

MEETING MINUTES

CLARA CITY ECONOMIC DEVELOPMENT AUTHORITY (EDA) REGULAR MEETING

Monday
July 9, 2018
12:00 Noon

CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Chip Goeman, Robert Schwitters, Chad Forkrud, Gary Nelson, and Windy Block

Members absent: Rhonda Pieper (excused) and Jim Thein

Staff present: Gene Wenstrom (EDA Consultant) and Michael Stordahl (Care Center Administrator)

Others present: Sam Peterson (Clara City Herald) and Sherri Broderius (Superintendent of the MACCRAY Public Schools)

1. Call to Order—*By President Chip Goeman at 12:02 p.m. A Quorum of the Commissioners was declared as being present and available for voting.*

2. Additions/Deletions/Modifications/Approval of Agenda

***Action taken:** Chairman Goeman, without objection, declared the Meeting Agenda to be approved with the addition of Agenda Items: No. 4 (A) Notice of Filing for Candidacy for Clara City Elections and No. 5 (C) Marketing analysis information for the Assisted Living Facility.*

3. Approval of Minutes

3. (A) Regular Meeting Minutes for June 11, 2018.

***Action taken:** M/S/P 5-0 (Schwitters/Goeman) to approve as presented the Meeting Minutes of the Regular Meeting of the EDA as held on June 11, 2018.*

4. Communications/Notices

4. (A) Public Notice of “Filing for Candidacy for Elections in the City of Clara City.” Staff explained the process and highlighted the importance of candidates and elections.

5. Reports from Officers and Committees

5. (A) Financial Report—*Staff to report.*

5. (B) Loan Servicing Requests, if any—*Staff to report as needed.*

6. Reports from Staff and Administrative Officers

6. (A) Consideration of receiving the monthly update on items of interest to the EDA as authored by our Economic Development Consultant Gene Wenstrom—*See the attached report.*

Action taken:

7. General Business

7. (A) Consideration of receiving additional information regarding the upcoming bond referendum in support of proposed improvements and upgrades to the educational facilities of the MACCRAY School District #2180. Sherri Broderius, Superintendent of MACCRAY Public Schools, will be joining us to help focus the dialogue about this all-important community need—*Receive information and background from Ms. Broderius.*

Action taken:

***Action taken:** M/S/P 5-0 (Goeman/Forkrud) to accept the invitation of Sherri Broderius, Superintendent of MACCRAY Public Schools, to conduct the EDA Meeting as scheduled for September 10, 2018, at the High school in an area to be prepared for such purposes by the School.*

7. (B) Consideration of continuing with the development of a “shop local” business promotion program which will stimulate the citizens of Clara city to shop locally—*Receive additional comments and ideas from Gene Wenstrom.*

Action taken:

8. Announcements—*No action is required.*

8. (A) The next regular meeting of the EDA is scheduled for *Monday, August 13, 2018, 12:00 Noon*, at the City Hall.

9. Adjournment—*Upon recognizing that there was no additional business to be considered, M/S/P 5-0 (Nelson/Forkrud) to adjourn the meeting. Upon Chairman Goeman recognizing the passage of the motion, he declared he Meeting to be adjourned as of 12:48 p.m.*