

MEETING MINUTES

CLARA CITY ECONOMIC DEVELOPMENT AUTHORITY (EDA) REGULAR MEETING

Monday
December 9, 2019
11:00 a.m.

CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Chip Goeman, Robert Schwitters, Gary Nelson, and Windy Block

Members absent: James Thein, (excused), Cad Forkrud (excused), and Rhonda Pieper (excused)

Staff present: Gene Wenstrom (EDA Consultant), Matt Blum (Care Center Administrator), and Judy Gosseling (Finance Director)

Others present: Sam Peterson (Clara City Herald) and Sherri Broderius (MACRAY #2180)

1. Call to Order--by President Chip Goeman at 11:05 A.M. A Quorum was declared as being present.

2. Additions/Deletions/Modifications/Approval of Agenda

***Action taken:** Upon requesting any additions/deletions/modifications to the draft agenda and recognizing none, Chairman Goeman, without objection, declared the Meeting Agenda to be approved as presented.*

3. Approval of Minutes

3. (A) Regular Meeting Minutes for November 12, 2019.

***Action taken:** M/S/P 5-0 (Nelson/Schwitters) to approve the Meeting Minutes as presented for the regular EDA Meeting held on Tuesday, November 12, 2019.*

4. Communications/Notices—No action is required.

4. (A) Promotional invitation from the Clara City Area Community Foundation to help keep the CCACF Mission moving forward. Staff highlighted the invitation and urged everyone to consider participating in the drive.

5. Reports from Officers and Committees

5. (A) Financial Report—*None.*

5. (B) Loan Servicing Requests, if any—*Staff reported on the recent sale of the Green Meadow Inn (GMI) to new owner Myah Cochrane, who plans to rename the motel the Garden View. The settlement is in currently underway and will include a payoff of the EDA's loan to the GMI.*

6. Reports from Staff and Administrative Officers

6. (A) Consideration of receiving an update on items of interest to the EDA as offered by staff. Wenstrom shared information and thoughts about the in-progress SCDP Application, housing challenges, Kay's Processing successes, the need for setting prices on the lots in South Hawk Creek Business Park, and the dearth of empty building in Clara City.

Action taken: Inasmuch as this was informational only, no official action was requested nor taken.

7. General Business

7. (A) Consideration of receiving information and ideas as will be provided by Superintendent Sherri Broderius, MACCRAY I.S.D. # 2180, regarding potential future needs and challenges which may be facing Clara City in view of the recent passage of the One-Campus Bond Referendum. Ms. Broderius discussed and shared thoughts regarding the current and ongoing work of the project oversight committee, the proposed bond sale in support of the referendum vote, and the ultimate ground breaking and new facility grand opening. Overall, it was a bright prediction for the future of the MACCRAY #2180 School District.

Action taken: Inasmuch as this was informational only, no official action was requested nor taken.

7. (B) Consideration of receiving an invitation from the City of Clara City to attend a MEET & GREET the Finalists Event on Monday, December 9, 2019, from 3:00 – 4:15 pm at City Hall. The City Council has narrowed the field of applicants for City Administrator/EDA Director to three persons. As a part of their final review and selection process, the Council would like the three Finalist to meet with members of the public and business community in order to see how they interact with the citizens of Clara City. Staff shared that everyone is invited.

Action taken: Inasmuch as this was informational only, no official action was requested nor taken.

7. (C) Consideration of receiving and approving a strategy for the disposition of the outstanding assessments that are still due and payable on the land which was most recently purchased from Robert & Kathy Condon in the South Hawk creek Business Park Addition. Judy Gosseling, Finance Director for the City, reviewed the status of the assessments recommended the paying off of the assessments at this time.

Action taken: M/S/P 4-0 (Nelson/Schwitters) to recommend to the City that the EDA pay-off the EDA's assessments as incurred in the South Hawk Creek Business Park transactions.

8. Announcements—President Goeman reviewed the following announcement:

8. (A) The next regular meeting of the EDA is scheduled for *Monday, January 13, 2020, 12:00 Noon*, at the City Hall.

9. Adjournment—*Upon recognizing that there was no additional business to consider, M/S/P 4-0 (Nelson/Schwitters) to adjourn the meeting. Following the approval of this motion, President Goeman declared this meeting to be adjourned as of 11:51 A.M.*