

MEETING MINUTES

CLARA CITY ECONOMIC DEVELOPMENT AUTHORITY (EDA) REGULAR MEETING

Monday
January 13, 2020
12:00 Noon

CITY HALL COUNCIL CHAMBERS CLARA CITY, MINNESOTA

Members present: Chip Goeman, Robert Schwitters, James Thein, Gary Nelson, Rhonda Pieper, and Windy Block

Members absent: Chad Forkrud (excused)

Staff present: Gene Wenstrom

Others present: Sam Peterson (Clara City Herald), Sherri Broderius (MACCRAY #2180), Jeff Lopez (Chippewa County Commissioner), Myah Cochrane, and Bart Cochrane

1. Call to Order—*By President Chip Goeman at 12:00 Noon. A Quorum was declared as being present.*

1. (A) Reorganization and election of the 2020 EDA Officers, such including:

1. President – *Chip Goeman is the current incumbent.*
2. Vice President – *Robert Schwitters is the current incumbent.*
3. Treasurer – *The City Clerk's Office.*
4. Secretary - *Per the EDA Bylaws, the City Administrator serves in this position.*

Action taken: *Following Chair Goeman's call for the opening for election of the above officers, M/S/P 6-0 (Nelson/Thein) to nominate and retain the same slate of EDA Officers as had served in 2019 for their continued service in the same capacity for the Calendar Year 2020. Following the passage of the motion, President Goeman announced that the EDA Officers for 2020 would remain the same as those shown above.*

2. Additions/Deletions/Modifications/Approval of Agenda

Action taken: *Upon making a request for any additions/deletions/modifications to the draft Meeting Agenda and receiving none, President Goeman declared the Meeting Agenda to be approved as presented.*

3. Approval of Minutes

3. (A) Regular Meeting Minutes for December 9, 2019.

Action taken: *M/S/P 6-0 (Nelson/Schwitters) to approve the Meeting Minutes for the December 9, 2019, Regular Meeting of the EDA, as they are presented.*

4. Communications/Notices—*No action is required.*

4. (A) 2020 Regular EDA Meeting Schedule—*M/S/P 6-0 (Pieper/Thein) to approve the EDA 's 2020 Regular Meeting Schedule as presented.*
5. Reports from Officers and Committees
5. (A) Financial Report—*Staff reported that the sale and closing for the Green Meadow Inn has been completed, and that the EDA's loan to the Green Meadow Inn was paid off in its entirety.*
5. (B) Loan Servicing Requests, if any—*Staff reported that there are no loan servicing requests to consider.*
6. Reports from Staff and Administrative Officers
6. (A) Consideration of receiving an update on items of interest to the EDA as offered by staff. Gene Wenstrom reviewed his monthly report, highlighting the City/EDA's current application for a comprehensive grant under the Small Cities Development Program, and Kay's Processing.
- Action taken:*** *Inasmuch as this was informational only, no action was requested nor taken.*
7. General Business
7. (A) Consideration of receiving an introduction to Ms. Myah Cochrane, new owner of Garden View (formerly known as the Green Meadow Inn).
- Action taken:*** *President Goeman welcomed Myah and Bart Cochrane to the community and then offered them the opportunity to share their plans and hopes regarding their recent purchase of the Green Meadow Inn. They accepted that opportunity and shared information about their future goals and plans for what will henceforth be known as the Garden View Inn.*
7. (B) Consideration of receiving information and ideas as will be provided by Superintendent Sherri Broderius, MACCRAY I.S.D. # 2180, regarding current planning and future challenges which may be facing Clara City in view of the passage of the One-Campus Bond Referendum. Ms. Broderius touched on a variety of items that are important to success of the new building project including: 1) the intense configuration work being currently considered by the MACCRAY Oversight Committee in making sure that each age-level of a child's educational training is carefully thought out; 2) development of the contract for construction management, 3) the upcoming bond-rating call with Moody's Investor Services in support of a soon to follow bond sale; and a rough date for some actual construction activity, which was pegged for the Fall 2020. Lopex inquired about their interest in possibly utilizing health and child care surveys.
- Action taken:*** *Inasmuch as this was informational only, no action was requested nor taken.*
7. (C) Consideration of receiving notice of the City's intent to enter into an agreement with the Upper MN Valley Regional Development Commission (UMVRDC) to submit an application for a Redevelopment Grant to DEED on or before February 3, 2020, for the demolition and redevelopment of the former "Junior High School Property." Block summarized the actions being taken by the City with respect to this dilapidated structure.
- Action taken:*** *Inasmuch as this was informational only, no action was requested nor taken.*
8. Announcements—*President Goeman announced that the next regular meeting of the EDA is scheduled for Monday, March 9, 2020, 12:00 Noon, at the City Hall.*
9. Adjournment—*M/S/P 6-0 (Nelson/Pieper) to adjourn the meeting. Upon the passage of this motion, President Goeman declared his Meeting of the EDA to be adjourned as of 12:47 PM.*