

# MEETING MINUTES

## CLARA CITY ECONOMIC DEVELOPMENT AUTHORITY (EDA) REGULAR MEETING

Monday  
September 9, 2019  
12:00 Noon

### CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Chip Goeman, Robert Schwitters, Chad Forkrud, Gary Nelson, Rhonda Pieper

Members absent: James Thein and Windy Block

Staff present: Gene Wenstrom (EDA) and Judy Gosseling (Finance Director)

Others present: Sam Peterson (Clara City Herald), Sherri Broderius (MACCRAY Public Schools) and Chad Adams (SWMHP)

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1. Call to Order—*By President Chip Goeman at 12:00 Noon. A Quorum was declared as being present.*

2. Additions/Deletions/Modifications/Approval of Agenda

***Action taken:** M/S/P 5-0 (Pieper/Forkrud) to approve the Meeting Agenda as amended with the addition of Agenda No. 7B Wilms Park*

3. Approval of Minutes

3. (A) Regular Meeting Minutes for August 13, 2019

***Action taken:** M/S/P 5-0 (Forkrud/Nelson) to approve the Meeting Minutes for the regular EDA Meeting was held on August 13, 2019, as they have been presented.*

4. Communications/Notices-- *None*

5. Reports from Officers and Committees

5. (A) Financial Report—*None*

5. (B) Loan Servicing Requests, if any—*None*

6. Reports from Staff and Administrative Officers

6. (A) Consideration of receiving an update on items of interest to the EDA as offered by staff.

***Action taken:** Gene Wenstrom briefly reviewed his August 2019 Report and answered any questions from the Commissioners. This was informational only and no action was taken.*

7. General Business

7. (A) Consideration of continued participation in the planning and development of strategies in response to the Clara City Housing Study. This work is under contract with the Southwest Minnesota Housing Partnership (SWMHP) CEO Chad Adams and Lisa Graphenteen, SDI Development Services, Inc.

***Action taken: Information only... regarding the continuation of strategies available as a result of the Clara City Housing Study along with the SWMHP and SDI Development Services Inc. Chad Adams spoke about his and Gene Wenstrom's meeting with Massoud Kazamdehah owner of Kay's Naturals and him purchasing, renovating and renting out homes to his employees and how the City can help in this endeavor. Mr Adams also spoke about a proposal on housing ownership education and tax abatement on rehad rental. More discussion to follow at further meetings.***

7. (B) Consideration of receiving and update from Mayor Gary Nelson regarding the development of the Wilms RV Park and Campground.

***Action taken: Information only... Gary Nelson explained the process of the Wilms RV Park and Campground and the continued cost of developing it. The donated building was cut in half with one part going to the City garage for storage and the other moved to Wilms Park for a future bathhouse. Gary shared the future costs of the renovation with the committee including, moving, destruction of present rest rooms, new foundation, architecture planning, and future plumbing and electrical work. The committee's recommendation was to have the building moved to Thein Moving parking/storage for the winter until more complete plans can be produced.***

8. Announcements— President Chip Goeman, without objection, directed that the next **Regular Meeting of the EDA**, will be held **Monday October 7, 2019 12:00 p.m. at the City Hall.**

9. Adjournment—M/S/P 5-0 (Nelson/Forkrud) **President Chip Goeman declared this Regular Meeting of the EDA to be adjourned as of 1:00 P.M.**