

# MEETING NOTES

CLARA CITY  
ECONOMIC DEVELOPMENT AUTHORITY (EDA)  
REGULAR MEETING

Monday  
November 13, 2017  
12:00 Noon

CITY HALL COUNCIL CHAMBERS  
CLARA CITY, MINNESOTA

Members present: James Thein, Gary Nelson, and Windy Block

Members absent: Chad Forkrud, Chip Goeman (excused), Robert Schwitters (excused), and Rhonda Pieper (excused).

Staff present: Gene Wenstom

Others present: Josie Oliver (Clara City Herald) and Jeffrey Lopez (Chippewa County Commissioner)

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1. Call to Order-- *by Temporary Chair Windy Block at 12:03 P.M. The Temporary Chair asked for an accounting of the members, and upon receiving such, declared that there was not a Quorum present and thus an official meeting could not be held. Upon acknowledging that an official meeting could not be held due to the lack of a Quorum, it was the consensus of the three Commissioners who were present to conduct an informal discussion with no action on the subjects as listed on the draft Agenda.*
  2. Additions/Deletions/Modifications/Approval of Agenda  
  
*Action taken: None.*
  3. Approval of Minutes
    3. (A) Regular Meeting Minutes for October 10, 2017.  
  
*Action taken: None*
  4. Communications/Notices—*None.*
  5. Reports from Officers and Committees
    5. (A) Financial Report—*Staff reported that there is \$6,200 in the EDA Money Market Account and \$(52,000) in the EDA Checking Account.*
    5. (B) Loan Servicing Requests, if any—*Staff that there are none to report on.*

6. Reports from Staff and Administrative Officers

6. (A) Consideration of receiving and discussing the monthly update(s) on items of interest to the EDA as authored by Consultant Gene Wenstrom.

***Action taken: Wenstrom reviewed his report and answered questions regarding it.***

7. General Business

7. (A) Consideration (continued) of developing a marketing plan for attracting new manufacturing and/or industrial business to the evolving South Hawk Creek Business Park.

***Action taken: A discussion was held.***

7. (B) Consideration of Highway #23 Coalition.

***Action taken: A discussion was held.***

8. Announcements—*Block reminded the members of the following meeting.*

8. (A) The next Regular Meeting of the EDA—Monday, December 11, 2017, 12:00 Noon

9. Adjournment—*This informal meeting of the EDA was adjourned by consensus of the attendees at 12:34 p.m.*