

MEETING MINUTES

CLARA CITY
ECONOMIC DEVELOPMENT AUTHORITY (EDA)
REGULAR MEETING

Tuesday
October 9, 2018
12:00 Noon

CITY HALL COUNCIL CHAMBERS
CLARA CITY, MINNESOTA

Commissioners present: Robert Schwitters, James Thein (12:27 pm), Gary Nelson, and Windy Block

Commissioners absent: Chip Goemen (excused), Chad Forkrud (excused), and Rhonda Pieper (excused).

Staff present: Gene Wenstrom

Others present: Sam Peterson (Clara City Herald), Sherri Broderius (MACCRAY Superintendent), and Jeffrey Lopez (Chippewa County Commissioner)

1. Call to Order—*By Vice President Robert Schwitters at 12:27 p.m. A Quorum was declared as being present.*

2. Additions/Deletions/Modifications/Approval of Agenda

Action taken: Upon recognizing that there were no additions/deletions/modifications being offered to the draft Agenda, Vice President Schwitters, without objection, declared the Meeting Agenda to be approved as presented.

3. Approval of Minutes

3. (A) Regular Meeting Minutes for September 10, 2018

Action taken: M/S/P 4-0 (Thein/Nelson) to approve the Meeting Minutes from the regular meeting of September 10, 2018 as presented.

4. Communications/Notices—*Block reported on the pending resignation of Michael Stordahl as the Administrator of the Clara City Care Center, such to be effective December 18, 2018.*

5. Reports from Officers and Committees

5. (A) Financial Report—*None.*

5. (B) Loan Servicing Requests, if any—*Staff reported that there are none to consider.*

6. Reports from Staff and Administrative Officers

6. (A) Consideration of receiving an update on items of interest to the EDA as offered by staff—

Action taken: *Gene Wenstrom presented his October 2018 Report. This item was discussion only and no action was taken nor requested.*

6. (B) Consideration of receiving an update from MACCRAY Superintendent of Schools Sherri Broderius regarding the upcoming school building project referendum.

Action taken: *Ms. Broderius presented a recap of meetings and activities to date in explanation of the proposed building project. A Q & A session was held. This item was informational only and no action was taken nor requested.*

7. General Business

7. (A) Consideration of determining the next best steps to take with regard to the recently completed Housing Study. Staff reviewed an email dated August 15, 2018 from Steve Griesert, Community Partners Research, Inc., which provides some answers to questions that were raised by the Commissioners in response to the initial review of the document. A discussion ensued with a consensus that this item is to be placed on the Agenda for the November 2018 Regular EDA Meeting.

Action taken: *This item was discussion only and no action was taken nor requested.*

7. (B) Consideration of receiving a preliminary report with regard to the efforts being taken to secure a first right of purchase of approximately 8.48 Acres immediately east of the City's land in South Hawk Creek Business Park from LaVonne and DuWayne Koenen. Staff reviewed an attached drawing of the referenced area and reported on some of the alternatives that have been informally discussed with the Koenen's by City representatives thus far.

Action taken: *This was a discussion item only and no action was taken nor requested.*

8. Announcements—*Vice President Schwitters reminded the Commissioners of the following:*

8. (A) The next regular meeting of the EDA is scheduled for ***Tuesday, November 13, 2018, 12:00 Noon***, at the City Hall. Please note that this meeting is scheduled for a Tuesday due to the fact that City Hall will be closed on Monday, November 11th due to the observance of Veterans Day!

9. Adjournment—*Upon recognizing that there was no additional business to be considered, it was M/S/P 4-0 (Thein/Nelson) to adjourn the meeting. Chair Schwitters, upon recognizing the passage of the motion, declared this regular meeting of the EDA to be adjourned as of 1:13 p.m.*