinquent accounts.
On a motion by Steve Olander and seconded by Missy Bodin to accept the listed charges plus 10% administrative fee.
Motion carried.

On a motion by Les Feia and seconded by Stephan Olander to approve the lawful gambling permit for the Cross Country Trail Blazers.
Motion carried.

Chad Forkrud addressed the council to get approval to begin the search for a new truck for the Fire Department. The estimated price range for the new vehicle would be between \$9,000 - \$14,000, of which the city would be responsible for half. The other townships have already approved a new vehicle. After discussion, the Fire Department was given approval to begin searching for a new truck.

Ann Jaenisch, Director of Prairie Park Place, gave to the Council her monthly report.
She reported at this time all apartments are filled.

Sara Folsted, City Administrator reported on the following:

1. One petition for the removal of a sidewalk was received from Eugene Zeller. On a motion by Missy Bodin and seconded by Stephan Olander to approve the petition. Motion carried.
2. Highway 7 update: MN/DOT released information that they will not be declassifying the Stretch of Highway 7 between Clara City and Montevideo at this time and that strong local opposition played a role in that decision.
3. Discussed lot pricing options for Hawk Creek Acres. It was decided to look further into the possibility of pricing with a base price of \$15,000, plus assessment. Sara Folsted will be following up with Gene Wenstrom on pricing.
4. There was a discussion on implementing an open forum at the end of each council meeting. This would give community members a chance to address the council on an issue or concern. Discussed formats for sign in sheets or agenda cards to begin use at the next council meeting.
5. After some discussion the review of the assessment policy was tabled until the next Meeting. Sara Folsted will follow up by contacting neighboring cities to see what their policies are.
6. Presented the Care Center proposed FY 2007 Operating Budget.

On a motion by Steve Olander and seconded by Missy Bodin to accept the proposed FY 2007 Operating Budget.

Motion carried.

Mayor council Reports

1. Mayor Kurt Koenen presented four (4) land use permits that were approved by the Planning Commission at their October 4, 2006, meeting (See Planning Commission Minutes for a list of applicants).

On a motion by Les Feia and Seconded by Stephan Olander to approve the land use permits.

Motion carried.

2. Missy Bodin reported that the new hire for the ambulance will be beginning classes in the spring. Also that their will be a Community Ed meeting coming up, details to be worked out.
3. Les Feia reported that BTAH is going well, the next meeting will be October 18, 2006.

On a motion by Les Feia and seconded by Steve Olander the following checks were approved for payment:

City

Computer	#8464-8545	\$208,614.59
Manual		None

Care Center

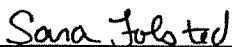
Computer	#34710-34797	\$ 326,134.84
Manual		None

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Missy Bodin and seconded by Les Feia at 7:35p.m.

Motion carried.



Kurt Koenen, Mayor



Sara Folsted, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, NOVEMBER 14, 2006
6:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, November 14, 2006 at 6:30 p.m. in the Council Chambers of City Hall.

Present:	Kurt Koenen Les Feia	Stephan Olander Missy Bodin	Dwight Mulder
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Also present:	Sara Folsted John White Ralph Bradley	Ann Jaenisch Shirley Klaassen Chip Goeman	Roger Knapper Judy Gosseling Andy Folk
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On a motion by Dwight Mulder and seconded by Missy Bodin the agenda was approved.
Motion carried.

On a motion by Les Feia and seconded by Missy Bodin the minutes of the October 10, 2006, meeting were approved.
Motion carried.

Ann Jaenisch, Director of Prairie Park Place, gave to the Council her monthly report.

1. She reported that residents were notified of a rent increase for 2007. Some residents expressed concern over the increase and were advised that they could address the council with any concerns. Rates for Prairie Park Place are comparable with other facilities of the same size and age. Some years the rent increase had been taken in two increments and residents responded well to that also.
2. Jaenisch also reported that eight more names have been added to the apartment waiting list.

Ralph Bradley, Police Chief, gave to the Council his monthly report.

1. There were also questions of how the driver's diversion course worked and Ralph Bradley explained to the council how the officers determine whether or not to offer diversion and that insurance companies approve of the course because it could potentially improve a person's driving habits and keep costs down for them in the long run.

Roger Knapper, Public Works Director, gave to the council his monthly report.

1. Presented a petition from Jack and Donna Sparks for the removal of their sidewalk.

On a motion by Steve Olander and Seconded by Missy Bodin to approve the petition.

Motion Carried.

2. Knapper reported that Harold Swanson has been calling again wanting the storm sewer down the road moved because he feels that the water is running into his back yard instead of going into the storm sewer. Because of the landscape it does not seem possible for the water that is going towards that storm drain to end up in Harold Swanson's back yard. After some discussion it was decided that the council members would individually visit the site with Roger and would discuss this again at a future meeting.

Chip Goeman gave to the Council a League of Minnesota Cities Liability Coverage Waiver Form and discussed the options available. After discussion, Chip Goemen recommended to the Council that they do not waive the statutory tort limits, thus an individual claimant would be able to recover no more than \$300,000 per person or \$1,000,000 per accident per occurrence on any claim to which the statutory tort limits apply.

On a motion by Steve Olander and Seconded by Les Feia Motion Carried

Andy Folk gave a powerpoint presentation on wind energy.

Sara Folsted, City Administrator reported on the following:

1. Presented canvas of the November 7, 2006, election to the council.

Council Members – Four (4) Year Term – Vote for Two (2)

Dwight Mulder	457
Shirley Klaassen	329
Steve Olander	248
Misc. Write In	22
<u>Under Votes</u>	<u>128</u>
Total Votes	1,184

Mayor – Two (2) Year Term – Vote for One (1)

Kurt Koenen	345
Write in Results:	
Robert Stager	220
Other Misc.	9
<u>Under Votes</u>	<u>18</u>
Total Votes	592

On a motion by Missy Bodin and seconded by Dwight Mulder to accept the canvas of the election.

Motion Carried.

2. Judy Gosseling presented information on a construction CD that was up for renewal

On a motion by Les Feia and Seconded by Steve Olander to renew the construction CD.

Motion Carried

3. Judy Gosseling discussed transferring \$10,000 from the ambulance general fund to the ambulance reserve as there was not a loss this year.

On a motion by Les Feia and seconded by Dwight Mulder to transfer \$10,000 from general fund to the ambulance reserve.

Motion Carried

4. Three establishments are in need of liquor license renewals for 2007.

On a motion by Dwight Mulder and seconded by Les Feia to approve the liquor license renewal for Full Throttle Bar and Grill and Kegger's Bar and Grill pending proof of insurance.

Motion Carried.

On a motion by Les Feia and seconded by Steve Olander to approve the 3.2 malt beverage license for Kwik-N-Ezy pending proof of insurance.

Motion Carried

5. Discussed the date and time for the Care Center audit report. We will pursue a joint meeting of the City Council and Care Center Advisory Board on December 12, 2006, at 5:30 p.m.
6. Presented information on the upcoming leadership conferences. Newly elected officials Dwight Mulder and Shirley Klaassen will be attending the Newly Elected Officials Conference in January and Sara Folsted, Kurt Koenen, Missy Bodin and Les Feia will be attending the Leadership Conference for Experienced Officials.
7. Discussion was held on the need to form an Emergency Management Committee to review and update the city's emergency management plan. Sara Folsted and Missy Bodin will look into potential members.

On a Motion by Les Feia and seconded by Dwight Mulder to establish an Emergency Management Committee to review and update the city's emergency management plan.

Motion Carried

8. Discussed the need to review and update job descriptions for city employees. Employees will meet this month with their council representative and the city administrator to review job descriptions, the employee handbook and any other additional information.
9. Received the service agreement proposal for Prairie Five Senior Nutrition Services. The contracted reimbursement amount did not increase and this would be the fourth year at the same reimbursement amount. Sara Folsted and Kurt Koenen will contact Janelle at Prairie Five to propose an increase in reimbursement as the cost to the city for providing the services has increased.
10. Presented a lawful gambling permit application for the Church of St. Clara to hold a raffle on April 22, 2007.
11. The Council gave its consensus to purchase a laptop and projector for community/committee presentations as well as to purchase a new multi function machine to replace the broken fax machine.

On a motion by Dwight Mulder and seconded by Les Feia to approve the lawful gambling permit for the Church of St. Clara with no waiting period.

Motion carried.

Mayor council Reports

1. Mayor Kurt Koenen presented four (4) land use permits that were approved by the Planning Commission at their November 1, 2006, meeting (See Planning Commission Minutes for a list of applicants).

On a motion by Steve Olander and Seconded by Les Feia to approve the land use permits.

Motion carried.

12. Les Feia reported that there is a BTAH meeting November 15, 2006. November's business is the clinic and Montevideo Hospital. There was also discussion on the recent Eagle Scout projects.
13. Discussion also began again on the posting of minutes. Minutes are available for anyone to view at city hall and will be mailed out upon written request. Minutes are also posted on the city's website. Les Feia asked if John White had a quote for how much it would cost to publish the minutes and he said he would get one to us.
14. Steve Olander reported that at the October Care Center Advisory Board Meeting, board members approved a 2% wage increase and \$2,000 bonus for Marge Swenson retroactive to her anniversary date.

On a motion by Missy Bodin and Seconded by Dwight Mulder to approve a 2% wage increase and \$2,000 bonus for Marge Swenson.

3 ayes (Bodin, Mulder, Olander) and 1 abstain (Feia).

Motion carried.

14. Missy Bodin reported that the ambulance committee is looking into purchasing a new ambulance and that there is someone interested in purchasing the old one.

On a motion by Les Feia and seconded by Steve Olander the following checks were approved for payment:

City			
	Computer	#8546 - 8634	\$ 153,814.48
	Manual		None
Care Center			
	Computer	#34798 - 34888	\$ 317,050.30
	Manual		None

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Missy Bodin and seconded by Steve Olander at 8:55 p.m.
Motion carried.

Kurt Koenen
Kurt Koenen, Mayor

Sara Folsted
Sara Folsted, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, DECEMBER 12, 2006
5:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, December 12, 2006 at 5:35 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander (in at 5:55)
Dwight Mulder Les Feia (in at 6:35)
Missy Bodin (out at 6:50)

Also present: Sara Folsted Ann Jaenisch Roger Knapper
John White Shirley Klaassen Judy Gosseling
Arlene Stager

Prairie Park Place Residents

Clara City Care Center Advisory Board

On a motion by Missy Bodin and seconded by Dwight Mulder the agenda was approved with one change, the addition of Roger Knapper prior to the Care Center Audit Report.
Motion carried.

On a motion by Missy Bodin and seconded by Dwight Mulder the minutes of the November 14, 2006, meeting were approved.
Motion carried.

Roger Knapper spoke to the council about the storm sewer near Harold Swanson's residence. Members of the City Council and City Staff have been to the site over the past month and it was the consensus of the council to not make any changes at this time. The council directed City Administrator Sara Folsted to write a letter to Harold Swanson regarding the decision and inviting him to attend the January Council Meeting if he had additional concerns.

At 5:40 p.m. Kurt Koenen turned the meeting over to James Thein, Chairman of the Clara City Care Center Advisory Board. The Clara City Care Center Advisory Board Meeting consisted of the Clara City Care Center's annual audit report for the year ending September 30, 2006. Jim Gillman from Conway, Deuth & Schmeising presented.

At 6:15 p.m. the meeting was turned back over to Mayor Kurt Koenen.

Ann Jaenisch, Director of Prairie Park Place, gave to the Council her monthly report.

1. Reported that there were some repairs made to the boiler at Prairie Park Place. Damages to the boiler were a result of mandated changes by the Fire Marshall. Other facilities are having similar problems.
2. Residents of Prairie Park Place came to the meeting to voice their concern over the increased rent. The council thanked them for coming and listened to their concerns. After some discussion, the council asked Ann Jaenisch to provide the comparison information that the council viewed at the November meeting to the residents at Prairie Park Place.

Judy Gosseling, Senior Accounting Clerk

1. Two CD's at Citizens State Bank are in need of renewal. A general CD for \$108,958.11 to be renewed for 12 months and a sewer CD for \$32,458.28 + 3,843.87 also to be renewed for 12 months.

On a motion by Steve Olander and Seconded by Les Feia to renew the two CD's for a 12 month period.

Motion Carried

2. Judy Gosseling recommended two new CD's at Citizens State Bank. The first one is a 12 month CD for \$1,000.00 for Prairie Park Place. This CD will be added to each year from the non-refunded security deposits. It is reserved for major repair projects at Prairie Park Place. The 2005 CD was cashed in for the siding project. The second new CD is a general CD for \$150,000.00. from General Checking. To keep in rotation Gosseling suggested making it a 9 month CD, due in September 2007, then changing to 12 month when CD becomes due.

On a motion by Les Feia and seconded by Dwight Mulder to approve two new CD's.

Motion Carried.

3. Gosseling recommended nine ambulance bills for write-off as uncollectible for 2006. Of these, seven are filed with revenue recapture program for collection through tax refunds but should be written off as we do not know when they will be collected and two are uncollectible for various reasons. Accounts are as follows:

Revenue Recapture Program filed	\$4,333.67
Uncollectible	\$ 186.17
Total 2006 Write-Off	\$4,519.84

On a motion by Steve Olander and seconded by Les Feia to write-off \$4,519.84 for uncollectible ambulance bills.

Motion Carried.

4. Reported on delinquent utility bills to be assessed to property taxes.

On a motion by Dwight Mulder and seconded by Les Feia to approve the assessment of delinquent utility bills to property taxes with an interest rate of 7%.

Motion Carried.

5. The fire department purchased a new truck. \$7,287.50 needs to be transferred from the reserve to pay for the city's share of the purchase price.

On a motion by Steve Olander and seconded by Dwight Mulder to transfer \$7,287.50 from the reserve to pay for the new fire department truck.

Motion Carried.

Sara Folsted, City Administrator reported on the following:

1. RESOLUTION NO. 06-12 – RESOLUTION APPROVING CONTRIBUTIONS FROM THE ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM. After discussion on a motion by Dwight Mulder and seconded by Steve Olander to approve the contributions from the Assistance to Firefighters Grant Program in the amount of \$67,481.00.

Motion Carried

2. RESOLUTION NO. 06-13 – RESOLUTION ADOPTING GENERAL RECORDS RETENTION SCHEDULE. After discussion on a motion by Steve Olander and seconded by Dwight Mulder to adopt the City General Retention Schedule.

Motion Carried

3. RESOLUTION NO. 6-14 – RESOLUTION APPROVING 2006 TAX LEVY COLLECTIBLE IN 2007. After discussion on a motion by Les Feia and Seconded by Dwight Mulder to approve the 2006 tax levy collectible in 2007 for \$517, 562.

Motion Carried

Mayor council Reports

1. Mayor Kurt Koenen presented three (3) land use permits that were approved by the Planning Commission at the December 6, 2006, meeting (See Planning Commission Minutes for a list of applicants).

On a motion by Les Feia and seconded by Steve Olander to approve the land use permits.
Motion carried.

- Kurt also reported on the EDA meeting. The outlook for Kay's naturals is good.
2. Dwight Mulder presented the idea of looking into a crosswalk sign for Hwy. 23 by Kwik-N-Ezy. He brought a photo of a crosswalk sign that is placed in the road. After some discussion it was decided that the city would look into purchasing a similar sign for the Hwy. 23 intersection.
 3. Les Feia reported on the BTAH meeting. November's business was the clinic and Montevideo Hospital. The Clinic should be able to maintain personnel four times per week. He reported that the inside of the clinic looks good but the inside is still in need of some work.
 4. Steve Olander reported that on the November Care Center Advisory Board Meeting. Revenues for the Care Center are down however it is similar to what other facilities are experiencing.

On a motion by Les Feia and seconded by Dwight Mulder the following checks were approved for payment:

City

Computer	8635 - 8719	\$206,197.15
Manual		

Care Center

Computer	34889 - 34973	\$326,662.82
Manual		

At 7:35 the meeting was closed for discussion of employee reviews.

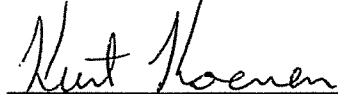
After the reviews at 8:50 the meeting was opened.

Discussion was held on the 2007 wages for full and part time city employees. After discussion, on a motion by Les Feia and seconded by Dwight Mulder to approve the following wages for 2007: Judy Gosseling \$17.12/hr, Ann Jaenisch \$14.58/hr, Arlene Stager \$9.73/hr, David Olson \$15.10/hr, Eric Diekmann \$13.36/hr, Roger Knapper \$19.77/hr, Jeff DeGrote \$18.43/hr, Gerald Asche \$16.05, Sara Folsted \$41,205/yr and Ralph Bradley \$47,236/yr.

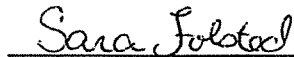
Motion Carried

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Les Feia and seconded by Dwight Mulder at 9:00 p.m.

Motion carried.



Kurt Koenen
Kurt Koenen, Mayor



Sara Folsted
Sara Folsted, Administrator/Clerk