

# MEETING MINUTES

## CLARA CITY ECONOMIC DEVELOPMENT AUTHORITY (EDA) REGULAR MEETING

Tuesday  
August 13, 2019  
12:00 Noon

### CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: James Thein, Chad Forkrud, Gary Nelson, Rhonda Pieper, and Windy Block

Members absent: Chip Goeman, Robert Schwitters

Staff present: Gene Wenstrom

Others present: Sam Peterson (Clara City Herald), Sherri Broderius (MACCRAY Public Schools), Lisa Graphenteen (DSI Developmental Services, Inc.), and Matt Blum (Clara City Senior Living)

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1. Call to Order—*By Temporary Chairman Jim Thein at 12:00 Noon. A Quorum was declared as being present.*

2. Additions/Deletions/Modifications/Approval of Agenda

***Action taken:** M/S/P 5-0 (Forkrud/Pieper) to approve the Meeting Agenda as amended with the addition of Agenda No. 6(B) MACCRAY #2180.*

3. Approval of Minutes

3. (A) Regular Meeting Minutes for July 8, 2019

***Action taken:** M/S/P 5-0 (Nelson/Forkrud) to approve the Meeting Minutes for the regular EDA Meeting was held on July 8, 2019, as they have been presented.*

4. Communications/Notices-- *None*

5. Reports from Officers and Committees

5. (A) Financial Report—*None*

5. (B) Loan Servicing Requests, if any—*None*

6. Reports from Staff and Administrative Officers

6. (A) Consideration of receiving an update on items of interest to the EDA as offered by staff.

***Action taken:** Gene Wenstrom briefly reviewed his July 2019 Report and answered any questions from the Commissioners. This was informational only and no action was taken.*

6 (B) Consideration of receiving an update of the MACCRAY #2180 Foundation from Superintendent Sherri Broderius:

1. Sherri told of a conversation with a “No” voter who after understanding more about the reasoning and situation of the school vote, is now a “Yes” voter. This conversation scares Sherri that there still is voters that don’t fully understand.
2. Sherri shared that in hopes to further educate voters the committee is working on adding a microsite to the MACCRAY school website with information and a mailing will go out to all residents of the 2180 school district and lastly a video will be made. All these items are to further educate the people eligible to vote in hopes that there will be a Yes vote.
3. With Micronesians moving into the community Sherri shared that in the 2018-2019 school year there were 3 students enrolled and are prepared for possibly more this fall for the 2019-2020 school year.

7. General Business

7. (A) Consideration of continued participation in the planning and development of strategies in response to the Clara City Housing Study. This work is under contract with the Southwest Minnesota Housing Partnership (SWMHP) and Lisa Graphenteen, SDI Development Services, Inc.

***Action taken:*** *M/S/P 5-0 (Forkrud/Nelson) to approve the continuation of strategies available as a result of the Clara City Housing Study along with the SWMHP and SDI Development Services Inc.*

7. (B) Consideration of receiving and approving the June 30, 2019 (2<sup>nd</sup> Quarter) Balance Sheet for the Clara City Assisted Living Facility.

***Action taken:*** *M/S/P 5-0 (Forkrud/Pieper) to accept the reporting as presented by Matt Blum (CCCC Administrator). Matt also reported that Jessica Hirman has been hired as the new manager of the Assisted Living and there are currently 11 vacancies.*

8. Announcements—*Based upon known schedule conflicts, Temporary Chairman Jim Thein, without objection, directed that the next Regular Meeting of the EDA, will be held **Monday September 9, 2019 2 12:00 p.m. at the City Hall.***

9. Adjournment—*M/S/P 5-0 (Nelson/Forkrud) Temporary Chairman Jim Thein declared this Regular Meeting of the EDA to be adjourned as of 1:05 P.M.*