

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, JANUARY 11, 2005
6:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Kurt Koenen on Tuesday, January 11, 2005 at 6:30 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander
 Malana Niemeyer Missy Bodin
 Les Feia

Absent: None

Also present: Ralph Bradley Ann Jaenisch
 John White Shirley Klaassen
 Ken Koenen Emma Koenen
 Dave Lieser Rodney Ziehl
 Maria Koenen

On a motion by Malana Niemeyer and seconded by Les Feia the agenda was approved.
Motion carried.

On a motion by Les Feia and seconded by Malana Niemeyer the Minutes of the December 2004 meetings were approved.
Motion carried.

At 6:30 p.m., Mayor Kurt Koenen opened the Public Hearing for the Final Plat of the Hawk Creek Acres Subdivision. City Administrator Cordell explained the project. Mayor Koenen then asked for public opinion, written or verbal, regarding the Final Plat of the Hawk Creek Acres Subdivision. No public comment was offered and the hearing remained open while the Council continued with the agenda.

Ann Jaenisch, Prairie Park Place Housing Manager, gave her monthly report.

Ralph Bradley, Police Chief, gave to the Council his monthly activity report. Chief Bradley discussed replacing a squad car and that he would have bids at the next council meeting. Chief Bradley then explained the proposed impound lot he mentioned at the December 14, 2004 council meeting.

At 6:55 p.m., Mayor Koenen asked again for public comment regarding the Final Plat of the Hawk Creek Acres Subdivision. No public opinion, written or verbal, regarding the Final Plat of the Hawk Creek Acres Subdivision was offered. On a motion by Malana Niemeyer and seconded by Stephan Olander to close the Public Hearing.
Motion carried.

RESOLUTION 05-01

A RESOLUTION APPROVING THE FINAL PLAT OF THE HAWK CREEK ACRES SUBDIVISION

After discussion, on a motion by Stephan Olander and seconded by Les Feia to adopt Resolution No. 05-01 a resolution approving the final plat of the Hawk Creek Acres Subdivision.
Motion carried.

Jackie Ast's term on the Care Center Advisory Board has expired, and she is willing to serve another (4) four year term. After discussion, on a motion by Les Feia and seconded by Stephan Olander to appoint Jackie Ast to another (4) four year term on the Clara City Care Center Board.
Motion carried.

At 7:00 p.m. the Council reviewed the bids for the 1978 Ford LS800 with a 2,300-gallon stainless steel tank. Only one bid was received and it was from Thein Well, Inc. and their bid was \$2,650.00. After discussion, on

Clara City Council Meeting of January 11, 2005 continued:

a motion by Les Feia and seconded by Missy Bodin to accept the bid of \$2,650.00 from Thein Well, Inc. for the 1978 Ford LS800 with the 2,300 gallon steel tank.

Motion carried.

City Offices:

1. Rodney Ziehl asked the Council for permission to remove the house located at 427 4th Street NE. After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to remove the house located at 427 4th Street NE.

Motion carried.

2. The Burlington Northern Railway Corporation is preparing to replace their bridge in Clara City that spans Hawk Creek (BNSF Bridge 18.9). Boyle Engineering Corporation has contacted the city to determine if a permit is required for the project. After discussion, it was the consensus of the council to not require a permit for the project. (Boyle Engineering Corporation asked to be informed of the city's decision in writing.)
3. Received (2) two quotes for materials and installation of the fence for the impound lot. McBroom Construction Company's quote was for \$6,117.00 and a quote from Heiling for \$7,467.23. After discussion, on a motion by Malana Niemeyer and seconded by Missy Bodin to accept the quote from McBroom Construction Company, Inc. for \$6,117.00.

Motion carried.

4. Received notice from the Montevideo Clinic that it will become a department of the Chippewa County – Montevideo Hospital. The Montevideo Clinic is asking for a Consent to Assignment that will transfer the Lease it has with the city over to the Chippewa County – Montevideo Hospital. The lease covers the office building and equipment. The terms of the lease would not change. After discussion, it was the consensus of the council to agree with the Consent to Assignment, but to amend the Lease Agreement so that it needed to be approved annually. City Administrator to contact Montevideo Clinic regarding amending the Lease Agreement.

On a motion by Malana Niemeyer and seconded by Les Feia the following be approved:

Official Depository	Citizens State Bank
Official Paper	Clara City Herald
City Engineer	Rodeberg & Berryman
City Auditor	Conway, Deuth & Schmiesing
City Attorney (City)	Prindle, Maland, Sellner, Stennes
City Attorney (PD)	Finke Law Office of Benson, MN

Motion carried.

On a motion by Malana Niemeyer and seconded by Missy Bodin the following council Committee appointments be approved for 2005:

<u>Les Feia</u>	<u>Stephan Olander</u>	<u>Missy Bodin</u>
Street	Library	Care Center
Acting-Mayor	Dump	Fire Department
Police	Community Ed	
Safety Committee		

<u>Malana Niemeyer</u>	<u>Kurt Koenen</u>
Prairie Park Place	Safety Committee
Park	EDA
Pool	City Office
Ambulance	Planning Commission
EDA	Wind
Wind	

Motion carried.

Clara City Council Meeting of January 11, 2005 continued:

Mayor and Council Reports:

Stephan Olander gave a Library Committee update and requested mileage for the trip he made to Montevideo on Wednesday, December 29, 2004 for the Local Board of Appeal and Equalization training. It was the consensus of the council that Stephan be paid mileage for that trip.

Missy Bodin reported that she had been contacted regarding water quality and after discussion it was decided to refer that person to Roger Knapper.

Kurt Koenen discussed upcoming Leadership Conferences for Newly Elected Officials. It was decided that interested council members should contact Judy Gosseling to register for the conference and to make hotel reservations. It was the consensus of the council to pay mileage for this activity.

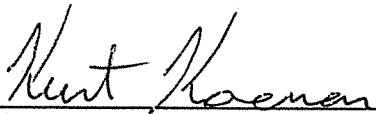
On a motion by Stephan Olander and seconded by Missy Bodin the following checks were approved for payment:

City	Computer	6764 – 6848	\$119,041.03
	Manual	None	
Care Center	Computer	32751 – 32845	\$398,137.51
	Manual	None	

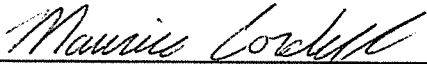
Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Stephan Olander and seconded by Les Feia at 7:55 p.m.

Motion carried.



Kurt Koenen, Mayor



Maurice Cordell, Administrator/Clerk

Clara City Council Meeting of February 8, 2005 continued:

2. Presented a quotation for service from govoffice.com for the hosting of the city's web site. The quote included a one time license fee (\$500), monthly service package (\$360/yr) and domain name registration option – one year for \$55. City Administrator will try and have govoffice.com register claracity.org. To get the site up and going should cost about \$915 and \$360 per year thereafter, at current prices. It was the consensus of the council to have the city administrator move forward with the web page.
3. The 2005 Local Board of Appeal and Equalization is scheduled for Tuesday, April 12th from 6:30 p.m. until 7:00 p.m. at city hall.

Judy Gosseling, Senior Accounting Clerk, presented the following:

4. Clara City Ambulance Statement for 2004. Income for the year is \$2,043.00. As a result of the income there will not be any reimbursement from Chippewa County and the City of Clara City. On a motion by Stephan Olander and seconded by Les Feia to accept the 2004 Clara City Ambulance Service Financial Statements and send copies to the Chippewa County Commission.

Motion carried.

5. Presented proposal for Base Fee Rate increases for the CCAS. Last rate increase was in April 2002. 2005 and 2006 proposed Base Fee Rate increases are:

2005

- a) \$250.00/call out - no transport and car accident add'l base (\$50 increase).
- b) \$325.00/trip – no extras (\$75 increase).
- c) \$350.00/trip and oxygen, spine board, c-collar, etc. No defib or medications and Car Accident Base (\$50 increase).
- d) \$400.00/trip and any of the above with defibrillator and/or medications (\$50 increase).
- e) \$ 25.00/medications depending on which medications.
- f) \$150.00/hour – no transport – called DOA (\$50/hour increase).

2006

- a) \$250.00/call out – not transport and Car Accident add'l base (\$0 increase).
- b) \$400.00/trip – all calls with transport and Car Accident Base. One base fee for all calls since Medicare is phasing out additional charge reimbursements.

After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer to approve the 2005 CCAS Base Fee Rate increases (retroactive to January 1, 2005) and the 2006 CCAS Base Fee Rate increases.

Motion carried.

A \$.30 mileage rate increase for 2005 took effect, for the (1st) first mile through the (17th) seventeenth mile, the new rate is \$8.94 per mile.

Mayor and Council Reports:

Kurt Koenen announced that a joint meeting between the CCAS and North Air Care, regarding helicopter scene safety and landing zones has been scheduled for June 6, 2005 at 6:30 p.m. Requested a copy of city employees job descriptions and reported that the two houses under construction in the Hanson Addition are progressing nicely. Discussed establishing a walking/bike trail within the city.

Missy Bodin reported that the Clara City Care Center Board is recommending that James Thein be appointed to a one year term as chairman. Call for votes: Four (4) yeas: Feia, Koenen, Bodin and Olander, One (1) abstain Niemeyer, Zero (0) nay.

Motion carried.

Missy Bodin also reported that as of February 1, 2005 Don Strommer has retired from the Clara City Fire Department and that Tony Donner has rejoined the Clara City Fire Department. After discussion, on a motion by Les Feia and seconded by Malana Niemeyer to approve Don Strommer's retirement and Tony Donner's rejoining the Clara City Fire Department.

Motion carried.

Clara City Council Meeting of February 8, 2005 continued:

Malana Niemeyer reported that on Saturday, February 12, 2005 there would be joint training between the Clara City Fire Department and the Clara City Ambulance Service. The Swimming Pool Fundraiser is scheduled for Sunday, April 17, 2005.

Stephan Olander gave a Library Committee update and reported on a meeting that he attended concerning the Hawk Creek Watershed.

Jeff Lopez, Chippewa County Commissioner, was on hand to discuss Chippewa County's recent purchase of the Montevideo Clinic, as well as other issues.

On a motion by Malana Niemeyer and seconded by Missy Bodin the following checks were approved for payment:

City	Computer	6849 – 6933	\$240,622.07
	Manual	None	
Care Center	Computer	32846 – 32939	\$331,295.97
	Manual	None	

Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Malana Niemeyer and seconded by Les Feia at 8:31 p.m.

Motion carried.


 Kurt Koenen, Mayor


 Maurice Cordell, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, MARCH 8, 2005
6:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Kurt Koenen on Tuesday, March 8, 2005 at 6:30 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander
Malana Niemeyer Missy Bodin
Les Feia

Absent: None

Also present: Ralph Bradley Taylor Bodin
John White Shirley Klaassen
Judy Gosseling Robert Stager
Jo Linda Niemeyer Ryan Niemeyer
Nissa Friese Kristi Hilbrands
Tim Sabe Sue Jenson
Dave Lieser Tom Donner

On a motion by Les Feia and seconded by Malana Niemeyer the agenda was approved.
Motion carried.

On a motion by Malana Niemeyer and seconded by Missy Bodin the Minutes of the February 2005 meeting was approved.
Motion carried.

At 6:30 p.m., Mayor Koenen opened the Public Hearing for the Minnesota DNR Outdoor Recreation Grant application. No public opinion, written or verbal was offered. Park Committee members Tim Sabe and Jo Linda Niemeyer presented the Park Committee's proposed improvements. The proposed improvements include a new play system, refurbishing the horseshoe pits, an additional shelter, refurbishing the bathrooms, and developing a skate park on the property immediately west of Lions Park. The Minnesota DNR Outdoor Recreation Grant is a 50% matching grant, and the Park Committee is proposing \$180,000 worth of improvements. If awarded the grant \$90,000 (50%) would come from the DNR, \$36,000 (20%) would be paid by the city and the remaining \$54,000 (30%) would be raised by the Park Committee through fundraising. The grant application must be submitted by March 31, 2005 and the awards would be announced in early July 2005. Additional money would need to be budgeted in order to maintain the improvements and the project would have to be completed within 24 months of the award date. The Park Committee also discussed fundraising ideas.

Mayor Koenen again asked for public opinion, and Sue Jenson, 234 W Center Ave, asked if the proposed shelter would have electrical outlets. Tim Sabe replied no, but adding electricity could be done in the future. The shelter was designed to accommodate picnic tables. On a motion by Malana Niemeyer and seconded by Missy Bodin, the Public Hearing was closed.

The Council discussed the overall cost of the park project, as well as the city's contribution. After discussion, on a motion by Les Feia and seconded by Malana Niemeyer to approve the city contributing up to 20% (not to exceed \$36,000) of the total project cost.
Motion carried.

David Lieser, Fire Chief, informed the council that the city's 1984-pumper truck did not pass certification. Chief Lieser recommended that the truck be replaced in the near future. After discussion, the Council asked Chief Lieser to get cost estimates for replacing the pumper and report back at the May 10, 2005 council meeting.

Ralph Bradley, Police Chief, gave to the Council his monthly activity report. Reviewed the sealed bids with the council:

Clara City Council Meeting of March 8, 2005 continued:

1. Bruce Walker had the high bid of \$81.99 for the 1988 Olds.
2. Jason Holmquist had the high bid of \$550 for the 1989 Dodge van.
3. Mike Hausen had the high bid of \$1,856 for the 1996 Ford Explorer.
4. Jason Holmquist had the high bid of \$400 for the Grand Am.

After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer to sell to the high bidders listed above.

Motion carried.

Chief Bradley also discussed the need for an ordinance requiring all owners of residential, commercial, and industrial structures to display their assigned address numbers on the outside of their primary structures, near the front door, for emergency purposes. It was the consensus of the Council that Chief Bradley moves forward with developing the ordinance.

Chief Bradley also explained to the council what an administrative ticket was and how administrative tickets could be used in Clara City.

Sue Jenson, representing the Prairie Fest Fundraiser Committee, addressed the Council on the following for Prairie Fest:

1. Approval for Fundraiser Street Dance to be held in Lions Park on Friday, June 17, 2005. Streets to be closed for the dance are Division Street from 2nd Avenue NW to 3rd Avenue NW.
2. Approval of 3.2 Beer and Wine Cooler Liquor License for Friday, June 17 and June 18, 2005, for the street dance. Prairie Fest Fundraiser Committee will decide at a later date if 2nd day license is needed. If so, serving at the dance would be until 1:00 a.m. on June 18.
3. Asked that the Fundraiser Street Dance be covered by the City's General Liability Insurance.

After discussion, on a motion by Missy Bodin and seconded by Les Feia to approve the above requests.

Motion carried.

City Offices:

Judy Gosseling, Senior Accounting Clerk, presented the following:

1. City's total cost for the 2005 and 1994 Fire Department trucks is \$11,686.71. On a motion by Stephan Olander and seconded by Malana Niemeyer to transfer monies from the Fire Department Reserve Fund.

Motion carried.

Maurice Cordell, City Administrator, presented the following:

2. Resolution No. 05-03 – Resolution Addressing Bridge Replacement in the Hawk Creek Watershed District. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to adopt Resolution No. 05-03.

Motion carried.

3. Presented a contract with Ridgewater College for a Bloodborne/Haz-Mat refresher class. The class will be on Monday, March 21, 2005 from 7p.m. until 9p.m. and will cost the city \$200.

Mayor and Council Reports:

Kurt Koenen reported that he had been contacted by someone interested in building in Hawk Creek Acres.

Les Feia reported that he attended a Business After Hours Meeting on February 16, 2005.

Missy Bodin reported that the Clara City Care Center Board conducted its annual review of Care Center Administrator Marge Swenson at the February 15, 2005 meeting (see February 15, 2005 minutes of the Care Center Advisory Board). The Care Center Advisory Board is recommending a 2% step increase and a 2% bonus. After discussion, on a motion by Stephan Olander and seconded by Les Feia to approve the Clara City Care Center Advisory Board's recommendation for a 2% step increase and a 2% bonus for Care Center Administrator Marge Swenson. Call for votes – yeas (4) Bodin, Feia, Olander and Koenen - nays (0) – abstain (1) Niemeyer.

Motion carried.

Malana Niemeyer reported that the Clara City Ambulance Service has individuals interested in joining the squad and that the CCAS has decided to require applicants fill out employment applications. The CCAS is recommending that Jason Groen become a member. After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to accept Jason Groen as a member of the Clara City Ambulance Squad.

Clara City Council Meeting of March 8, 2005 continued:

Motion carried.

Malana Niemeyer also reported that due to the lack of a quorum, the EDA did not meet.

Stephan Olander reported that the library is up and running at its new location.

On a motion by Missy Bodin and seconded by Malana Niemeyer to approve the Care Center bills listed below and the city bills, which will be reviewed at the April 12, 2005 meeting.

Care Center	
Computer	32940 – 33031 \$ 408,339.18
Manual	None

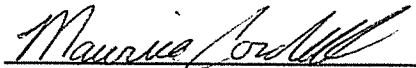
Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Stephan Olander and seconded by Malana Niemeyer at 8:39 p.m.

Motion carried.



Kurt Koenen, Mayor



Maurice Cordell, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, APRIL 12, 2005
6:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Kurt Koenen on Tuesday, April 12, 2005 at 6:30 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander
Malana Niemeyer Missy Bodin
Les Feia

Absent: None

Also present: Ralph Bradley Tim Falkum Marie Jensen
John White Shirley Klaassen Joan Wolf
Judy Gosseling Robert Stager Harold Swanson
Dave Lieser Carol Schutz John Stephens
Harold Swanson Roger Knapper Jeff Lopez
Connie Knapper Amy Wilde

On a motion by Malana Niemeyer and seconded by Missy Bodin the agenda was approved.
Motion carried.

On a motion by Stephan Olander and seconded by Missy Bodin the Minutes of the March 2005 meeting was approved.
Motion carried.

At 6:30 p.m., Mayor Kurt Koenen opened the 2005 Clara City Board of Appeal and Equalization. Mayor Koenen called on:

1. Harold Swanson, 1027 NW 4th Street, believed the valuation of his property was too high.
2. Joan Wolf, 739 N Division, believed the valuation of her property was too high.
3. Marie Jenson, 319 NE 5th Avenue, believed the valuation of her property was too high.
4. Paul and Sandra Jaenisch (not present), 226 SW 2nd Street (Tax ID# 30-220-0335), had met with City Assessor Tim Falkum prior to the Board of Appeal and Equalization Hearing. During an inspection of the residence at 226 SW 2nd Street Tim Falkum discovered that the residence only had a partial basement. Tim recommended reducing the valuation from \$51,100 to \$47,300.

Mayor Koenen asked for public comment regarding the Board of Appeal and Equalization. No comment was offered. After discussion, on a motion by Missy Bodin and seconded by Stephan Olander to reduce the valuation of 226 SW 2nd Street (Tax ID# 30-220-0335) from \$51,100 to \$47,300, (since the residence only has a partial basement) for the 2006 assessment, payable 2007 taxes.
Motion carried.

After discussion, on a motion by Stephan Olander and seconded by Les Feia to not make any changes to 1027 NW 4th Street, 739 N Division and 319 NE 5th Avenue because no evidence was presented that demonstrated the properties were overvalued.
Motion carried.

On a motion by Malana Niemeyer and seconded by Stephan Olander the Board of Appeal and Equalization was closed at 7:12 p.m.
Motion carried.

Amy Wilde, Meeker-McLeod-Sibley Community Health Services, gave a presentation entitled "Building A Senior Friendly Community." After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to participate in a survey of the Senior Citizen population of Clara City. Cost of the survey is \$30.00.
Motion carried.

John Stephens, Northern Water Works Supply, gave a presentation about water meters.

Clara City Council Meeting of April 12, 2005 continued:

Ann Jaenisch, Prairie Park Place Housing Manager, reported that Prairie Park Place is in need of tuckpointing. At this point, she has only received one quote for the work. After discussion, she was asked to seek other quotes and report back at the May 10, 2005 council meeting.

RESOLUTION 05-04 – DESIGNATES MAY 8, 2005 THROUGH MAY 14, 2005 HOMES FOR THE AGING WEEK. After discussion, on a motion by Malana Niemeyer and seconded by Stephan Olander to adopt Resolution 04-05.

Motion carried.

David Lieser, Fire Chief, reviewed the sealed bid for the 1980 Ford 800-fire truck chassis (#816) with the Council. Dave reported that he only received one bid for the truck. Steve Hilbrands bid \$565.00. After discussion, on a motion by Missy Bodin and seconded by Stephan Olander to sell to Steve Hilbrands for \$565.00.

Motion carried.

Ralph Bradley, Police Chief, gave to the Council his monthly activity report.

City Offices:

1. ORDINANCE 309 – AN ORDINANCE AMENDING CLARA CITY CHAPTER 10, ENTITLED PUBLIC PROTECTION, CRIMES AND OFFENSES. Ordinance requires all owners of residential, commercial and industrial structures to display their assigned address numbers on the outside of their primary structure, near the front door, for emergency purposes. After discussion, on a motion by Malana Niemeyer and seconded by Les Feia to adopt Ordinance No. 309. Entire Ordinance to be published.

Motion carried.

2. Clinic Lease – City of Clara City agrees to lease the Clara City Medical Center office building land and equipment to the Chippewa County-Montevideo Hospital for \$500 per month for 2005. The Lease is to be reviewed annually. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to approve the lease agreement as presented.

Motion carried.

Roger Knapper, Public Works Director, reported on the following:

1. Reviewed Street Light bids with the Council.
 - a) Project #1 – received bid of \$9,475 from Lloyds Electric Service and \$13,815 from Freetly. After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to accept the bid of \$13,815 from Freetly Electric, Inc.

Motion carried.

- b) Project #2 - received bid of \$24,710 from Freetly. After discussion, on a motion by Les Feia and seconded by Stephan Olander to accept the bid of \$24,710 from Freetly Electric, Inc.

Motion carried.

2. Street Sweeper Agreement – agreement with the City of Maynard for its use of the City of Clara City's street sweeper (Pelican S – serial #S53908). After discussion, on a motion by Malana Niemeyer and Missy Bodin to approve the agreement as presented.

Motion carried.

3. Hawk Creek Acres – discussed the development. It was the consensus of the Council that city staff gather further information and present it at the May 10, 2005 Council Meeting.

Judy Gosseling, Senior Accounting Clerk, presented the following:

1. Crosscountry Trailblazers Snowmobile Club is requesting approval of the following:
 - a) Approval of Street Dance to be held on July 9, 2005 from 9:00 p.m. to 1:00 a.m. at Hooty's.
 - b) Approval of 3.2 Beer and Wine Cooler Liquor License for Street Dance on July 9, 2005.
 After discussion, on a motion by Missy Bodin and seconded by Stephan Olander to approve the above requests.

Motion carried.

2. Prairie Fest Committee requesting approval for dance in Wilms Park on July 8, 2005. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to approve the above request.

Motion carried.

3. Prairie Fest Committee is requesting funds to help construct a float that would haul the Clara City Royalty during parades. After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer to give \$1,000.00 to the Prairie Fest Committee for the construction of the float.

Motion carried.

Clara City Council Meeting of April 12, 2005 continued:

Mayor and Council Reports:

Kurt Koenen reported that he attended the City Day at the Capital meeting in St. Paul on March 31, 2005 and requested mileage. It was the consensus of the Council that Kurt is reimbursed for the mileage.

Les Feia announced the time of the next Business After Hours meeting and discussed issues surrounding Resolution No. 05-03, Resolution Addressing Bridge Replacement in the Hawk Creek Watershed District.

Missy Bodin reported that the Clara City Care Center Board is recommending laying away (7) seven unoccupied beds. With 7 more beds in layaway, the Care Center's capacity would be down to (71) seventy-one beds. After discussion, on a motion by Stephan Olander and seconded by Les Feia to place (7) seven beds into lay away. Call for votes: Yea (4) – Feia, Olander, Bodin and Koenen, Nay (0) and Abstain (1) Niemeyer.

Motion carried.

Malana Niemeyer gave an EDA report and announced that the Clara City Ambulance Service was reviewing its Bylaws and that there is swimming pool fundraiser scheduled for Sunday, April 17, 2005.

On a motion by Stephan Olander and seconded by Malana Niemeyer the following checks were approved for payment:

City - March and April:

Computer	6934 – 7103	\$251,974.80
Manual	None	

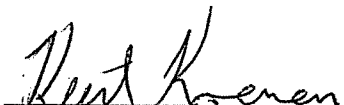
Care Center

Computer	33036 – 33130	\$308,327.02
Manual	None	

Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Malana Niemeyer and seconded by Stephan Olander at 10:27 p.m.

Motion carried.



 Kurt Koenen, Mayor



 Maurice Cordell, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, MAY 10, 2005
6:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Kurt Koenen on Tuesday, May 10, 2005 at 6:30 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander
 Malana Niemeyer Missy Bodin
 Les Feia

Absent: None

Also present: Ralph Bradley Dave Berryman
 John White Shirley Klaassen
 Judy Gosseling Robert Stager
 Roger Knapper Chip Goeman
 Susan Brickweg

On a motion by Malana Niemeyer and seconded by Missy Bodin the agenda was approved.
Motion carried.

On a motion by Les Feia and seconded by Stephan Olander the Minutes of the April 2005 meeting was approved, with the following amendment, Leann Knapper was present, not Connie Knapper.
Motion carried.

Chip Goeman, City of Clara City's Insurance Representative, discussed a November 18, 2004 letter from the League of Minnesota Cities Insurance Trust that indicated the (3) three-meter diving board at the Clara City swimming pool is in violation of standard 4717.3750 for Pools with Diving. Discussion centered on the specific violations, alterations/substitutions and the possible loss of pool income. Chip Goeman will seek alternatives to the (3) three-meter diving board and report back. On a motion by Stephan Olander and seconded by Les Feia to have the (3) three-meter diving board removed from the swimming pool.
Motion carried.

Susan Brickweg, Entrepreneurs Assistance Network, introduced herself to the Council and gave a report of her activities.

Dave Berryman, City Engineer, presented a memo that set forth procedures and a preliminary timetable to develop the Hawk Creek Acres Subdivision. It was the consensus of the Council that Dave Berryman goes ahead and arranges for soil borings to be taken for the project. In addition, Dave reviewed his memos from March 22, 2004 and April 13, 2004 (Preliminary Engineering Report) that included a preliminary layout and estimated costs for development of the Hawk Creek Acres Subdivision.

RESOLUTION NO. 05-08, RESOLUTION RECEIVING REPORT AND CALLING HEARING ON IMPROVEMENT. At the May 10, 2005 Council Meeting the Council accepted a report prepared by Rodeberg & Berryman, Inc. regarding the development of the Hawk Creek Acres Subdivision, and calling for a Public Hearing on Tuesday, June 14th, 2005, at 6:30 p.m. in the Council Chambers at City Hall. After discussion, on a motion by Malana Niemeyer and seconded by Stephan Olander to Adopt Resolution No. 05-08.

Motion carried.

After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to set Tuesday, May 24, 2005, 6:30 p.m. as a Special City Council Meeting to further evaluate the development of Hawk Creek Acres.
Motion carried.

The Clara City Lions Club and the Clara City Jaycees are bringing the Cullpepper and Merriweather Circus to Clara City for a fundraiser. The organizations are requesting to use 315 N Division Street (water tower

Clara City Council Meeting of May 10, 2005 continued:

area) and the empty lot south of the swimming pool for the circus. It was the consensus of the Council to approve the above request.

Ann Jaenisch, Senior Housing Director, has only received one bid for tuckpointing Prairie Park Place. Discussion centered on alternatives to tuckpointing, such as siding. It was decided that Ann should investigate if Prairie Park Place could be sided instead of tuckpointed.

At 7:38 p.m. Stephan Olander left the meeting.

Ralph Bradley, Police Chief, gave to the Council his monthly activity report. Ralph reported that he has been working on a policy that would enable his department to offer Diversions for some traffic violations. Ralph asked to be put on the Agenda for the May 24, 2005 Special City Council Meeting to further discuss the policy.

Maurice Cordell, City Administrator, presented the following:

1. RESOLUTION 05-05 – RESOLUTION IMPLEMENTING THE NATIONAL INCIDENT MANAGEMENT SYSTEM. City Employees underwent IS-700 training on April 11, 2005. After discussion, on a motion by Malana Niemeyer and seconded by Stephan Olander to adopt Resolution 05-05.

Motion carried.

2. Tim Falkum, City Assessor, submitted his letter of resignation. After discussion, on a motion by Malana Niemeyer and seconded by Missy Bodin to accept Tim's letter of resignation, effective May 31, 2005.

Motion carried.

3. St. Clara Church Gambling Permit for September 11, 2005. On a motion by Missy Bodin and seconded by Les Feia to approve the gambling permit and waive the 30-day waiting period.

Motion carried.

Roger Knapper, Public Works Director, reported on the following:

1. RESOLUTION 05-06 – RESOLUTION TO ADOPT THE COUNTY ALL-HAZARD MITIGATION PLAN. After discussion, on a motion by Malana Niemeyer and seconded by Stephan Olander to adopt Resolution 05-06.

Motion carried.

2. RESOLUTION 05-07 – RESOLUTION PROCLAIMING MAY 15-21 AS NATIONAL PUBLIC WORKS WEEK. Resolution recognizes that public works services provided in our community are an integral part of our citizens' everyday lives. After discussion, on a motion by Malana Niemeyer and seconded by Missy Bodin to adopt Resolution 05-07.

Motion carried.

3. Discussed black topping the area between South Main and First Street SW that leads to the city shop.

Mayor and Council Reports:

Kurt Koenen:

1. Twenty-four (24) land use permits were approved at the May 4, 2005 Planning Commission Meeting. (For a complete listing of land use permits please see the May 4, 2005 Planning Commission Meeting minutes.) The permits were reviewed with the Council and on a motion by Missy Bodin and seconded by Les Feia permits were approved.

Motion carried.

2. Miranda Roth is requesting permission to remove the house at 314 First Street SW, so that she can move in another house. After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to allow the removal of the house at 314 First Street SW.

Motion carried.

3. The Clara City Telephone Company is requesting permission to remove the building at 107 South Main. After discussion, on a motion by Les Feia and seconded by Malana Niemeyer to allow the removal of the building.

Motion carried.

Malana Niemeyer

1. Gave a swimming pool update. Discussed hiring lifeguards that are (15) fifteen years old. On a motion by Malana Niemeyer and seconded by Les Feia to hire lifeguards that are (15) fifteen years old, according to Child Labor Laws.

Motion carried.

Clara City Council Meeting of May 10, 2005 continued:

2. Recommended part-time wages for 2005 lifeguards and park department mowers as:

Swimming Pool

- a) Base pay (1st year – no WSI certification) \$6.00 per hour.
- b) Additional \$.25 to base pay for WSI certification.
- c) \$.20 per hour increase for each year of experience.
- d) Pool manager to receive a (3) three percent increase.

Park Department

- a) Park Department mowers to receive a \$.40 per hour increase from 2004 wages.

After discussion, on a motion by Malana Niemeyer and seconded by Les Feia to approve the above recommended part-time wages for 2005 lifeguards and park department mowers.

Motion carried.

3. Reported that the EDA recommended to the Council that the EDA be given the old library building. The EDA could require a business plan as part of the sale and not just have to accept the highest bid. The EDA could compare business plans and decide what would work best for the community. After discussion, on a motion by Missy Bodin and seconded by Les Feia to transfer the old library building (42 W Center Avenue) to the EDA.

Motion carried.

4. Reported that she received an E-mail from Maynard City Clerk, Kathy Howard, regarding a possible meeting time for a wind energy meeting.

Missy Bodin:

1. Gave a Care Center update.
2. Presented the amended Clara City Ambulance Service's Bylaws. After discussion, on a motion by Les Feia and seconded by Malana Niemeyer to adopt the amended Clara City Ambulance Service's Bylaws as presented.

Motion carried.

Les Feia reported on the Business After Hours meeting.

On a motion by Malana Niemeyer and seconded by Les Feia the following checks were approved for payment:

City - May:

Computer	7104 -7185	\$209,915.64
Manual	11780	\$ 1,163.25

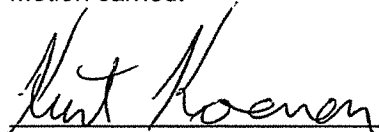
Care Center

Computer	33131 - 33217	\$300,672.83
Manual	None	

Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Missy Bodin and seconded by Malana Niemeyer at 9:40 p.m.

Motion carried.


Kurt Koenen, Mayor


Maurice Cordell, Administrator/Clerk

SPECIAL COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, MAY 24, 2005
6:30 P.M. CLARA CITY CITY HALL

The special meeting of the Clara City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, May 24, 2005 at 6:30 p.m. in the Council Chambers of City Hall.

Present:	Malana Niemeyer Les Feia Missy Bodin	Stephan Olander Kurt Koenen
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Absent:	None
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Also present:	Ralph Bradley Shirley Klaassen Lee Johnson	Roger Knapper Dave Berryman John White
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On a motion by Malana Niemeyer and seconded by Missy Bodin the agenda was approved.
Motion carried.

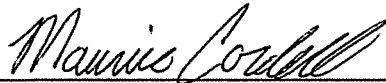
Ralph Bradley, Police Chief, introduced Clara City Police Department intern Lee Johnson and then discussed implementing a Diversion Program for some traffic violations. The Clara City program would be similar to Kandiyohi County's Diversion Program. Ron Thomson would teach the class. After discussion, on a motion by Les Feia and seconded by Stephan Olander to allow Chief Bradley to make preparations for the Diversion Program.
Motion carried.

Dave Berryman, City Engineer, gave to the Council his May 20, 2005 memo regarding the proposed Hawk Creek Acres Subdivision. The memo included a proposed Assessment Policy for the Hawk Creek Acres Subdivision, estimated project costs, estimated lot costs, feasibility of the project, notification requirements, and public hearing requirements. Dave Berryman suggested having Todd Hagen of Ehlers, Inc. attend a future council meeting to further discuss financing the project. After discussion, on a motion by Stephan Olander and seconded by Les Feia to adopt the proposed Assessment Policy for the Hawk Creek Acres Subdivision.
Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Missy Bodin and seconded by Malana Niemeyer at 7:40 p.m.



Kurt Koenen
Kurt Koenen, Mayor



Maurice Cordell
Maurice Cordell, City Administrator

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, JUNE 14, 2005
6:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, June 14, 2005 at 6:30 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander
 Malana Niemeyer Missy Bodin
 Les Feia

Absent: None

Also present: Ralph Bradley Dave Berryman Emma Koenen
 John White Shirley Klaassen Kenneth Koenen
 Judy Gosseling Lester TerWisscha Lyle Koenen
 Roger Knapper Larry Wepplo Loren Klaphake
 Brett Aamot Gary Spawn Ann Jaenisch

On a motion by Malana Niemeyer and seconded by Missy Bodin the agenda was approved.
Motion carried.

On a motion by Les Feia and seconded by Stephan Olander the Minutes of the May 2005 meetings were approved.
Motion carried.

At 6:30 p.m. Mayor Koenen opened the Public Hearing for the Hawk Creek Acres Subdivision. Dave Berryman, City Engineer, gave an overview of the proposed development and explained the assessment policy. Mayor Koenen asked for public comment, written or verbal. Loren Klaphake, 630 Second Street NE, asked how his property would be affected by the project. Dave Berryman replied that 630 Second Street NE would be assessed \$4,204.91. Lester TerWisscha, 514 Fifth Street NE, asked if his property would be subject to any assessment from the project. Dave Berryman replied that 514 Fifth Street NE would not be subject to any assessment from this project. On a motion by Stephan Olander and seconded by Malana Niemeyer to close the Public Hearing.
Motion carried.

RESOLUTION NO. 05-11, RESOLUTION ORDERING IMPROVEMENT AND PREPERATION OF PLANS. Resolution Calls for the preparation of plans and designates Rodeberg & Berryman, Inc. as the engineer for the project. After discussion, on a motion by Les Feia and seconded by Stephan Olander to adopt Resolution No. 05-11.
Motion carried.

Ann Jaenisch, Prairie Park Place Housing Manager, gave to the Council her monthly report and discussed repairs needed to the exterior of Prairie Park Place. It was determined that Ann should solicit bids for the partial siding of Prairie Park Place.

Mayor Koenen called on Brett Aamot and Larry Wepplo, City Auditors, representing Conway, Deuth, & Schmiessing, to present the 2004 City Audit Report and Auditors Recommendations. Conway, Deuth, & Schmiessing reported that the City is financially sound. After discussion, on a motion by Malana Niemeyer and seconded by Missy Bodin to accept the 2004 Audit Report.
Motion carried.

Ralph Bradley, Police Chief, gave to the Council his monthly activity report. Reported that part-time officer Reggie Sandstrom has resigned and accepted a full-time position with the Meeker County Sheriff's Department (Minnesota). Fourteen (14) applications have been received for the part-time position and interviews will be scheduled for June 23, 2005. Chief Bradley also announced the arrival of the new squad car and discussed several recent complaints regarding barking dogs.

Clara City Council Meeting of June 14, 2005 continued:

Dr. Gary Spawn, MACCRAY Superintendent, discussed the future of the Summer Recreation Program.

Judy Gosseling, Senior Accounting Clerk, presented the following:

1. CD Renewals – 3 General Fund CD's come due in June. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to renew one General Fund CD for (9) nine months and the other two General Fund CD's for (12) twelve months.

Motion carried

Maurice Cordell, City Administrator, presented the following:

1. Request for a tax abatement from Craig F. & Charles C. Ammermann. Discussion about the city's current tax abatement policy and whether residential tax abatements should continue to be offered. It was decided to continue offering residential tax abatements, but to only offer a flat amount, regardless of the new structure's estimated valuation. City Administrator to look in to this matter further.
2. RESOLUTION NO. 05-09, RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE. After discussion, on a motion by Malana Niemeyer and seconded by Missy Bodin to adopt Resolution No. 05-09.

Motion carried.

3. RESOLUTION NO. 05-10, RESOLUTION APPROVING MINNESOTA LAWFUL GAMBLING PERMIT FOR THE AMERICAN LEGION POST #485. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to adopt Resolution No. 05-10.

Motion carried.

4. Received a request from Citizens State Bank to use the Community Center as a gathering place in the event of a disaster to the Citizens State Bank of Clara City building. It was the consensus of the Council that Citizens State Bank be able to use the Community Center as a meeting place in the event of a disaster to the Citizens State Bank of Clara City building.

5. Need to appoint a Councilmember to serve on the Corporate Board of the Western Minnesota Revolving Loan Fund. After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to nominate and confirm Kurt Koenen to serve on the Corporate Board of the Western Minnesota Revolving Loan Fund.

Motion carried.

Roger Knapper, Public Works Director, reported on the following:

1. Presented bids for the following street work:
 - a) Second Avenue SW between First and Second Street SW, area by bus garage and area by high school for \$21,989. Quote based on 5" thickness of blacktop, changing specs to 3.5" of blacktop.
 - b) Speiser Bothers to remove black top and prepare streets for the new black top for \$10,950.
 - c) Fifth Avenue SW between South Main Street and First Street SW for 16,690 (includes city shop).
 On a motion by Stephan Olander and seconded by Les Feia to approve the above street work.

Motion carried.

2. Gave an update on the street light project.
3. Discussed replacing a heater at the pool for approximately \$2,800. It was the consensus of the Council that Roger buys the replacement heater for the pool.
4. City Crew will begin spraying for mosquitoes on Wednesday, June 15, 2005. Will spray for mosquitoes every Wednesday night, weather permitting.

Mayor and Council Reports:

Kurt Koenen:

1. Reported that Phillip Forstrom has resigned from the EDA. Both Chad Forkrud and Robert Stager are interested in serving on the EDA. Mayor Koenen recommended Chad Forkrud to serve on the EDA. On a motion by Missy Bodin and seconded by Malana Niemeyer to confirm Chad Forkrud as a member of the EDA.

Motion carried.

Clara City Council Meeting of June 14, 2005 continued:

2. Six (6) land use permits were approved at the June 1, 2005 Planning Commission Meeting. (For a complete listing of land use permits please see the June 1, 2005 Planning Commission Meeting minutes.) The permits were reviewed by the Council and on a motion by Malana Niemeyer and seconded by Stephan Olander permits were approved.

Motion carried.

Les Feia reported on the Business After Hours meeting.

On a motion by Malana Niemeyer and seconded by Stephan Olander the following checks were approved for payment:


City - Computer	7186 - 7268	\$187,526.01
Manual	11781	\$ 500.00

Care Center		
Computer	33218 - 33308	\$304,471.87
Manual	None	


Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Malana Niemeyer and seconded by Missy Bodin at 9:00 p.m.

Motion carried.



Kurt Koenen
Kurt Koenen, Mayor



Maurice Cordell
Maurice Cordell, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, JULY 12, 2005
6:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, July 12, 2005 at 6:30 p.m. in the Council Chambers of City Hall.

Present:	Kurt Koenen	Stephan Olander
	Malana Niemeyer	Missy Bodin
	Les Feia	

Absent: None

Also present:	Ralph Bradley	Ann Jaenisch
	John White	Shirley Klaassen
	Roger Knapper	Chip Goeman
	Karen Rothers	Dave Lauritsen
	Tony Donner	Tom DuHoux

On a motion by Malana Niemeyer and seconded by Stephan Olander the agenda was approved.
Motion carried.

On a motion by Stephan Olander and seconded by Missy Bodin the Minutes of the June 2005 meeting was approved.
Motion carried.

Chip Goeman, Goeman Agency, discussed replacement options for the 3-meter springboard at the swimming pool. Chip stated that a 2-meter platform diving board would meet insurance standards. After discussion, it was the consensus of the Council that city staff looks into the cost of acquiring and installing a 2-meter platform diving board.

Clara City Librarian Karen Rothers and Chippewa County Librarian Dave Lauritsen requested a 4% increase in the Maintenance of Effort for 2006, an automation fee of \$1,432 and a \$1,000 increase in the book budget for the Clara City Library.

At 6:55 p.m. the Council reviewed the sealed bid received for repairing the exterior of Prairie Park Place. Heiling Construction, Incorporated submitted a labor bid to remove and dispose of designated brick and wood siding and put on new vinyl siding accessories as per the material list provided by the City of Clara City. After discussion, on a motion by Stephan Olander and seconded by Les Feia to accept Heiling Construction, Incorporated's labor bid of \$19,900.
Motion carried.

Ralph Bradley, Police Chief, gave to the Council his monthly activity report. Reported that Brian Hinkley of New London was hired as the part-time police officer. Asked the Council for permission to have the CCPD begin prosecuting worthless checks for area businesses. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to have the CCPD begin prosecuting worthless checks for local businesses.
Motion carried.

Maurice Cordell, City Administrator, presented the following:

1. Agreement for Assessment Services – agreement with Chippewa County to provide assessment work for the City of Clara City at \$10.75 per parcel. The city has 738 taxable parcels and the contract would be effective from June 1, 2005 until May 31, 2006. After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer to approve the Agreement for Assessment Services with Chippewa County.

Motion carried.

Clara City Council Meeting of July 12, 2005 continued:

2. Discussed a request for Tax Abatement from Charles C. and Craig F. Ammermann. It was the consensus of the Council that residential tax abatements be offered for new homes at \$200 per year for (5) five years, aggregate tax abatement not to exceed \$1,000. After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to set August 9, 2005 at 6:30 p.m. as the public hearing for the tax abatement request.

Motion carried.

3. Received a request for paving a street from Dan and Carrie Cronen. The land in front of Dan and Carrie Cronen's property will need to be dedicated as a street (Fifth Ave SW). After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to accept the request from Dan and Carrie Cronen to pave the street (Fifth Ave SW) between South Main Street and First Street SW.

Motion carried.

Roger Knapper, Public Works Director, reported on the street light project in the business district, the refurbished bathrooms at the Wayside Reststop and discussed relocating the hockey rink to Wilms Park and erecting the waterslide near the pool.

Mayor and Council Reports:

Kurt Koenen and Malana Niemeyer reported on the June 20, 2005 Wind Energy meeting and announced the next Wind Energy meeting has been scheduled for Wednesday, July 13, 2005 at 7:00 p.m. in Maynard City Hall.

Les Feia followed up on the Summer Recreation program funding request that was originally discussed at the June 14, 2005 City Council meeting.

On a motion by Malana Niemeyer and seconded by Stephan Olander the following checks were approved for payment:

City - Computer	7269 - 7354	\$160,265.55
Manual	None	
Care Center		
Computer	33309 - 33408	\$326,516.99
Manual	None	

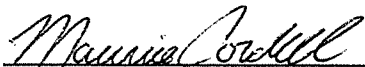
Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Stephan Olander and seconded by Malana Niemeyer at 8:35 p.m.

Motion carried.



Kurt Koenen, Mayor



Maurice Cordell, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, AUGUST 9, 2005
6:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, August 9, 2005 at 6:30 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander
 Malana Niemeyer Missy Bodin
 Les Feia

Absent: None

Also present: Ralph Bradley Ann Jaenisch Tom Watson
 John White Shirley Klaassen Brian Hinkley
 Dawn Boraas Josh Stevenson Lee Johnson
 Judy Gosseling Robert Stager

On a motion by Malana Niemeyer and seconded by Missy Bodin the agenda was approved.
Motion carried.

On a motion by Malana Niemeyer and seconded by Stephan Olander the Minutes of the July 2005 meeting was approved.
Motion carried.

At 6:30 p.m., Mayor Koenen opened the Public Hearing to consider the request for tax abatement from Ammermann Developers, LLC., regarding their house on North Division Street. Mayor Koenen asked for public opinion, written or verbal, regarding the request for abatement. No public comment was offered and the hearing remained open while the Council continued with the Agenda.

Dawn Boraas, Clara City Ambulance Service President, reported that the CCAS needs a new cot for the ambulance. The cot costs approximately \$4,500 and the CCAS is proposing to use donations from the Bible School, the proceeds from their Chili Feed fundraiser, and approximately \$2,000 from the Ambulance Enterprise Fund. On a motion by Stephan Olander and seconded by Les Feia to approve the purchase of the cot using the above-described funds.
Motion carried.

Josh Stevenson, Rodeberg & Berryman, reported that the bid opening for the Hawk Creek Acres Improvements was conducted on Friday, August 5, 2005. Five bids were received, with the lowest base bid coming from Quam Construction of Willmar, MN for \$569,491.10. After discussion, on a motion by Stephan Olander and seconded by Les Feia to accept the base bid of \$569,491.10 from Quam Construction.
Motion carried.

Ann Jaenisch, Director of Prairie Park Place, gave to the Council her monthly report.

Ralph Bradley, Police Chief, gave to the Council his monthly activity report. Reported that sealed bids for a 1990 Plymouth and a 1987 Mercury will be opened on August 31, 2005 at 12:00 p.m.

City Offices

Judy Gosseling, Senior Accounting Clerk, presented the following:

1. The State of Minnesota's minimum wage was increased to \$6.15 per hour on August 1, 2005. The city needs to raise the 1st year lifeguard (no WSI) pay to \$6.15 per hour. After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to approve the wage increase, retroactive to August 1, 2005.

Motion carried.

Maurice Cordell, City Administrator, presented the following:

1. LP Bids – at 7:00 p.m. the Council opened LP Bids received from Dooley's Petroleum and Farmers Coop Oil Company. Both bids were for \$1.20 per gallon. On a motion by Les Feia and seconded by Missy

Clara City Council Meeting of August 9, 2005 continued:

Bodin to approve the purchase of 20,000 gallons of LP from Dooley's Petroleum and 20,000 gallons of LP from Farmers Coop Oil Company, for \$1.20 per gallon for September 1, 2005 to August 31, 2006.

Motion carried.

2. Welcome Sign – MnDOT application for installation of utilities or miscellaneous work on trunk highway right of way would allow the City to install the welcome sign on the right of way (Highway 23) across from Impact. It was the consensus of the Council that the City submits the application to MnDOT.

Motion carried.

3. Special Meeting for the 2006 Preliminary Budget – after discussion, on a motion by Malana Niemeyer and seconded by Les Feia to set September 6, 2005, 6:30 p.m. to discuss the 2006 Preliminary Budget.

Motion carried.

4. St. Clara Catholic Church - is requesting permission to close Fourth Ave. NE, from First Street NE to Main Street on Sunday, September 11, 2005 for their annual Bazaar. After discussion, it was the consensus of the Council to allow St. Clara Catholic Church to close the street as requested.

Tom Watson, UMRDC, reported on the role of Prairie Waters in promoting tourism in the area. Asked that the Council consider a three-year, \$500 per year funding commitment to Prairie Waters. Council informed Tom that they would consider his request.

At 7:20 p.m., Mayor Koenen asked for public opinion, written or verbal regarding the request for tax abatement from Ammermann Developers, LLC. No public opinion, written or verbal was offered and on a motion by Les Feia and seconded by Malana Niemeyer to close the Public Hearing

Motion carried.

RESOLUTION NO. 05-12, AUTHORIZING ABATEMENT OF PROPERTY TAXES FOR CHARLES AND CRAIG AMMERMANN. On a motion by Les Feia and seconded by Missy Bodin Resolution No. 05-12, the reading of which was dispensed with by unanimous consent, be adopted. The tax abatement will be for \$200 per year, maximum of (5) five years, commencing in 2007 to and including 2011; the aggregate shall not exceed \$1,000.

Motion carried.

Mayor and Council Reports:

Malana Niemeyer reported that the Wind Energy Committee has decided to work with Tom Wind with Wind Utility Consulting of Jefferson, Iowa for Phase 1 of the wind project.

Les Feia reported on the recent Business After Hours meeting.

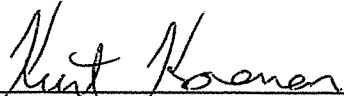
On a motion by Malana Niemeyer and seconded by Stephan Olander the following checks were approved for payment:

City - Computer	7355 - 7427	\$336,632.63
Manual	None	
Care Center		
Computer	33409 - 33493	\$311,532.46
Manual	None	

Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Malana Niemeyer and seconded by Stephan Olander at 7:40 p.m.

Motion carried.


Kurt Koenen, Mayor


Maurice Cordell, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, SEPTEMBER 13, 2005
6:30 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, September 13, 2005 at 6:30 p.m. in the Council Chambers of City Hall.

Present:	Kurt Koenen Malana Niemeyer Les Feia	Stephan Olander Missy Bodin	
Absent:	None		
Also present:	Ralph Bradley John White Judy Gosseling Ailt Feldman Jeff DeGrote Randy Rethlake	Ann Jaenisch Shirley Klaassen Robert Stager Shelly Eldridge Roger Feldman	Candi Ammermann Brian Hinkley Sonja Ginther Susan Brickweg Tom DuHoux

On a motion by Missy Bodin and seconded by Malana Niemeyer the agenda was approved.
Motion carried.

On a motion by Stephan Olander and seconded by Malana Niemeyer the Minutes of the August 9, August 24 and September 7, 2005 meetings were approved.
Motion carried.

Susan Brickweg, Entrepreneur's Assistance Network, presented the Entrepreneur's Assistance Network's first annual report dated June 2005. Reported that the city's three-(3) year funding commitment ends in 2005 and that she hopes the Council will continue funding the Entrepreneur's Assistance Network. No action was taken.

Ann Jaenisch, Director of Prairie Park Place, gave to the Council her monthly report. Ann asked the Council to cash in the \$25,600 Prairie Park Place CD to assist with paying for the siding of Prairie Park Place. On a motion by Malana Niemeyer and seconded by Les Feia to cash in the CD when it comes due in December 2005 to pay for the siding of Prairie Park Place.
Motion carried.

City Offices

Maurice Cordell, City Administrator, presented the following:

1. RESOLUTION NO. 05-15 dedicates an area between Main Street South and First Street SW as a street to be known as Fifth Avenue SW (see Resolution No. 05-15 for legal description). On a motion by Stephan Olander and seconded by Malana Niemeyer to adopt Resolution No. 05-15.

Motion carried.

2. Discussed the January 1, 2006 health insurance renewal rates. The 2006 rates did not increase from the 2005 rates. On a motion by Malana Niemeyer and seconded by Les Feia to accept the January 1, 2006 renewal rates proposed by the health insurance pool administered by the Appletree Institute.

Motion carried.

3. RESOLUTION NO. 05-14, A RESOLUTION APPROVING THE 2005 TAX LEVY, COLLECTIBLE IN 2006 for \$496,270. The proposed levy would be a \$50,000 increase over the 2005 Levy. After discussion, on a motion by Malana Niemeyer and seconded by Les Feia to adopt Resolution No. 05-14.

Motion carried.

4. Discussed the 2006 Preliminary Budget. The city is anticipating an LGA increase of \$52,617. On a motion by Stephan Olander and seconded by Missy Bodin to adopt the 2006 Preliminary Budget.

Motion carried.

5. Discussed TNT Hearing dates. On a motion by Stephan Olander and seconded by Malana Niemeyer to set Tuesday, December 6, 2005 (6:30 p.m.) for the city's initial Truth in Taxation Hearing date, and Tuesday, December 13, 2005 (6:30 p.m.) for the Subsequent Hearing/Levy Adoption Hearing.

Motion carried.

Clara City Council Meeting of September 13, 2005 continued:

Judy Gosseling, Senior Accounting Clerk, presented the following:

1. General Fund CD of \$95,800 is due on September 28, 2005. After discussion, on a motion by Stephan Olander and seconded by Les Feia to renew the General Fund CD for 1 year.

Motion carried.

2. Presented the Conway, Deuth & Schmiessing PLLP 3-year audit proposal for the 2005, 2006 and 2007 audit. On a motion by Stephan Olander and seconded by Missy Bodin to accept Conway Deuth & Schmiessing's 3 year audit proposal as presented.

Motion carried.

3. Tom DuHoux is selling Hooty's Bar & Grill, anticipating closing the sale on October 15, 2005. Tom is requesting that a prorated amount of his on-sale and off sale liquor licenses be refunded to him. On a motion by Stephan Olander and seconded by Missy Bodin to refund approximately 2 ½ months cost of the liquor license.

Motion carried.

4. Sonja Ginther is purchasing Hooty's Bar & Grill from Tom DuHoux. Sonja is applying for an on-sale and off-sale liquor license for October 15 to December 31, 2005. After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to approve the liquor license applications, pending proof of insurance, with the cost of licenses being prorated for the remainder of the year.

Motion carried.

Shelly Eldridge, Ehlers Inc. presented the results of the bond sale that was authorized at the August 24, 2005 special council meeting (see Resolution No. 05-13). The bonds are being issued to finance and install water, sanitary sewer, storm sewer, streets, curbs and gutters in the Hawk Creek Acres subdivision. The low offer was from Citizens State Bank, Clara City, MN. The 16-year issue has a true interest rate of 4.3465%. On a motion by Stephan Olander and seconded by Les Feia to accept the offer from Citizens State Bank and adopt Resolution No. 05-16, a resolution providing for the issuance and sale of \$772,000 General Obligation Improvement Bonds, Series 2005A, pledging special assessments for the security thereof and levying a tax for the payment thereof.

Motion carried.

Ralph Bradley, Police Chief, gave to the Council his monthly activity report.

Roger Knapper, Public Works Director, reported on the following:

1. The street work approved at the June 14, 2005 council meeting has been completed.
2. Presented quotes to replace the street department's 1995 Ford F-150 XLT pickup truck. The low bid for a 2006 Ford F-150 XLT was \$21,928.00 from Mills Ford of Willmar. After discussion, on a motion by Les Feia and seconded by Stephan Olander to purchase the 2006 Ford F-150 XLT (fleet number QT028) from Mills Ford of Willmar for \$21,928.00, plus taxes and license.

Motion carried.

3. Roger discussed the need to purchase a skid steer loader to assist with snow removal and other department activities. The street department's loader needs a lot of repairs, and it probably would not be cost effective to have it repaired. In recent years, the City has been leasing a 938G Wheel Loader from Vreeman Construction to use from December through April. The Council asked Roger to research the cost of skid steer loaders and report back.

Mayor and Council Reports:

Malana Niemeyer reported that the Wind Energy Committee has decided to work with Tom Wind of Wind Utility Consulting (Jefferson, Iowa) for Phase 1 of the wind project.

Les Feia reported on the recent Business After Hours meeting.

Kurt Koenen:

Seven (7) land use permits were recommended for approval at the September 7, 2005 Planning Commission meeting (see September 7, 2005 Planning Commission Minutes for a list of all permits.) Discussed Mark Miller's permit application to construct a garage at 118 Fourth Street NW. Mark would be accessing the garage through the alley and this alley hasn't traditionally been driven. Roger Knapper indicated that the alley could be used to access the garage. After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer permits were approved.

Clara City Council Meeting of September 13, 2005 continued:

At the May 10, 2005 council meeting the Council gave the former library building (42 West Center Ave) to the Clara City Economic Development Authority to sell. The EDA has agreed to sell the building to Mathew and Annette Rosen for \$4,000. When determining the sale price the EDA took into consideration that the roof needed \$7,000 to \$8,000 worth of repairs and that the furnace needs replaced. The Rosen's plan to operate a fitness club in the building. After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to approve the EDA's sale of 42 West Center Ave to Matthew and Annette Rosen for \$4,000. Motion carried.

On a motion by Les Feia and seconded by Stephan Olander the following checks were approved for payment:

City - Computer	7428 - 7510	\$292,607.46
Manual	11782	\$ 90.00
Care Center		
Computer	33494 - 33592	\$394,300.15
Manual	None	

Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Stephan Olander and seconded by Malana Niemeyer at 7:55 p.m.

Motion carried.



 Kurt Koenen, Mayor



 Maurice Cordell, Administrator/Clerk

REGULAR COUNCIL MEETING
OF THE CITY OF CLARA CITY
TUESDAY, OCTOBER 11, 2005
6:00 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Tuesday, October 11, 2005 at 6:00 p.m. in the Council Chambers of City Hall.

Present:	Kurt Koenen Missy Bodin Les Feia (6:48)	Stephan Olander Malana Niemeyer (6:20)	
Absent:	None		
Also present:	Ralph Bradley Shirley Klaassen Kari Asche Gerald Asche Sharon Asche	Ann Jaenisch John White Candi Ammermann Gregg Ammermann Jeff DeGrote	Milton Skoglund Judy Gosseling Leann Knapper Mary Carpenter

On a motion by Missy Bodin and seconded by Stephan Olander the agenda was approved.
Motion carried.

On a motion by Missy Bodin and seconded by Stephan Olander the Minutes of the September 13, 2005 meeting was approved.
Motion carried.

Ann Jaenisch, Director of Prairie Park Place, gave to the Council her monthly report.

Greg and Candi Ammermann, 210 SW 2nd Street, addressed the Council regarding mosquito spraying and related matters. No action was taken.

Ralph Bradley, Police Chief, gave to the Council his monthly activity report. Requested permission to purchase two (2) new ballistic vests. After discussion, on a motion by Missy Bodin and seconded by Stephan Olander to approve the purchase of the two (2) ballistic vests.
Motion carried.

Ralph Bradley presented the results of the sealed bids (from 8-31-05) for a 1990 Plymouth Colt (NVT 879). The high bid of \$425.00 was from Gregg Jenson. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to approve the sale of the 1990 Plymouth Colt to Gregg Jenson for \$425.00.
Motion carried.

A 1987 Mercury (AUD 688) was also advertised, but did not receive any bids.

City Offices

Maurice Cordell, City Administrator, presented the following:

1. The November 8, 2005 regular council meeting coincides with the MACCRAY school district referendum, so the council meeting needs to be rescheduled. After discussion, on a motion by Missy Bodin and seconded by Stephan Olander to set the regular November city council meeting to Wednesday, November 9, 2005 at 6:00 p.m.

Motion carried.

2. RESOLUTION NO. 05-17, Resolution Declaring Cost to be Assessed, and Ordering Preparation of Proposed Assessment (Hawk Creek Acres area). Resolution sets city's portion of the improvements at \$481,517.96 and the remaining \$290,482.04 will be assessed to the benefited properties. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to adopt Resolution No. 05-17.

Motion carried.

Clara City Council Meeting of October 11, 2005 continued:

3. RESOLUTION NO. 05-18, Resolution for Hearing on proposed assessment. Resolution sets the Hearing for the Proposed Assessment for Wednesday, November 9, 2005 (6:00 p.m.) at City Hall. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to adopt Resolution No. 05-18.

Motion carried.

4. Knights of Columbus, St. Clara Council, submitted an application to Conduct Excluded Bingo (LG240B) on November 20, 2005 at the St. Clara Catholic Church (410 North Main Street). After discussion, on a motion by Malana Niemeyer and seconded by Missy Bodin to approve the Knights of Columbus's bingo application to be conducted at the St. Clara Catholic Church on Sunday, November 20, 2005.

Motion carried.

5. Skid Steer w/cab and heat. The city crew tested five skid steers' and received three price quotes. The city crew recommended the purchase of the Ziegler Cat 252B Skid Steer w/cab and heat for \$37,349.55. Options included are 96" Virnig Snow Bucket, 96" Snow V-Plow and 42" Pallet Forks w/Carriage. The bids were competitive, but the city crew preferred the above-mentioned skid steer and the delivery date was only two weeks, where as the other delivery dates were much longer. After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer to approve the purchase of the Ziegler Cat 252B Skid Steer w/Cab and heat and other options for \$37,349.58.

Motion carried.

6. The December 6, 2005 council meeting will be the annual joint-meeting with the Clara City Care Center Board to hear the annual Care Center audit report. After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer to set the Tuesday, December 6, 2005 council meeting to begin at 5:30 p.m. at City Hall.

Motion carried.

Donald K. Williamson, West Central Sanitation, gave to the Council a list of his customers residing in Clara City that have delinquent garbage bills. These customers were notified by West Central Sanitation that they could dispute their bill at tonight's council meeting (October 11, 2005). Customers with delinquent accounts have until Monday, October 31, 2005 to bring their accounts current or the city will certify the delinquent garbage bills, plus a ten (10) percent administration fee, to the Chippewa County Auditor to be assessed as property tax. On a motion by Stephan Olander and seconded by Malana Niemeyer to have the city certify unpaid garbage bills, plus a ten (10) percent administration fee, to the Chippewa County Auditor to be assessed as property tax if not paid by October 31, 2005.

Motion carried.

At 6:50 p.m. Missy Bodin left the meeting.

Judy Gosseling, Senior Accounting Clerk, presented the following:

1. Presented the 3rd Quarter Ambulance report and briefly discussed possible year-end write-offs.
2. Interest payment is due on the EDA Loan with Citizens State Bank. After discussion, on a motion by Malana Niemeyer and seconded by Missy Bodin to pay the \$838.45 interest on the EDA Loan with Citizens State Bank.

Motion carried.

Maurice Cordell, City Administrator, presented the FY 2006 Clara City Care Center Operating Budget. He reported that the proposed budget was reviewed and recommended for approval by the Care Center Board at their September 26, 2005 meeting. After discussion, on a motion by Malana Niemeyer and seconded by Stephan Olander to approve the FY 2006 Clara City Care Center Operating Budget as presented.

Motion carried.

Mayor and Council Reports:

Malana Niemeyer reported that she has resigned from the Clara City Ambulance Service.

Les Feia reported that the next Business After Hours meeting is scheduled for Wednesday, October 19, 2005 at Kegger's Bar and Grill.

Stephan Olander reported that he is still receiving positive feedback regarding the new library.

Clara City Council Meeting of October 11, 2005 continued:

Kurt Koenen:

Five (5) land use permits were recommended for approval at the October 5, 2005 Planning Commission meeting (see October 5, 2005 Planning Commission Minutes for a list of all permits). After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer permits were approved.

Motion carried.

Reported that the EDA is starting a committee to work on a walking path in Clara City.

On a motion by Stephan Olander and seconded by Malana Niemeyer the following checks were approved for payment:

City - Computer	7511 - 7579	\$149,245.09
Manual	None	\$

Care Center		
Computer	33593 - 33691	\$345,918.43
Manual	None	

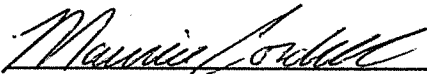
Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Stephan Olander and seconded by Malana Niemeyer at 7:10 p.m.

Motion carried.



Kurt Koenen
Kurt Koenen, Mayor



Maurice Cordell
Maurice Cordell, Administrator/Clerk

REGULAR COUNCIL MEETING
 OF THE CITY OF CLARA CITY
 WEDNESDAY, NOVEMBER 9, 2005
 6:00 P.M. CLARA CITY CITY HALL

The regular meeting of the Clara City City Council was held and convened according to law by Mayor Kurt Koenen on Wednesday, November 9, 2005 at 6:00 p.m. in the Council Chambers of City Hall.

Present: Kurt Koenen Stephan Olander
 Missy Bodin Malana Niemeyer
 Les Feia

Absent: None

Also present: Ralph Bradley Ann Jaenisch
 Shirley Klaassen John White
 Judy Gosseling Roger Knapper
 Loren Klaphake Robert Stager
 Dave Berryman

On a motion by Missy Bodin and seconded by Malana Niemeyer the agenda was approved.
 Motion carried.

On a motion by Les Feia and seconded by Stephan Olander the Minutes of the October 11, 2005 meeting was approved.
 Motion carried.

At 6:05 p.m. Mayor Koenen opened the Public Hearing to discuss the proposed assessments for the Hawk Creek Acres Addition, the Hawk Creek Acres Second Addition and for street improvements on 2nd Street N.E. from Wachtler Avenue south approximately 475 lineal feet and on 5th Street from 2nd Street N.E., easterly approximately 1,050 lineal feet.

City Administrator, Maurice Cordell, reported that the notification letters for this assessment hearing all contained a numerical error and that he spoke with each recipient and provided them with the correct information. City Engineer, Dave Berryman, discussed the proposed assessments and the assessment policy. Mayor Koenen asked for public opinion, written or verbal, regarding the proposed assessments.

Loren Klaphake, 630 Second Street NE, asked where the curb and gutter would begin and when the interest would begin to accumulate if the assessments were not prepaid? Dave Berryman responded that the curb and gutter would begin by the fire hydrant. City Administrator, Maurice Cordell, explained that interest would not start accumulating until January 1, 2007.

At 6:30 p.m. Mayor Koenen again asked for public opinion regarding the proposed assessments, no public opinion, written or verbal, regarding the proposed assessments was offered. On a motion by Malana Niemeyer and seconded by Les Feia to close the Public Hearing.
 Motion carried.

RESOLUTION NO. 05-22, ADOPTING ASSESSMENTS stipulates the assessment terms, including the interest rate and payment options. After discussion, on a motion by Stephan Olander and seconded by Missy Bodin to adopt RESOLUTION NO. 05-22, ADOPTING ASSESSMENTS.
 Motion carried.

Chip Goeman gave to the Council a League of Minnesota Cities Liability Coverage Waiver Form and discussed the options available. After discussion, Chip Goeman recommended to the Council that they do not waive the statutory tort limits, thus an individual claimant would be able to recover no more than \$300,000.00 on any claim to which the statutory tort limits apply. The total which all claimants would be

Clara City Council Meeting of November 9, 2005 continued:

able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,000,000.00. The statutory tort limits would apply regardless of whether or not the city purchases the optional excess liability coverage. On a motion by Les Feia and seconded by Stephan Olander to not waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04.
Motion carried.

Ralph Bradley, Police Chief, gave to the Council his monthly activity report and reported on the following:

1. Officer Richard Shamla has accepted a position with the Chippewa County Sheriff's Department. Interviews for the position are scheduled for November 22, 2005.
2. Nancy Altain has agreed to continue serving as City Attorney for the police department and Ralph has recommended that the city pay her \$300 annual license fee and approximately \$200 in annual continuing education costs. After discussion, on a motion by Missy Bodin and seconded by Stephan Olander to approve paying Nancy Altain's annual license and educational fees.

Motion carried.

Ann Jaenisch, Director of Prairie Park Place, gave to the Council her monthly report.

Judy Gosseling, Senior Accounting Clerk, reported on the following:

1. Liquor Licenses for Kegger's Bar and Grill and Full Throttle Bar and Grill need renewed. After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer to approve Liquor Licenses for Kegger's Bar and Grill and Full Throttle Bar and Grill for 2006, pending proof of insurance from each establishment.

Motion carried.

2. Kwik-N-Ezy needs approval for a 3.2 Malt Beverage License. After discussion, on a motion by Les Feia and seconded by Stephan Olander to approve the 3.2 Malt Beverage License for Kwik-N-Ezy.

Motion carried.

3. Reported that \$200,000 of the Hawk Creek Acres bond proceeds has been placed in a five month CD and \$100,000 has been placed in a six month CD.

Maurice Cordell, City Administrator, reported on the following:

1. Resolution No. 05-19, Elected Official Out-of-State Travel Policy. State is requiring cities to develop a policy that regulates out of state travel by its elected officials. After discussion, on a motion by Malana Niemeyer and seconded by Les Feia to adopt Resolution No. 05-19.

Motion carried.

2. Resolution No. 05-20, City of Clara City Assessment Policy. The purpose of this Assessment Policy is to establish a fair and equitable manner of recovering and distributing the cost of public improvements. The procedures used by the City of Clara City for levying special assessments are those specified by Minnesota Statutes Chapter 429, which provide that all or a part of the cost of improvements may be assessed against benefiting properties.

Motion carried.

3. Resolution No. 05-21, Accepts Outdoor Recreational Grant from the Minnesota Department of Natural Resources. The \$85,000 grant is a 50% matching grant and is available on a reimbursement basis. After discussion, on a motion by Les Feia and seconded by Malana Niemeyer to adopt Resolution No. 05-21.

Motion carried.

4. Prairie Five Senior Nutrition Program Service Agreement and Mealsite Facility Contract. The 2006 Service Agreement is for \$6,426. After discussion, on a motion by Stephan Olander and seconded by Malana Niemeyer to approve the 2006 Prairie Five Senior Nutrition Program Service Agreement and Mealsite Facility Contract as presented.

Motion carried.

Clara City Council Meeting of November 9, 2005 continued:

Roger Knapper, Public Works Director, reported on the following:

1. Reported that a resident wrote the department regarding rust in their water. Roger explained that he has contacted the engineers and that he is conducting a water analysis and adjusting the amount of caustic soda and chlorine that are added to the water.
2. Requested permission to purchase a float system that would be attached to the road grader to assist with snow removal. The attachment would cost approximately \$2,500. After discussion, it was the consensus of the Council that Roger go ahead and purchase the float system.
3. Reported that he would like to remove the shrubs in front of the Community Center doors. After discussion, it was the consensus of the Council that Roger removes the shrubs.

Mayor and Council Reports:

Kurt Koenen

1. Land Use Permits – three (3) land use permits were approved at the November 2, 2005 Planning Commission meeting. The permits were reviewed with the Council and on a motion by Missy Bodin and seconded by Stephan Olander to approve the Land Use Permit applications.

Motion carried.

2. Walking Path Committee – reported that the Committee has met and is planning to meet again on December 12, 2005.

Les Feia – reported that the next Business Talk After Hours meeting is scheduled for Wednesday, November 16, 2005 at 6:00 p.m. in the Community Center.

Malana Niemeyer – reported that a wind energy meeting is scheduled for November 28th at 5:00 p.m. in Maynard's City Hall.

On a motion by Stephan Olander and seconded by Missy Bodin the following checks were approved for payment:

City - Computer	7580 - 7655	\$180,085.06
Manual	None	
Care Center		
Computer	33692 - 33782	\$314,094.50
Manual	None	

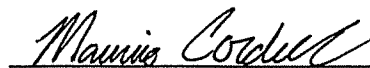
Motion carried.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Missy Bodin and seconded by Malana Niemeyer at 7:40 p.m.

Motion carried.



Kurt Koenen, Mayor



Maurice Cordell, Administrator/Clerk

Clara City Council Meeting of December 6, 2005 continued:

recommendation to loan Jonathon J. and Amy L. Grussing \$30,000 at seven (7) percent interest and to amortize the loan over seven (7) years.

Motion carried.

The EDA has two loans receivable from International Grain & Milling (later known as Lighthouse Foods, or Clara Foods, Inc.) totaling \$196,706, which are delinquent and non-performing. The last payment on these two loans was received on April 15, 2002, and the corporate borrowers, and individual guarantors, have filed bankruptcy. Based on the information available City Auditors from Conway, Deuth & Schmiesing PLLP recommend that the two loans be written-off, and that subsequent collections be reported as EDA program revenue. After discussion, on a motion by Missy Bodin and seconded by Stephan Olander to write-off the two EDA loans totaling \$196,706 with IGM, and that subsequent collections be reported as EDA program revenue.

Motion carried.

At 6:30 p.m. Mayor Koenen opened the Truth-in-Taxation Public Hearing to present the 2006 Proposed Levy and Budget to the public and receive public comment, questions and recommendations. Maurice Cordell, City Administrator, stated that the Proposed 2006 Budget is \$842,840, which would be a 10.15% increase from the Adopted 2005 Budget (\$765,180). The Proposed 2006 Property Tax Levy is \$496,270, which would be an 11.20% increase from the Adopted 2005 Property Tax Levy. Specific reasons for the proposed property tax levy increase are: 1) Increase in the fire departments sinking fund to help save for the purchase of a new pumper truck, 2) Increase in the police car sinking fund to enable the purchase of a new squad car, 3) Increase in the park maintenance sinking fund to include periodic replacement of playground equipment and lawn mowers, 4) Increase in the bridge sinking fund, 5) Increase in the swimming pool sinking fund and 6) Increase in fuel, insurance and other general operating costs.

Mayor Koenen asked if there were any opinions regarding the 2006 Proposed Levy and Budget. Ailt Feldman commented on the increase in valuation of his home over the years. Ailt was informed to contact Chippewa County Assessor Carol Schutz. Roger Post, 95 5th St. NW, commented on the proposed percentage increase. Maurice Cordell responded by summarizing the property tax levy increases since 2002. The Public Hearing remained open and the Council continued with the agenda.

Mayor Koenen reported that Chippewa County is considering starting a countywide Economic Development Authority. Chippewa County is requesting that the City Council nominate someone to serve on the steering committee. The initial meeting will be held on Thursday, January 12, 2005 at 7:00 p.m. in the Chippewa County Courthouse. After discussion, on a motion by Missy Bodin and seconded by Malana Niemeyer to nominate Kurt Koenen to serve on the steering committee for the Chippewa County EDA.

Motion carried.

After discussion, it was the consensus of the Council that the regular meeting for January 2006 be changed to Wednesday, January 11, 2006 at 5:30 p.m.

At 7:05 p.m. Mayor Koenen asked if there were any further opinions regarding the 2006 Proposed Levy and Budget. No public opinion, written or verbal, regarding the 2006 Proposed Levy and Budget was offered. On a motion by Les Feia and seconded by Stephan Olander to adjourn the Truth-In-Taxation Hearing.

Motion carried.

Mayor Koenen explained that no continuation hearing will be necessary and that the 2006 Final Levy and Budget Adoption meeting will be on Tuesday, December 13, 2005 at 6:30 p.m. in City Hall.

Les Feia reported on the recent Business Talk After Hours meeting.

Clara City Council Meeting of December 6, 2005 continued:

Stephan Olander inquired about the city's holiday party.

Malana Niemeyer reported that the Wind Energy meeting has been rescheduled for Wednesday, December 14, 2005 at 5:00 p.m. in Maynard's City Hall.

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Missy Bodin and seconded by Malana Niemeyer at 7:10 p.m.



Kurt Koenen, Mayor



Maurice Cordell, City Administrator

Clara City Council Meeting of December 13, 2005 continued:

3. Resolution No. 05-24 – Resolution approving 2005 Tax Levy, Collectible in 2006. After discussion, on a motion by Malana Niemeyer and seconded by Stephan Olander to adopt Resolution No. 05-24, setting the 2005 Tax Levy, Collectible in 2006 at \$496,270.00.

Motion carried.

4. 2006 General Fund Budget – after discussion, on a motion by Stephan Olander and seconded by Missy Bodin to adopt the 2006 General Fund Budget as presented.

Motion carried.

5. Resolution No. 05-25, Resolution sets annual dog license fee at \$12.00 per dog. After discussion, on a motion by Les Feia and seconded by Stephan Olander to adopt Resolution No. 05-25.

Motion carried.

Roger Knapper, Public Works Director, reported on the following:

1. The main lift station pump is down and being repaired.
2. The work on Hawk Creek Acres has ended for the year.
3. The water main break on West Center Ave has been repaired.

Mayor and Council Reports:

Kurt Koenen

1. Land Use Permits – four (4) land use permits were approved at the December 7, 2005 Planning Commission meeting. The permits were reviewed with the Council and on a motion by Missy Bodin and seconded by Stephan Olander to approve the Land Use Permit applications.

Motion carried.

2. Walking Path Committee – reported that the Committee has met and is planning to meet again on Monday, January 16, 2006.

Missy Bodin – reported that the Clara City Care Center Advisory Board conducted the annual administrator review for Marge Swenson at their November 22, 2005 meeting. The Care Center Advisory Board is recommending a 2% salary increase and a \$2,000 bonus. After discussion, on a motion by Stephen Olander and seconded by Les Feia to approve the Clara City Care Center Advisory Board's pay increase for Marge Swenson. Call for vote – yeas (4) Feia, Olander, Koenen, Bodin nays (0) abstain (1) Niemeyer.

Motion carried.

On a motion by Les Feia and seconded by Missy Bodin the following checks were approved for payment:

City - Computer	7656 - 7741	\$ 295,419.76
Manual	None	

Care Center		
Computer	33783 - 33878	\$333,479.09
Manual	None	

As there was no further business to come before this meeting, the meeting was adjourned on a motion by Missy Bodin and seconded by Stephan Olander at 7:33 p.m.

Motion carried.



 Kurt Koenen, Mayor



 Maurice Cordell, Administrator/Clerk