

MEETING MINUTES

CLARA CITY ECONOMIC DEVELOPMENT AUTHORITY (EDA) REGULAR MEETING

Monday
June 10, 2019
12:00 Noon

CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Chip Goeman, Chad Forkrud, Rhonda Pieper, and Windy Block

Members absent: Robert Schwitters (excused), James Thein (excused), and Gary Nelson (excused)

Staff present: Gene Wenstrom

Others present: Sam Peterson (Clara City Herald), Jeff Lopez (Chippewa County Commissioner), Sherri Broderius (MACCRA Y District #2180 Superintendent), and Lisa Graphenteen (DSI Development Services, Inc.)

1. Call to Order—By *President Chip Goeman at 12:02 P.M. A Quorum was declared as being present.*

2. Additions/Deletions/Modifications/Approval of Agenda

***Action taken:** Upon requesting changes or modifications to the draft meeting agenda and receiving none, Chairman Goeman, without objection declared the Meeting Agenda to be approved as presented.*

3. Approval of Minutes

3. (A) Regular Meeting Minutes for May 13, 2019.

***Action taken:** M/S/P 4-0 (Forkrud/Pieper) to approve the Meeting Minutes for May 13, 2019, as presented.*

4. Communications/Notices—None.

5. Reports from Officers and Committees

5. (A) Financial Report—*Staff reported that there were no major changes to last month's report other than the receipt of about \$5-6,000 in the Money Market Account.*

5. (B) Loan Servicing Requests—*Staff reported that there were no new requests to consider.*

6. Reports from Staff and Administrative Officers

6. (A) Consideration of receiving an update on items of interest to the EDA as offered by staff.

Action taken: Gene Wenstrom briefly reviewed his June 2019 Report and answered questions from the Commissioners. This item was informational only, and hence, no action was neither requested nor taken.

6. (B) Consideration of receiving an informational update from Superintendent of I.S.D. #2180 Sherri Broderius. She shared some projections regarding the projected increases that appear to have a good chance of developing in the years ahead for ag tax credits, such to begin with the current approved increase of 50% in the Ag Tax Credit formula. She also updated the Commissioners on the referendum related language items that will be considered by the School Board at their meeting this same evening.

Action taken: This item was informational only, and as such, no official action was requested nor taken.

7. General Business

7. (A) Consideration of receiving an update on the disposition of the assets received by the EDA from the execution of the Voluntary Surrender Agreement between the City/EDA and Sonja Giinther, dba Sugar & Spice.

Action taken: Staff identified the four main items that have been identified as being evaluated for disposition, such including: 1) 12,000 GVW Cargo Trailer, 2) Main business building, 3) Storage building, and 4) Concrete & asphalt surfaces. The challenges of disposition were reviewed regarding each of the four items. It was clarified that previous actions by the EDA Board remained in place that directed staff to move forward with the disposition of all assets as they best saw fit to do.

7. (B) Consideration of receiving a memorandum and assignment from Lisa Graphenteen, DSI Development Services, Inc., on behalf of the SWMHP and pertaining to their work in developing strategies for a Clara City Housing Plan. Ms. Graphenteen was in attendance and explained the process, including a schedule, that she intended to follow in developing the aforementioned strategies. She distributed a schedule, a summary of findings/recommendations, and a SWOT worksheet. She asked the members to fill out and return the worksheets to her prior to July 1st.

Action taken: This item was informational only, and as such, no official action was requested nor taken. It was announced that this item will be on the July 8, 2019 Meeting Agenda and that members ought to prepare for a slightly longer meeting on that date.

7. (C) Consideration of the EDA/City's responsibilities under the Option and Real Estate Agreement with Robert and Kathryn Ann Condon, as entered into on May 25, 2017.

Action taken: Staff briefly reviewed the process being followed. This item was informational only, and as such, no official action was requested nor taken.

8. Announcements—Chairman Goeman reminded the Councilors that the next regular meeting of the EDA will be **Monday, July 8, 2019, 12:00 Noon, at the City Hall.**

9. Adjournment—Upon recognizing that there was no additional business to be considered, it was M/S/P 4-0 (Pieper/Forkrud) to adjourn the meeting. Upon recognizing the passage of this motion, Chairman Goeman declared the meeting to be adjourned as of 12:56 P.M.

APPROVED ON: _____
Date

ATTEST: _____
Winthro C. Block, City Administrator